

## ANNUAL MEETING

Thursday, February 21, 2013

Ausable Bayfield Conservation Authority Boardroom  
Morrison Dam Conservation Area

### DIRECTORS PRESENT

Dave Frayne, Paul Hodgins, Burkhard Metzger, Bill Siemon, Ute Stumpf, Mike Tam, Janisse Zimmerman

### DIRECTORS ABSENT

Lorie Scott, Don Shipway

### OTHERS PRESENT

Dave Hemingway  
Bob Lewis

### STAFF PRESENT

Andrew Bicknell, Bev Brown, Geoff Cade, Brian Horner, Judith Parker, Tom Prout, Alec Scott

### CALL TO ORDER

Chair Dave Frayne called the meeting to order at 10:05 a.m. and welcomed everyone in attendance.

### ADOPTION OF AGENDA

#### **MOTION #BD 01/13**

**Moved by Dave Frayne  
Seconded by Ute Stumpf**

**“RESOLVED, THAT the agenda for the February 21, 2013 Ausable Bayfield Conservation Authority Annual Meeting be approved.”**

**Carried.**

### DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

ADOPTION OF MINUTES**MOTION #BD 02/13****Moved by Bill Siemon  
Seconded by Ute Stumpf**

**“RESOLVED, THAT the minutes of the Board of Directors meeting held on December 20, 2012 and the motions therein be approved as circulated.”**

**Carried.**

BUSINESS OUT OF THE MINUTES

None

ELECTIONS

Chairman Frayne asked for a motion to appoint a Chairperson for the Elections.

**MOTION #BD 03/13****Moved by Paul Hodgins  
Seconded by Bill Siemon**

**“RESOLVED, THAT Tom Prout be appointed as chairperson for the election proceedings.”**

**Carried.**

Dave Frayne departed from the Chair and Tom Prout outlined the procedures prior to conducting the elections.

Appointment of Scrutineers**MOTION #BD 04/13****Moved by Janisse Zimmerman  
Seconded by Ute Stumpf**

**“RESOLVED, THAT Geoff Cade and Andrew Bicknell be appointed as scrutineers.”**

**Carried.**

The positions of Chair and Vice Chair were declared vacant.

Election of Chair

Nominations were called for the position of Chair for 2013.

Bill Siemon nominated Dave Frayne for Chair. Mr. Prout called for nominations two more times.

**MOTION #BD 05/13****Moved by Burkhard Metzger  
Seconded by Paul Hodgins**

**“RESOLVED, THAT nominations for the position of Chair of the Ausable Bayfield Conservation Authority be closed.”**

**Carried.**

Dave Frayne accepted his nomination and Mr. Prout declared Dave Frayne , representative for the Municipality of South Huron and Perth South as Chair of the Ausable Bayfield Conservation Authority for 2013.

Election of Vice Chair

Nominations were called for the position of Vice Chair for 2013.

Paul Hodgins nominated Mike Tam as Vice Chair. Mr. Prout called for nominations twice more.

**MOTION #BD 06/13**

**Moved by Bill Siemon**

**Seconded by Paul Hodgins**

**“RESOLVED, THAT nominations for the position of Vice Chair of the Ausable Bayfield Conservation Authority be closed.”**

**Carried.**

Mike Tam accepted his nomination with thanks for the support. Mr. Prout declared Mike Tam representative for the Municipality of West Perth as Vice Chair of the Ausable Bayfield Conservation Authority for 2013.

Dave Frayne assumed the Chair and thanked the directors for their support.

APPOINTMENTS

Appointment of Auditor

**MOTION #BD 07/13**

**Moved by Janisse Zimmerman**

**Seconded by Ute Stumpf**

**“RESOLVED, THAT the firm of MacNeill Edmunson be appointed as the Ausable Bayfield Conservation Authority Auditor for 2013.”**

**Carried.**

Appointment of Solicitors

**MOTION #BD 08/13**

**Moved by Paul Hodgins**

**Seconded by Bill Siemon**

**“RESOLVED, THAT the firms of Little, Masson & Reid, Exeter and Little, Inglis, Price & Ewer, London and Raymond & McLean, Exeter be the Ausable Bayfield Conservation Authority solicitors for 2013.”**

**Carried.**

Appointment of Financial Institution

**MOTION #BD 09/13**

**Moved by Mike Tam**

**Seconded by Janisse Zimmerman**

**“RESOLVED, THAT the Bank of Montreal, Exeter Branch be appointed as the Ausable Bayfield Conservation Authority’s financial institution for 2013.”**

**Carried.**

Tom Prout advised that staff will be requesting proposals for services of auditor and financial institution to commence in 2014. A report will be brought to the Board later in the year.

PROGRAM REPORTS

1. (a) Development Review

Andrew Bicknell, Regulations Coordinator presented the Development Review report pursuant to Ontario Regulation 147/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for one *Applications for Permission* and two *Minor Works Permits*.

1. (b) Violation/Appeals Update

Geoff Cade, Supervisor of Water & Planning reported that staff are continuing to work with the landowner of a current violation to address restoration of the site.

**MOTION #BD 10/13**

**Moved by Paul Hodgins**

**Seconded by Mike Tam**

**“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 - Development Review.”**

**Carried.**

2. Personnel Regulation Revision

Tom Prout presented amendments to Personnel Regulation #1 Code of Conduct and #35 Non-Compliance to have a disciplinary process in place to sustain compliance by employees with the Occupational Health and Safety Standards.

**MOTION #BD 11/13**

**Moved by Paul Hodgins  
Seconded by Janisse Zimmerman**

**“RESOLVED, THAT the revised Personnel Regulation #1 and Personnel Regulation #35 be approved as presented and become effective immediately.”**

**Carried.**

**3. Video/Audio Recording Policy**

Tom Prout reported that a policy regarding video and audio recording is being reviewed by the Authority’s solicitor and will be brought to the Board at a future meeting.

**4. Staff Designation Amendments to O Reg 147/06**

Geoff Cade, Supervisor of Water & Planning reported that the amendments to Ontario Regulation 147/06 approved by the Board of Directors at the December 20, 2013 meeting, allows the Board to designate staff who can approve applications where proposed works conform to the approved policy.

**MOTION #BD 12/13**

**Moved by Bill Siemon  
Seconded by Paul Hodgins**

**“RESOLVED, THAT the following staff positions be delegated the authority to approve permissions under Ontario Regulation 147/06: General Manager/Secretary-Treasurer; Water & Planning Manager; Supervisor of Water & Planning; Regulations Coordinator/Officer.”**

**Carried.**

**5. Profit/Loss Statement**

Brian Horner, Financial Services Supervisor presented the unaudited profit and loss statement to December 31, 2012 for the director’s information. The audited financial statement will be presented at the next Board meeting.

**6. Vehicle Tender Results**

Tom Prout reported on behalf of Kate Monk, Stewardship & Conservation Land Supervisor, that the 2013 budget approved the purchase of a new chassis cab one ton truck to replace the 1989 one ton truck. Five vehicle dealers were sent requests for quotations and two tenders were received. Staff were satisfied with the low bid of Grogan Ford, Watford and accepted the tender as presented.

**PRESENTATION**

Davin Heinbuck, Land & Water Technologist gave a presentation on the recent installation of a climate change station at Parkhill Dam. This station is the most complex of two in Ontario. Based on a Canada Ontario Agreement Climate Change Monitoring Networks Review project in 2009, the new station was funded to monitor subwatershed sensitivity to climate change. There were

two streamgauge stations at the Parkhill Reservoir previously – one at the Parkhill Dam and the other at the Inlet. The new station was constructed at the Inlet to maximize the existing site and will monitor streamflow, weather conditions, soil moisture, groundwater models. The data will be collected from 33 different sensors and parameters . The information is transmitted to the GOES satellite and then to the NOAA collection system which can then be accessed by ABCA staff. Ongoing monitoring and maintenance of the equipment will be in cooperation with the partners.

#### GENERAL MANAGER’S REPORT

Tom Prout provided a written report with a brief update on the progress of various projects, staff training and development, upcoming meetings or events and general activities over the previous month.

#### COMMITTEE REPORTS

##### **MOTION #BD 13/13**

**Moved by Janisse Zimmerman**

**Seconded by Ute Stumpf**

**“RESOLVED, THAT the minutes of the DWSP Joint Management Committee meeting held on December 13, 2012; the Friends of South Huron Trail meeting held on November, 2, 2012; the Human Resources Management Committee meeting held on January 31, 2012; the Property Management Committee meetings held on January 21, 2013 and January 31, 2013; the Striking Committee meeting held on January 31, 2013 and the motions therein be approved as presented.”**

**Carried.**

#### CORRESPONDENCE

- a) Reference: Middlesex-London Health Unit  
File: A.5.1  
Brief: Media Release announcing the new Medical Officer of Health for Middlesex London Health Unit will be Dr. Christopher Mackie.
- b) Reference: MNR Renewable Energy Comments  
File: A.5.3.  
Brief: Letter from Hon. Minister Gravelle in response to ABCA correspondence on industrial wind energy development in the Ausable Bayfield watershed.
- c) Reference: Saugeen Conservation  
File: A.5.2  
Brief: Announcement from Saugeen Conservation that Mr. Wayne Brohman has been appointed to the position of General Manager/Secretary Treasurer.
- d) Reference: 2017 IPM  
File: C.10.2

Brief: Media Release that the County of Huron is vying to host the 2017 International Plowing Match. Conservation authorities always partner to have a display tent promoting programs and services.

- e) Reference: Old Ausable Channel SAR Funding  
File: F.22.1  
Reference: ABCA secured funding from Fisheries and Oceans Canada for a project to assess water quality to determine impacts on species of risk fishes in the Old Ausable Channel.
- f) Reference: Donation Criteria  
File: A.2.12  
Reference: Correspondence from Diane Waun expressing concerns that the ABCA received a monetary donation from NextEra at a charitable event. Tom Prout advised that the Authority does not have a policy regarding accepting gifts.

**MOTION #BD 14/13**

**Moved by Janisse Zimmerman  
Seconded by Bill Siemon**

**“RESOLVED, THAT staff prepare a report on the current practice for accepting sponsorships and donations and bring to the next Board meeting for the directors to consider.”**

**Carried.**

- g) Reference: Source Protection Plan  
File: L.9.57  
Reference: Notice that the source protection plan for Lakehead Source Protection Area under the *Clean Water Act* was approved by Minister Bradley on January 16, 2013.
- h) Reference: OMAFRA Deputy Minister  
File: A.5.9  
Reference: Media release announcing that Dr. Deb Stark has been appointed Deputy Minister for the Ministry of Agriculture Food and Rural Affairs.
- i) Reference: Director Appointment  
File: A.10.1  
Reference: Correspondence from Township of Warwick supporting the Municipality of Lambton Shores appointment of Lorie Scott as their representative. Also a request that Warwick Councillor Rod Glen attend as a non-voting member.
- j) Reference: Amending Regulations  
File: W.5.2.1  
Reference: Notice from the Ministry of Natural Resources that the ‘amending’ regulations pursuant to our Ontario Regulation 147/06 were filed with the Registrar of Regulations on February 8, 2013.

- k) Reference: Lake Huron Binational Partnership  
File: W.11.14.1  
Reference: Copy of the 2012 Annual Report for the Lake Huron Binational Partnership which includes mention of the healthy Lake Huron initiative and southeast shore partnership which the ABCA is involved with.
- m) Reference: Ontario Institute of Agrologist  
File: P.1  
Reference: Congratulations to Tom Prout who will be receiving the Distinguished Agrologist P.Ag. (Dist) Award in April at the OIA annual conference.

NEW BUSINESS

None

COMMITTEE OF THE WHOLE

**MOTION #BD 15/13**

**Moved by Mike Tam  
Seconded by Bill Siemon**

**“RESOLVED, THAT the Board of Directors go into Committee of the Whole at 11:25 a.m. with Tom Prout, Alec Scott and Judith Parker remaining in attendance.”**

**Carried.**

**MOTION #BD 16/13**

**Moved by Mike Tam  
Seconded by Ute Stumpf**

**“RESOLVED, THAT Committee of the Whole rise and report at 12:25 p.m.”**

**Carried.**

**MOTION #BD 17/13**

**Moved by Janisse Zimmerman  
Seconded by Bill Siemon**

**“RESOLVED, THAT staff proceed with the legal and property matters as discussed.”**

**Carried.**

**MOTION #BD 18/13**

**Moved by Mike Tam  
Seconded by Ute Stumpf**



**“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors approve the recommendation for selling to the Province of Ontario the land along the north side of the Ausable Cut within the County of Lambton, Municipality of Lambton Shores thereby furthering the objects of the Conservation Authority pursuant to Section 21 of the *Conservation Authorities Act*.”**

**Carried.**

ADJOURNMENT

The meeting was adjourned at 12:26 p.m.

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Dave Frayne  
Chair

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Judith Parker  
Corporate Services Coordinator

*Copies of Program Reports are available upon request.  
Contact Judith Parker, Corporate Services Coordinator.*

