



MINUTES



BOARD OF DIRECTORS MEETING

Thursday, February 21, 2008

Ausable Bayfield Conservation Authority Boardroom
Morrison Dam Conservation Area

DIRECTORS PRESENT

Adrian deBruyn, David Frayne, Paul Hodgins, George Irvin, Lawrence McLachlan, Bob Norris, Bill Siemon

DIRECTORS ABSENT

Jim Ginn, Bill Weber

OTHERS PRESENT

Nina Lieshout, Exeter TA

STAFF PRESENT

Bev Brown, Cathie Brown, Geoff Cade, Judith Parker, Tom Prout, Alec Scott

CALL TO ORDER

Chairman Lawrence McLachlan called the meeting to order at 1:05 p.m.

ADOPTION OF AGENDA

MOTION #BD 19/08

**Moved by Adrian Debruyn
Seconded by Paul Hodgins**

“RESOLVED, THAT the agenda for the February 21, 2008 Ausable Bayfield Conservation Authority Board of Directors meeting be approved.”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

None

ADOPTION OF MINUTES**MOTION #BD 20/08****Moved by Bill Siemon
Seconded by Bob Norris**

“RESOLVED, THAT the minutes of the ABCA Annual Meeting held on January 17, 2008 and the motions therein be approved as circulated.”

Carried.

BUSINESS OUT OF THE MINUTESProposed 2008 Project Levy

Tom Prout, General Manager presented a report identifying revisions made to the projects proposed in 2008 that would reduce the overall project levy total by \$15,000 to \$261,545. This results in a 6.8% increase over 2007 and 10.3% under the 2006 project levy. Over the past 17 years, the average increase in general levy has been 3.8%. He reported attending council meetings for South Huron and Bluewater to discuss the budget.

George Irvin advised that the Municipality of Bluewater had been unable to give direction on voting, as their council meeting had been cancelled earlier in the week due to weather. He expressed concern that the representatives for the municipalities of Lambton Shores, Warwick, South Huron and Perth South were absent if the vote on the project levy was to proceed at this meeting. Bill Siemon and Bob Norris indicated that all municipalities had been circulated with the proposed budget at the end of November so there had been ample time for discussion. Chairman McLachlan asked for a motion on the recommendation.

MOTION #BD 21/08**Moved by Bill Siemon
Seconded by Paul Hodgins**

“RESOLVED, THAT the Project Levy for 2008 be set at \$261,545 which reflects the adjustments, and

FURTHER, THAT the ABCA Board of Directors vote on the revised 2008 Project Levy at the February 21, 2008 meeting.”

Carried.

Dave Frayne arrived at the meeting at 1:25 p.m. After providing Dave Frayne with an update on the budget discussion earlier in the meeting, the following motion was made.

MOTION #BD 22/08**Moved by Bill Siemon
Seconded by Bob Norris**

“RESOLVED, THAT the Board of Directors proceed with a weighted vote on the 2008 revised project levy of \$261,545.00.”

	Yea	Nay	Absent
Adelaide Metcalfe	✓		
Bluewater		✓	
Central Huron			✓
Huron East	✓		
Lambton Shores			✓
Lucan Biddulph	✓		
Middlesex Centre	✓		
North Middlesex	✓		
Perth South	✓		
South Huron	✓		
Warwick			✓
West Perth	✓		

The result was Yea 71.3% and Nay 28.7% based on property assessment schedule, therefore the motion was Carried.

Proposed 2008 Budget

MOTION #BD 23/08

**Moved by Dave Frayne
Seconded by Paul Hodgins**

“RESOLVED, THAT the Board of Directors approve the 2008 Proposed Budget as revised.”

Carried.

PROGRAM REPORTS

1. Development Review

Andrew Bicknell, Regulations Coordinator presented the Development Review report pursuant to *Ontario Regulation 147/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for two *Applications for Permission* and 1 *Minor Works*.

2. Ontario Conservation Authority Model

Tom Prout circulated a media release from Credit Valley Conservation Authority advising that Mexico has created a community based watershed management agency that is modeled after Ontario's Conservation Authorities. This is the first of its kind in that country. Credit Valley CA has been participating since 1996 with the University of Guelph in programs that promote the concept of watershed management and restoration in Mexico.

MOTION #BD 24/08

**Moved by Bob Norris
Seconded by Bill Siemon**

“RESOLVED, THAT the Program Reports # 1 and 2 be received as presented.”

Carried.

PRESENTATION

On behalf of the Municipality of Lambton Shores, John Byrne, CAO attended the Board of Directors Meeting to discuss the Special Benefitting Levy Apportionment. The municipality is concerned with the funding formula that has historically been used and would like the Board to review and discuss some alternative apportionment. He agrees that projects should have local apportionment because there is local benefit but some projects should be looked at more globally. One difference would be if the project is for maintenance instead of a capital project. The Port Franks Ice Management Project was undertaken because of ice jamming but the other contributing factor is the water that flows through Port Franks comes from upstream municipalities. Another large impact on this small area is the granular sediment generated from upstream. The Municipality of Lambton Shores would like the ABCA to consider any equitable, alternative formulas such as the landowner assessment for drainage works under the Municipal Drainage Act. George Irvin inquired whether the Board would be discussing a change in special benefitting levy apportionment for designated projects or on all future projects. Bob Norris asked if the municipalities would be asked for input if the procedure was changed for the funding apportionment. Chairman McLachlan thanked Mr. Byrne for the presentation and asked the Board how they would like to respond to the request.

MOTION #BD 25/08

Moved by Bob Norris

Seconded by George Irvin

“RESOLVED, THAT the Board of Directors direct the General Manager and staff to discern the comments and discussion on review of the special benefitting levy apportionment and report back to the Board at a future meeting with recommendations.”

Carried.

3. Policy to Ensure Delivery of Essential Services

Tom Prout advised that the ABCA provides services to its member municipalities that should be considered essential. In some cases, there is only one staff person trained on maintaining or providing the essential service. A policy is needed to identify the essential services and ensure steps are taken to provide adequate staff training of the systems and processes.

MOTION #BD 26/08

Moved by Bill Siemon

Seconded by Paul Hodgins

“RESOLVED, THAT the following services be considered essential: dam operation and maintenance; flood monitoring, forecasting and warning; low water response; accounting and payroll; information technology, and

FURTHER, THAT there be at least two staff trained with knowledge for each essential service, and

FURTHER, THAT this policy be effective immediately, and

FURTHER, THAT the General Manager work with the staff to identify at least two specific individuals for each essential service.”

Carried.

4. Draft Succession Planning Framework

Tom Prout presented the draft Succession Planning Framework document that is a proactive approach to identifying specific organizational goals and objectives and setting out a framework for fostering a positive supportive organizational culture and environment. The document has been reviewed by the Personnel Management Committee and will be brought back to the Board following distribution to the staff for comments and input.

COMMITTEE REPORTS

1. Personnel Management Committee

Lawrence McLachlan presented the minutes from the Personnel Management Committee meeting held on February 4, 2008. Following the meeting, the committee met with the General Manager for the performance review.

2. Property Management Committee

Lawrence McLachlan presented the minutes from the Property Management Committee meeting and highlighted the recommendation from the committee that the committee recommend a change of authorized use to permit hunting on the north side of McGuffin Hills Drive for the following ABCA properties: E1/2 Lot 1, Lots 2, 3, 4 and 6, Concession 5 ECR; Lots 2, 3, 4 and 5, Concession 5 WCR, McGillivray Ward in the Municipality of North Middlesex.

MOTION #BD 27/08

**Moved by Bob Norris
Seconded by Paul Hodgins**

“RESOLVED, THAT the Board of Directors approve the change of authorized use to permit hunting on the properties noted above, as recommended by the Property Management Committee, to become effective immediately.”

Carried.

MOTION #BD 28/08

**Moved by Dave Frayne
Seconded by Adrian Debruyn**

“RESOLVED, THAT the minutes of the Personnel Management Committee meeting held on February 4, 2008 and the Property Management Committee meeting held on January 17, 2008 and the motions therein be approved as presented.”

Carried.

Striking Committee**MOTION #BD 29/08****Moved by Bob Norris
Seconded by George Irvin**

“RESOLVED, THAT the minutes of the Striking Committee meeting held on January 17, 2008 and the motions therein be approved as presented.”

Carried.CORRESPONDENCE

- a) Reference: Solar Power Workshop
File: A.5.1
Brief: Invitation to attend a Solar Power Workshop on March 6, 2008 in London, hosted by the Ontario Sustainable Energy Association.
- b) Reference: Soil & Water Conservation Society
File: A.7.12.5
Brief: Notification that Kate Monk, Stewardship & Conservation Lands Supervisor has been selected to speak at the Soil & Water Conservation Society Annual Conference in Tuscon, Arizona.
- c) Reference: Municipality of North Middlesex
File: W.2.1.1
Brief: Resolution from the Municipality of North Middlesex approving of Special Benefitting status for their share of estimated costs in the Parkhill Dam Fencing Project.
- d) Reference: ATVs on CA Lands
File: A.5.1
Brief: Correspondence from Klaus Keunecke, a watershed resident concerned with the prevalence of ATVs and other motorized recreation vehicles travelling through ecologically sensitive natural areas and asking that the current agreement between the ABCA and Ausable River Riders Club be terminated. taff will respond to Mr. Keunecke.
- e) Reference: Blue Flag Program
File: A.5.5
Brief: Correspondence from Municipality of Bluewater confirming the creation of a Blue Flag Beach Program Action Committee and requesting the cooperation of the ABCA in supporting the project with technical advisory assistance.

NEW BUSINESS

1. Dave Frayne reported that the Municipality of South Huron is going to continue managing the Port Blake Park for another two years while a long term plan strategy is developed.

2. George Irvin advised he had attended an open house on wind turbines and inquired whether the ABCA has investigated the matter of turbines being installed in floodplain areas. Staff informed the Board that ABCA has not been contacted in regards to installation of wind turbines on ABCA properties.

COMMITTEE OF THE WHOLE

MOTION #BD 30/08

**Moved by Bob Norris
Seconded by Bill Siemon**

“RESOLVED, THAT the Board of Directors go into Committee of the Whole at 3:10 p.m. with Tom Prout and Judith Parker remaining in attendance.”

Carried.

MOTION #BD 31/08

**Moved by Paul Hodgins
Seconded by Dave Frayne**

“RESOLVED, THAT the committee rise and report at 3:28 p.m.”

Carried.

MOTION #BD 32/08

**Moved by Dave Frayne
Seconded by Bill Siemon**

“RESOLVED, THAT the Board of Directors approve the addition of seasonal employees to the ABCA job classifications and eligibility for the Group Health Benefits package.”

Carried.

ADJOURNMENT

The meeting was adjourned at 3:35 p.m.

Lawrence McLachlan
Chairman

Judith Parker
Corporate Services Coordinator

*Copies of Program Reports are available upon request.
Contact Judith Parker, Corporate Services Coordinator.*

