

## **BOARD OF DIRECTORS MEETING**

**Thursday, July 19, 2012**

**Ausable Bayfield Conservation Authority Boardroom  
Morrison Dam Conservation Area**

### DIRECTORS PRESENT

Dave Frayne, Jim Ginn, Paul Hodgins, Lorie Scott, Bill Siemon, Don Shipway, Ute Stumpf, Mike Tam, Janisse Zimmerman

### STAFF PRESENT

Andrew Bicknell, Bev Brown, Geoff Cade, Ryan Carlow, Brian Horner, Kate Monk, Judith Parker, Tom Prout, Alec Scott

### CALL TO ORDER

Chair Dave Frayne called the meeting to order at 10:05 a.m. and welcomed everyone in attendance. Ryan Carlow, ABCA Junior Conservationist was introduced.

### ADOPTION OF AGENDA

#### **MOTION #BD 72/12**

**Moved by Lorie Scott**

**Seconded by Paul Hodgins**

**“RESOLVED, THAT the agenda for the July 19, 2012 Ausable Bayfield Conservation Authority Board of Directors meeting be approved.”**

**Carried.**

### DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

### ADOPTION OF MINUTES

#### **MOTION #BD 73/12**

**Moved by Janisse Zimmerman**

**Seconded by Don Shipway**

**“RESOLVED, THAT the minutes of the Board of Directors meeting held on June 21, 2012 and the motions therein be approved as circulated.”**

**Carried.**

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## BUSINESS OUT OF THE MINUTES

None

## PROGRAM REPORTS

### 1. a) Development Review

Andrew Bicknell, Regulations Coordinator prepared and presented the Development Review report pursuant to *Ontario Regulation 147/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for six *Applications for Permission* and two *Minor Works Permits*.

### 1. b) Violation/Appeals Update

- (i) Geoff Cade, Water & Planning Supervisor advised that a violation was issued to a bed & breakfast establishment located along the lakeshore in Municipality of Bluewater due to a chairlift being installed down the bank for accessibility. Staff will be meeting with the owners to resolve the issue.

**MOTION #BD 74/12**

**Moved by Bill Siemon**

**Seconded by Lorie Scott**

**“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 - Development Review.”**

**Carried.**

### 2. Accessibility Project Presentation

Randy Wilson, Architect attended the meeting to make a presentation to the Board of Directors on options for replacing the ramp and front door entranceway with installation of an elevator to move the public or staff between the two floors for compliance with accessibility regulations. The strategies were to have a design that would meet *Ontario Building Code* and the evolution of the *Ontarians with Disabilities Act* with the intent of making all public buildings accessible. Other priorities were to look at common areas for staff; accessible washrooms and accessible work areas. The architect's preferred design showed an addition on the southwest corner of the building as the entranceway at ground level for reception and an elevator installed next to the stairs to take people up or down a half storey.

General Manager Tom Prout reminded the Board that the ABCA received a \$50,000 from the federal government to initiate the accessibility project. Plus \$50,000 available of reserves in the 2012 budget year. Options for the Board to consider are:

- (i) start the internal accessibility improvements this year;
- (ii) proceed with construction of an addition that includes the elevator;
- (iii) spread the upgrades over two years and hire a local contractor to be a project manager.

Tom Prout offered that staff meet with the architect and bring a report back to the next meeting with more defined details before getting direction from the Board. The Board agreed by consensus.

Randy Wilson left the meeting at 10:50 a.m.

### 3. Proposed Five Year Budget

Brian Horner, Financial Services Supervisor presented the proposed budget for 2013-2017, identifying potential, ongoing and phased projects plus the projected general levy for the next five years.

**MOTION #BD 75/12**

**Moved by Lorie Scott  
Seconded by Don Shipway**

**“RESOLVED, THAT the proposed five year budget for the period 2013-2017 be approved as presented.”**

**Carried.**

### 4. Personnel Regulation #17 Revision

Brian Horner recommended that a new subsection be added to Personnel Regulation #17 - Group Savings Plan to address the issue of regular service employees not being eligible to be a member of the Group Savings Plan once reaching the age of 71.

**MOTION #BD 76/12**

**Moved by Lorie Scott  
Seconded by Bill Siemon**

**“RESOLVED, THAT the Board of Directors approve the revision to Personnel Regulation # 17-Group Savings Plan as presented.”**

**Carried.**

### 5. Rural Stormwater Management Model Equipment

Alec Scott, Water & Planning Manager showed examples of the water monitoring equipment required for the five priority watersheds identified by the Lake Huron Southeast Shore for the Rural Stormwater Management Model project. The quote from For the Birds Nature Shop for the self contained weather station at each priority watershed was within the budget at \$5,8070 plus HST and shipping. The temporary water level monitoring equipment can be purchased within budget from Pine Environmental Services Inc at a total cost of \$5,175 plus HST and shipping. The total cost of data logger and waterlevel recording equipment for each site can be purchased from Hoskin Scientific Ltd at \$11,670 plus HST and shipping. This equipment is the most compatible with existing equipment used by the CAs and is within the project budget.

**MOTION #BD 77/12**

**Moved by Jim Ginn  
Seconded by Bill Siemon**

**“RESOLVED, THAT the ABCA Board of Directors approve the recommended purchases of equipment for the SWI Rural Stormwater Management Model Project as presented.”**

**Carried.**

#### 6. Woodland Reflection Shelter

Tom Prout updated the Board on the Ausable Bayfield Conservation Foundation’s Woodland Reflection Shelter project in the Morrison Dam Commemorative Woods, that is currently being constructed under the volunteer leadership of Peter Darbishire. An official opening will be held in September.

#### PRESENTATION

Jenna Allain, Source Water Protection Project Program Supervisor, updated on the status of the Ausable Bayfield Source Protection Plan and the targets for submission to the Minister of the Environment for approval. Scientific information and public input has been compiled for producing the Source Protection Plan over the last 6 years. Vulnerable areas have been identified with the goal of reducing risk of significant threats around sources of municipal drinking water. Following approval of the Assessment Reports, the Source Protection Committee began developing policies for the proposed Source Protection Plan in January 2011. Pre-consultation by the implementing bodies of the draft policies was conducted from December 2011 - March 2012. The period for public consultation for affected landowners within vulnerable areas was from May 22 to June 27. These comments were discussed and incorporated into the draft Plan. On July 12, 2012 the Source Protection Committee approved the draft Plans for the second round of public consultation which was from July 13 to August 13. Any revisions and comments will be incorporated into the submission package and forwarded to the Source Protection Authority for approval to submit to the Minister of Environment before August 20, 2012.

It is anticipated that the Plan will be approved by the Minister of Environment sometime in 2013. Some policies will be implemented immediately and some over the next 2-3 years. Implementing bodies will be required to report to the Ministry on an annual basis.

Each municipality will be responsible for appointing a Risk Management Official to develop risk management plans within 3 years of the Plan coming into effect. In the fall, the DWSP staff will be conducting workshops for municipalities to meet and learn more about the responsibilities of the Risk Management Official and to set up processes for implementation of the Plan. The Ausable Bayfield Conservation Authority has been identified as an implementer for all education and outreach programs in the source protection region.

#### GENERAL MANAGER’S REPORT

Tom Prout provided a written report with a brief update on the progress of various projects, staff training and development, upcoming meetings, events or general activities over the previous month.

COMMITTEE REPORTS**MOTION #BD 78/12**

**Moved by Bill Siemon  
Seconded by Jim Ginn**

**“RESOLVED, THAT the minutes of the Source Protection Committee meeting held May 16, 2012, and the Public Meeting for proposed Source Protection Plans held June 13, 2012 be approved as presented.”**

**Carried.**

CORRESPONDENCE

- a) Reference: AON Insurance  
File: A.24  
Brief: Request that the ABCA participate in a survey regarding the purchase of an additional \$5 million umbrella for insurance coverage. The Board agreed by consensus.
- b) Reference: Oil & Gas Lease  
File: L.4.24  
Brief: Request that the ABCA enter into an agreement for petroleum and natural gas lease and grant at Lots 12,13,14,15, Cons 18, 19 Ward of Stephen in Municipality of South Huron.

**MOTION #79/12**

**Moved by Lorie Scott  
Seconded by Bill Siemon**

**“RESOLVED, THAT the Ausable Bayfield Conservation Authority enter into a lease agreement with ELS and Company.”**

**Carried.**

NEW BUSINESS

1. Tom Prout advised that the request for tenders for purchase of agricultural properties in the Parkhill area closes on August 2, 2012. Since the Board would not be meeting in August, he requested direction on who will open the tenders.

**MOTION #80/12**

**Moved by Bill Siemon  
Seconded by Jim Ginn**

**“RESOLVED, THAT the Property Management Committee meet for the tender opening of ABCA agricultural properties for sale in the Parkhill area.”**

**Motion Withdrawn**

**MOTION #81/12**

**Moved by Janisse Zimmerman  
Seconded by Don Shipway**

**“RESOLVED, THAT the Chair of the Property Management Committee and the ABCA General Manager be appointed to meet on August 2, 2012 and conduct a public tender opening for the agricultural properties offered for sale in the Parkhill area, and**

**FURTHER, THAT a report of the results be sent to the Board of Directors.”**

**Carried.**

ADJOURNMENT

The meeting was adjourned at 12:03 p.m.

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Dave Frayne  
Chair

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Judith Parker  
Corporate Services Coordinator

*Copies of Program Reports are available upon request.  
Contact Judith Parker, Corporate Services Coordinator.*

