



# MINUTES



## BOARD OF DIRECTORS MEETING

Thursday, December 18, 2008

Ausable Bayfield Conservation Authority Boardroom  
Morrison Dam Conservation Area

### HEARING - ONTARIO REGULATION 147/06 - Application #2008-52

#### DIRECTORS PRESENT

Adrian DeBruyn, Paul Hodgins, George Irvin, Lawrence McLachlan, Bob Norris, Bill Siemon, Bill Weber

#### DIRECTORS ABSENT

Jim Ginn, Dave Frayne

#### OTHERS PRESENT

David Bolton, Municipality of Adelaide Metaclafe  
Mark Simpson, Municipality of Lambton Shores

#### STAFF PRESENT

Andrew Bicknell, Geoff Cade, Kate Monk, Judith Parker, Tom Prout, Alec Scott

Chairman Lawrence McLachlan called the Hearing pursuant to Ontario Regulation 147/06 to order at 2:05 p.m. The procedures for conducting the Hearing were presented and Andrew Bicknell, Regulations Coordinator introduced the applicant Tanya Janssen. Mr. Bicknell presented the location of the property as Part Lot 9, Concession NB, Ward of Stephen, Municipality of South Huron. The subject property is flood susceptible and lies between the Ausable River and Black Creek. Portions of the property lie within an Area of Natural and Scientific Interest known as Hay Swamp Complex. There currently are agricultural buildings, an existing farm house and a mobile home at the site. The applicant proposes to build a 2 storey (16 person) permanent bunkhouse which will replace the 660 square foot mobile home. The bunkhouse will be 3,456 square feet which is an increase of 500% in habitable floor area. A new partly raised onsite sewage disposal system is also proposed. The applicant retained Bos Engineering & Environmental Services who recognize the area is susceptible to flooding. The engineer proposes the bunkhouse floor be elevated 0.15 metres above the Regulatory Flood elevation and the distribution piping for the sewage system filter beds be elevated above the 100 year flood level. In 1998, the ABCA Board of Directors gave approval for construction of the existing mobile home subject to floodproofing considerations. In 2006, staff issued a permit for replacing an existing barn with an implement shed and greenhouse on the subject property subject to floodproofing considerations.



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OTHERS PRESENT

Pat Bolen, Exeter TA  
David Bolton, Municipality of Adelaide Metacafe  
Mark Simpson, Municipality of Lambton Shores

STAFF PRESENT

Bev Brown, Cathie Brown, Andrew Bicknell, Tracey Boitson, Geoff Cade, Davin Heinbuck, Julie Hicks, Brian Horner, Ian Jean, Kate Monk, Judith Parker, Tom Prout, Alec Scott

CALL TO ORDER

Chairman Lawrence McLachlan called the meeting to order at 3:00 p.m.

ADOPTION OF AGENDA

Bill Weber requested that the Port Franks Ice Management Project (Bendway Weirs) be added to the agenda under New Business.

**MOTION #BD 128/08**

**Moved by Dave Frayne**  
**Seconded by Paul Hodgins**

**“RESOLVED, THAT the agenda for the December 18, 2008 Ausable Bayfield Conservation Authority Board of Directors meeting be amended.”**

**Carried.**

DISCLOSURE OF PECUNIARY INTEREST

None

ADOPTION OF MINUTES

**MOTION #BD 129/08**

**Moved by Bill Siemon**  
**Seconded by Bob Norris**

**“RESOLVED, THAT the minutes of the Ausable Bayfield Conservation Authority Board of Directors meeting held on November 13, 2008 and the motions therein be approved as circulated.”**

**Carried.**

BUSINESS OUT OF THE MINUTES1. Violation Pursuant to Ontario Regulation 147/06

George Irvin reported that the matter of removal of a park model trailer in the Municipality of Bluewater has been resolved. The owner has removed the structure as per the municipal order discussed at the November 13, 2008 Board meeting.

2. 2009 Proposed General Levy**MOTION #BD 130/08**

**Moved by Bill Siemon  
Seconded by Adrian Debruyn**

**“RESOLVED, THAT the 2009 General Levy be approved at \$702,254.”**

	<b>Yea</b>	<b>Nay</b>	<b>Absent</b>
Adelaide Metcalfe	✓		
Bluewater	✓		
Central Huron	✓		
Huron East	✓		
Lambton Shores	✓		
Lucan Biddulph	✓		
Middlesex Centre	✓		
North Middlesex	✓		
Perth South	✓		
South Huron		✓	
Warwick	✓		
West Perth	✓		

**The result was Yea 80% and Nay 20%, based on the current value assessment apportionment schedule, therefore the motion Carried.**

2009 Proposed Project Levy**MOTION #BD 131/08**

**Moved by Jim Ginn  
Seconded by Paul Hodgins**

**“RESOLVED, THAT the 2009 Project Levy be approved at \$257,900.”**

	Yea	Nay	Absent
Adelaide Metcalfe	✓		
Bluewater	✓		
Central Huron	✓		
Huron East	✓		
Lambton Shores	✓		
Lucan Biddulph	✓		
Middlesex Centre	✓		
North Middlesex	✓		
Perth South	✓		
South Huron	✓		
Warwick	✓		
West Perth	✓		

**The result was Yea 100% and Nay 0% based on the current value assessment apportionment schedule, therefore the motion Carried.**

2009 Proposed Budget

**MOTION #BD 132/08**

**Moved by Jim Ginn**

**Seconded by Bill Weber**

**“RESOLVED, THAT the 2009 Ausable Bayfield Conservation Authority Budget be approved as presented.”**

**Carried.**

PROGRAM REPORTS

1. Development Review

Andrew Bicknell, Regulations Coordinator presented the Development Review report pursuant to *Ontario Regulation 147/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for five *Applications for Permission* and three *Minor Works Permits*.

2. Conservation Education

Julie Hicks presented the conservation education program update for 2008. There was an increase in overall participation during 2008 as compared to 2007, with the exception of the Camp Sylvan Conservation Program and the Fall / Winter School Nature Programs. The focus for 2009 will be to improve current programs so that new schools are attracted as well as reinforcing relationships with the long-standing local schools.

3. Conifer Plantation Thinning

Ian Jean, Forestry & Land Stewardship Specialist reported the conifer plantation thinning at the Coleman Tract has been completed and final payment was received . There were 333 cords of

pine and spruce sawlogs. In addition, 95 cords of pulp were removed to be used as horse pen shavings.

Dave Frayne left the meeting at 3:32 p.m.

4. Generic Regulation Mapping Update

As per the protocol for Updates to Section 28 Mapping, Tracey Boitson, GIS/CAD Information Systems Specialist presented a few minor changes that have been made to the limits on the Ontario Regulation 147/06 mapping in 2008.

5. Endangered Species Act Impact on Municipal Drain Projects

Davin Heinbuck, Lands & Water Technologist explained the process for reviewing drainage projects under the *Endangered Species Act, 2007* (ESA). The ESA is provincial legislation administered by the Ministry of Natural Resources and should not be confused with the federal *Species at Risk Act*. Effective October 1, 2008 all municipal drainage projects will be subject to ESA screening. Conservation Authorities are not responsible for reviewing municipal drainage projects under the ESA.

**MOTION #BD 133/08**

**Moved by Bill Weber  
Seconded by Bill Siemon**

**“RESOLVED, THAT the program reports be received for information.”**

**Carried.**

COMMITTEE REPORTS

1. Arkona Lions Museum Management Committee

Bill Weber presented the minutes from the December 4, 2008 meeting of the Arkona Lions Musuem Management Committee.

2. Personnel Management Committee

Lawrence McLachlan presented the minutes of the December 9, 2008 meeting of the Personnel Management Committee and advised that the committee had met with the General Manager and conducted the annual performance review.

3. Property Management Committee

Bill Weber presented the minutes of the Property Management Committee held on December 9, 2008.

**MOTION #BD 134/08**

**Moved by George Irvin  
Seconded by Bill Weber**

**“RESOLVED, THAT the minutes of the Arkona Lions Museum Management Committee , Personnel Management Committee, Property Management Committee , Source Protection Committee , draft ABMV Joint Management Committee and the motions therein**

**be approved as circulated, and**

**FURTHER, THAT the Board of Directors accept the proposal from the firm of Randy Wilson, Architect to conduct the office needs assessment as recommended by the Property Management Committee. ”**

**Carried.**

CORRESPONDENCE

- a) Reference: Season’s Greetings  
File: A.5.1  
Brief: A seasonal message extended to the Board of Directors from Jim Burns, Warden for Middlesex County
- b) Reference: Thank you  
File: L.4.151  
Brief: Thank you from the family of the late Frank Wight for the expressions of sympathy.
- c) Reference: Port Franks Ice Management Project  
File: W.4.2.1  
Brief: Resolution from the Council of Lambton Shores advising of their decision to not proceed with the Port Franks Ice Management project.
- d) Reference: 2009 Proposed Budget  
File: F.6  
Brief: Correspondence from the municipalities of North Middlesex and Huron East that they agree with the proposed budget.
- e) Reference: 2009 Proposed budget  
File: F.6  
Brief: Correspondence from the Township of Perth South expressing concern that the overall increase in the general and project levy is 4.96 %. Council recommends the Board of Directors implement a 0% increase.
- f) Reference: Source Water Protection Program Internal Audit  
File: L.9.57.1  
Brief: Final report was received from the Ontario Internal Audit Division from the review of accountability and control framework and existing agreements among the Ministry of Environment, Ministry of Natural Resources, Conservation Ontario and Conservation Authorities related to the Source Water Protection program.
- g) Reference: Director Appointment  
File: A.10.1  
Brief: Notice from Municipality of Middlesex Centre of the appointment of David Bolton to the ABCA Board of Directors.

- h) Reference: Ontario Trails Strategy  
File: R.1.0  
Brief: Copies of the presentation given to Conservation Ontario by the Ministry of Health Promotion on the development of the all government/all stakeholder Ontario Trails Strategy.
- i) Reference: 2009 Drainage Superintendents Course  
File: L.2.13  
Brief: Invitation for Davin Heinbuck, ABCA Water & Land Technologist to be an instructor for the 2009 Drainage Superintendents Course.
- j) Reference: Climate Station Data  
File: A.5.6  
Brief: Communique that AMO members are invited to join environment Canada's inventory of climate observing networks in Ontario
- k) Reference: Middlesex County Agricultural Hall of Fame  
File: C.18.5.9  
Brief: Invitation to nominate candidates to the Middlesex County Agricultural Hall of Fame.
- l) Reference: Appointment of Geoff Cade, ABCA Supervisor of Water & Planning to the Coastal Zone Technical Working Group of the International Upper Great Lakes Study.

#### NEW BUSINESS

1. Bill Weber updated the Board about the Port Franks Ice Management Project and Bendway Weir Erosion Control Project. There are a number of landowners waiting on building permits until the issue of ownership of the road allowances was resolved. It has been determined that the province owns the road allowances and easements will not be forthcoming. The ABCA staff wanted to be assured that there was an easement agreement allowing access for maintenance of the weirs. New development has not been allowed.

**MOTION #BD 135/08**

**Moved by George Irvin  
Seconded by Bill Weber**

**“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors waive their requirement for easement agreements and direct staff to process the Applications for Permission.”**

**Carried.**

#### 2. Striking Committee

It was decided to hold the Striking Committee meeting on January 15, 2009 at 9:30 a.m.

### 3. ABCA Annual Meeting

The Ausable Bayfield Conservation Authority Annual Meeting will be held on February 19, 2009 at the Administration Centre.

### 4. Budget Process

George Irvin thanked the staff for presenting a relevant budget but cautioned that the budget process for 2010 may be impacted by the economic downturn.

## COMMITTEE OF THE WHOLE

**MOTION #BD 136/08**

**Moved by Jim Ginn  
Seconded by Paul Hodgins**

**“RESOLVED, THAT the Board of Directors go into Committee of the Whole at 4:17 p.m. to discuss property matters with Tom Prout and Judith Parker remaining in attendance.”**

**Carried.**

**MOTION #BD 137/08**

**Moved by Bill Weber  
Seconded by Jim Ginn**

**“RESOLVED, THAT Committee of the Whole rise and report at 4:29 p.m.”**

**Carried.**

**MOTION #BD 138/08**

**Moved by Dave Frayne  
Seconded by George Irvin**

**“RESOLVED, THAT the information on property matters be received.”**

**Carried.**

## ADJOURNMENT

The meeting was adjourned at 4:29 p.m.

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Lawrence McLachlan  
Chairman

Judith Parker  
Corporate Services Coordinator

*Copies of Program Reports are available upon request.  
Contact Judith Parker, Corporate Services Coordinator.*

