



# MINUTES



## BOARD OF DIRECTORS

Thursday, October 18, 2007

Ausable Bayfield Conservation Authority Boardroom  
Morrison Dam Conservation Area

### DIRECTORS PRESENT

Adrian DeBruyn, Dave Frayne, Jim Ginn, Paul Hodgins, George Irvin, Lawrence McLachlan, Bob Norris, Bill Siemon, Bill Weber

### OTHERS PRESENT

Nina Lieshout, Exeter TA

### STAFF PRESENT

Tracey Boitson, Bev Brown, Cathie Brown, Geoff Cade, Kate Monk, Judith Parker, Tom Prout, Alec Scott

### CALL TO ORDER

Chairman Weber called the meeting to order at 1:15 p.m. and welcomed everyone to the meeting.

### ADOPTION OF AGENDA

**MOTION #BD 118/07**

**Moved by Bob Norris  
Seconded by Adrian DeBruyn**

**“RESOLVED, THAT the agenda for the October 18, 2007 Ausable Bayfield Conservation Authority Board of Directors Meeting be approved.”**

**Carried.**

### DISCLOSURE OF PECUNIARY INTEREST

None

ADOPTION OF MINUTES**MOTION #BD 119/07****Moved by George Irvin  
Seconded by Bill Siemon**

**“RESOLVED, THAT the minutes of the Board of Directors meeting held on August 16, 2007 and the motions therein be approved as presented.”**

**Carried.**

BUSINESS OUT OF THE MINUTES1. Information Technology Funding Model

Tracey Boitson, GIS/CAD Information Systems Specialist, presented the proposed funding model by department in which annual, ongoing and replacement costs for information management and information technology can be calculated so programs and projects can budget accordingly. The Board realizes that in prior years, these costs were addressed within the budget but in various programs.

**MOTION #BD 120/07****Moved by Bob Norris  
Seconded by Jim Ginn**

**“RESOLVED, THAT the Information Technology Funding Model be accepted as presented and incorporated into the 2008 budgeting process.”**

**Carried.**

2. Port Blake Conservation Area

George Irvin asked for staff's opinion on correspondence Municipality of Bluewater had received from the Municipality South Huron in regards to hiring a consultant for development of a Master Plan for Port Blake Conservation Area. Tom Prout responded that the ABCA would not be involved in the initial stages of this matter.

PROGRAM REPORTS1. Development Review

The Development Review report pursuant to Ontario Regulation 147/06 *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*, was prepared by Andrew Bicknell, Regulations Coordinator. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 9 *Applications for Permission* applications.

## 2. Source Protection Program Outreach & Education Project and Early Actions

Kate Monk, Stewardship & Conservation Lands Supervisor, prepared a report on the status of the two projects in which the ABCA and Maitland Valley CA received funding from the Ministry of Environment for a six-month project to communicate with landowners near the municipal wells and the Goderich Lake Huron intake. Dallas Campbell and Chris Van Esbroeck have been hired to implement the six-month project.

**MOTION #BD 121/07**

**Moved by Dave Frayne**

**Seconded by George Irvin**

**“RESOLVED, THAT Program Reports 1 and 2 be received as presented.”**

**Carried.**

## 3. Third Quarter Financial Statement

Cathie Brown, Financial Services Supervisor presented the third quarter financial statement Actuals in comparison to the 2007 budget. Of note was the Source Protection Project schedule of expenditures which is under budget due to the Working Groups and Source Protection Committee just becoming active because the legislation was passed later in the year than anticipated. Source Protection professional fees are also under spent because the project is on hold waiting on the software. Discussions with the Province will determine if this project funding will be carried forward into 2008.

**MOTION #BD 122/07**

**Moved by Bob Norris**

**Seconded by Jim Ginn**

**“RESOLVED, THAT the third quarter financial statement be approved as presented.”**

**Carried.**

## 4. 2008 Proposed Fee Schedule

Cathie Brown presented a draft policy to formalize the procedure to be used by ABCA staff for setting fees for service. The proposed 2008 fee schedule was also presented for the Board's consideration. Bill Siemon inquired why there was a difference in the mileage rate between use of personal vehicle or use of vehicle from the motor pool. After discussion the Board determined that the two rates should be consistent. Dave Frayne asked why there was such a discrepancy between the Per Diem rate for Source Protection Authority at \$53/half day or \$63 per full day and the Source Protection Committee at \$125/half day and \$180 per full day. Cathie Brown replied that when determining the per diem rate for the Source Protection Committee it was found that the average rate of per diem across the province was \$75. Tom Prout advised he would survey conservation authorities and some municipalities and bring a report to the Budget Committee meeting.

**MOTION #BD 123/07**

**Moved by George Irvin**

**Seconded by Bill Siemon**

**RESOLVED, THAT the mileage rate for use of personal vehicle be changed from 40¢ per km to 45¢ per km effective January 1, 2008.”**

**Carried.**

**MOTION #BD 124/07**

**Moved by George Irvin  
Seconded by Bill Siemon**

**“RESOLVED THAT the Fees for Service Policy be approved as presented,  
and**

**FURTHER, THAT the 2008 Proposed Fee Schedule be received and  
approved as amended.”**

**Carried.**

5. Gifts of Property and Carrying Costs

Tom Prout, General Manager presented a report on the trend towards members of society now having the capability to leave either financial gifts, conservation easements or tracts of land so that natural heritage and environmental stewardship is protected for future generations. Over the past year, the ABCA and Ausable Bayfield Conservation Foundation have been recipients of two financial gifts which were used to purchase a parcel of wetland within Hay Swamp. What some individuals may not be aware of is the ABCA and ABCF’s funding limitations to handle the carrying costs of acquiring new properties and the Board needs to consider a strategy or criteria for accepting these gifts.

**MOTION #BD 125/07**

**Moved by Jim Ginn  
Seconded by Bob Norris**

**“RESOLVED, THAT the ABCA request the Property Management  
Committee and the Ausable Bayfield Conservation Foundation to discuss the matter of  
receiving gifts of property (ownership or easements) relative to the long term carrying costs,  
and**

**FURTHER, THAT the Property Management Committee and the ABCF  
provide some considerations regarding future donations of land and the need to establish a  
stewardship fund for on-going ownership and maintenance costs, and**

**FURTHER, THAT the ABCA and ABCF identify those parcels of land that  
should be protected through ownership versus other methods such as planning, zoning and  
tree by-laws.”**

**Carried.**

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## COMMITTEE REPORTS

### Source Protection Joint Management Committee

Cathie Brown, Project Manager presented the draft minutes from the meeting held September 18, 2007.

### Water Response Team

Jim Ginn presented the minutes from the Ausable Bayfield Water Response Team e-conference on October 5, 2007. It is recommended that the Ausable River, Bayfield River and Parkhill Creek watersheds remain in a Low Water Level 2 condition.

### **MOTION #BD 126/07**

**Moved by Dave Frayne**

**Seconded by Adrian Debruyn**

**“RESOLVED, THAT the draft minutes of the Source Water Protection Joint Management Committee and minutes of the Ausable Bayfield Water Response Team e-conference and the motions therein be approved as presented.”**

**Carried.**

## CORRESPONDENCE

- a) Reference: Arkona Fall Colour Tour  
File: R.11.1  
Brief: Thank you from the organizing committee of the annual Arkona Fall Colour Tour for waiving the gate fees into Rock Glen Conservation Area during their event.
- b) Reference: Middlesex County Agriculture Hall of Fame  
File: C.18.5.9  
Brief: Nomination forms were received for the Middlesex County Agriculture Hall of Fame. At present, the selection committee does not accept the nomination of groups for consideration as nominees.

### **MOTION #BD 127/07**

**Moved by Bill Siemon**

**Seconded by Jim Ginn**

**“RESOLVED, THAT the Board of Directors request that the Middlesex County Agriculture Hall of Fame selection committee consider adding groups to the criteria for nominations.”**

**Carried.**

- c) Reference: ABCA Conservation Pass System  
File: R.1.11  
Brief: Correspondence was received from Mel Melick on behalf of local hunters concerned with the ABCA selling conservation passes to hunt on ABCA lands. The local



**MOTION #BD 131/07**

**Moved by Bill Siemon**

**Seconded by Jim Ginn**

**“RESOLVED, THAT the Board receive the update on the property matters and proceed with personal matters as discussed.”**

**Carried.**

ADJOURNMENT

The meeting was adjourned at 3:30 p.m.

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Bill Weber  
Chairman

Judith Parker  
Corporate Services Coordinator

*Copies of Program Reports are available upon request.  
Contact Judith Parker, Corporate Services Coordinator.*

