

## BOARD OF DIRECTORS MEETING

Thursday, September 12, 2013

Ausable Bayfield Conservation Authority Boardroom  
Morrison Dam Conservation Area

### DIRECTORS PRESENT

Dave Frayne, Paul Hodgins, Burkhard Metzger, Don Shipway, Joe Steffler, Lorie Scott, Ute Stumpf, Mike Tam, Janisse Zimmerman

### STAFF PRESENT

Andrew Bicknell, Bev Brown, Geoff Cade, Brian Horner, Kate Monk, Judith Parker, Tom Prout, Rachael Scholten, Alec Scott

### CALL TO ORDER

Chair Dave Frayne called the meeting to order at 10:01 a.m. and welcomed all those in attendance.

### ADOPTION OF AGENDA

#### **MOTION #BD 83/13**

**Moved by Paul Hodgins**

**Seconded by Ute Stumpf**

**“RESOLVED, THAT the agenda for the September 19, 2013 Ausable Bayfield Conservation Authority Board of Directors meeting be approved.”**

**Carried.**

### DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest declared at this meeting or from the previous meeting.

### DISCLOSURE OF INTENTION TO AUDIO/VIDEO RECORD MEETING

There were no disclosures.

### ADOPTION OF MINUTES

#### **MOTION #BD 84/13**

**Moved by Lorie Scott**

**Seconded by Janisse Zimmerman**

**“RESOLVED, THAT the minutes of the Board of Directors meeting held on July 18, 2013 and the motions therein be approved as circulated.”**

**Carried.**

## BUSINESS OUT OF THE MINUTES

### Municipality Tax Analysis and Wage/Benefit Rates

Brian Horner, Financial Services Supervisor presented a follow-up report from the July 18<sup>th</sup> Board meeting asking for the member municipality’s wage and benefit increases in 2013. Information was also gathered on the tax rate increase from 2012 to 2013, including municipal growth. All member municipalities responded and the average results (including the growth rate) were:

*2013 wage and benefit increase - 1.59%*

*2013 available funding increase - 5.78%*

The directors appreciated the information in anticipation of the upcoming 2014 budgeting process.

## PROGRAM REPORTS

### 1. a) Development Review

Andrew Bicknell, Regulations Coordinator prepared and presented the Development Review report pursuant to *Ontario Regulation 147/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for four *Applications for Permission* and five *Minor Works Permit*.

### 1. b) Violation/Appeals Update

No updates.

### **MOTION #BD 85/13**

**Moved by Joe Steffler**

**Seconded by Lorie Scott**

**“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report #1 - Development Review.”**

**Carried.**

### 2. Tender Opening for Cameron Gillies Diversion Repairs

Alec Scott, Water & Planning Manager presented the results of the tender call for repairs to the Cameron Gillies Diversion Channel. Tenders were received from Robinson Farm Drainage Ltd., VanDriel Excavating Inc. and A.G. Hayter Contracting Ltd. The lowest tender was submitted by Robinson Farm Drainage. However, they are unable to start the project until at least mid November 2013. Due to the condition of the diversion channel control structure and the fact that high flows could

result in a failure of that control structure causing flooding of downtown Parkhill, it is recommended to accept the second lowest tender submitted by Van Driel Excavating.

**MOTION #BD 86/13**

**Moved by Lorie Scott**

**Seconded by Paul Hodgins**

**“RESOLVED, THAT the tender submitted by Van Driel Excavating Inc, at a price of \$65,484.39 including HST be accepted, and**

**FURTHER, THAT staff proceed to sign the agreement for the work and complete the project.”**

**Carried.**

### 3. Carbon Offset Program

Kate Monk, Stewardship & Conservation Lands Supervisor gave a presentation on an initiative that was funded by the County of Huron to develop a program whereby eco-minded citizens, organizations and businesses can voluntarily donate funding towards planting trees to compensate the environment for greenhouse gas emissions. The steering committee for the project includes staff from Huron County, Ausable Bayfield and Maitland Valley conservation authorities and Kuzuka (an Exeter based company specializing in issues of carbon and sustainability). The carbon-offset program will be administered by the conservation authorities and donations will fund tree planting projects on lands owned and controlled by the conservation authorities. A demonstration was given of the online calculator being developed on the *Footprints to Forests* website. The number of trees required to offset a business, organization or individual's carbon footprint is calculated and a payment process will help reduce the amount of staff time to administer.

**MOTION #BD 87/13**

**Moved by Lorie Scott**

**Seconded by Don Shipway**

**“RESOLVED, THAT the Ausable Bayfield Conservation Authority include the Carbon Offset Program in the 2014 workplan and budget, and**

**FURTHER, THAT the Ausable Bayfield Conservation Authority include monies in its 2014 draft budget to offset its motor pool emissions.”**

**Carried.**

### 4. Port Franks Ice Management Project Public Meeting

Alec Scott gave an update on the public meeting held on September 7, 2013 for residents in the Port Franks area ice management study area. The meeting was arranged by the Municipality of Lambton Shores and ABCA staff facilitated. Around 550 interested residents attended to hear a cost sharing proposal for ice management and flood proofing measures to be divided between the ABCA, Lambton Shores and property owners who would directly benefit through a special assessment.

### 5. Watershed Views

Tom Prout brought to the directors attention, the Conservation Ontario blog: *Watershed Views*. This installment was entitled *Flooding Happens: it's only a matter of time!* and was authored by Mike Walters, Source Water Protection Manager, Integrated Watershed Management Director for Conservation Ontario.

### 6. Conservation Authorities' White Paper

Tom Prout updated the Board on the Conservation Ontario 2012 White Paper: *Watershed Management Futures for Ontario*. A letter was sent to the member municipalities in December 2012 to advise them of this provincial initiative. Since that date, Conservation Ontario has met with senior staff at the Ministries of the Environment, Natural Resources, Municipal Affairs and Housing and the Premier's Office, the Federation of Agriculture and the Association of Municipalities of Ontario.

### 7. Conservation Authority Per Diem/Honourarium Survey

For the director's information, Tom Prout presented a survey conducted by Niagara Region CA of the conservation authorities' per diem, mileage and honourarium rates.

**MOTION #BD 88/13**

**Moved by Don Shipway  
Seconded by Janisse Zimmerman**

**“RESOLVED, THAT the program reports #4-7 be received as presented.”**

**Carried.**

### PRESENTATION

Hope Brock, Healthy Watersheds Technician gave a visual presentation on the Yellow Fish Road Program. Trout Unlimited Canada developed the environmental education program in 1991 to help Canadians understand that storm drains are doorways to streams, rivers and lakes. Communities participate by painting a yellow fish that says 'Rainwater Only' beside storm drains. The ABCA has signed an agreement to participate in the program. There are two parts to delivering the program: painting the yellow fish and hanging door hangers to educate the residents. The ABCA is responsible to obtain permission from a municipality to paint on the road adjacent to the storm drain and oversee loaning out the painting kits and supplies to the participating groups. Trout Unlimited Canada supplies the painting kits and door hangers. The municipality supplies a letter of permission and can supply pylons on the painting day for safety of the volunteers. Potential projects in the ABCA watershed are in the communities of Clinton, Bayfield and Parkhill. The benefits to those communities will be clean water awareness and developing healthy habits; creating a partnership with the community; environmental education and being deemed an action item in deliverables for grants. The directors requested that a copy of the Yellow Fish Road presentation be sent to the CAO's of the member municipalities.

GENERAL MANAGER'S REPORT

Tom Prout provided a written report with a brief update on the progress of various projects, staff training and development, upcoming meetings, events or activities throughout the previous month. Note was made of staff attending the National Manure Expo which was enlightening on the advancements in the precision spreading equipment relative to soil science and water quality.

**MOTION #BD 89/13**

**Moved by Paul Hodgins  
Seconded by Janisse Zimmerman**

**“RESOLVED, THAT the General Manager’s Report be received.”**

**Carried.**

COMMITTEE REPORTS**MOTION #BD 90/13**

**Moved by Janisse Zimerman  
Seconded by Don Shipway**

**“RESOLVED, THAT the minutes of the Ausable Bayfield Conservation Foundation meeting held on July 15, 2013 and the motions therein be approved as presented.”**

**Carried.**

**MOTION #BD 91/13**

**Moved by Mike Tam  
Seconded by Lorie Scott**

**“RESOLVED, THAT the draft minutes of the Joint Management Committee meeting held on July 30, 2013 and the motions there be approved as presented.”**

**Carried.**

CORRESPONDENCE

- a) Reference: Thank You  
File: A.5.1  
Brief: A note of thanks from the Vicki Siemon and family in appreciation of support shown after the passing of the late Bill Siemon.
- b) Reference: Land Disposition  
File: L.4.145  
Brief: Confirmation of approval for the disposition of agriculture lands in the Parkhill area was received from the Minister of Natural Resources.
- c) Reference: Minister’s Award for Environmental Excellence  
File: A.5.8  
Brief: Application form was received for the Ministry of Environment’s 2013 Award for

Environmental Excellence. The application deadline is October 18, 2013.

- d) Reference: *Not-for-Profit Corporations Act*  
File: A.8.33  
Brief: The *Ontario Not for Profit Act* is expected to be proclaimed in 2014. Conservation Authorities and Foundations are considered “Public Benefit Corporations” under this legislation and would be compelled to enact a by-law under this statute. Conservation Ontario is gathering more information and will forward when available.
- e) Reference: MNR Restructuring  
File: A.5.3  
Brief: Letter from the Deputy Minister of Natural Resources announcing organizational restructuring of the Ministry of Natural Resources as part of provincial budget restraints.
- f) Reference: Conservation Areas Workshop  
File: P.7.1  
Brief: Notice of the annual Conservation Areas Workshop to be held October 23-25 in Orillia.
- g) Reference: Feed In Tariff Program  
File: A.7.2.25  
Brief: Announcement from the Minister of Energy directing the Ontario Power Authority to make changes to the FIT Program including removing large projects from the program and providing a new competitive procurement process that considers input from stakeholders, municipalities and Aboriginal communities to help identify appropriate locations and siting requirements for these projects.
- h) Reference: Canadian Water Network  
File: W.11.14.5  
Brief: Dr. Wanhong Yang, University of Guelph research partner with the WEBBE project advised that the proposal submitted to the Canadian Water Network entitled *Developing an open source GIS based integrated modelling interface for watershed evaluation of BMPs* was successful for funding over the next two years.

## NEW BUSINESS

### Notice of Retirement

Chairman Dave Frayne brought forth a letter of resignation from General Manager/Secretary-Treasurer Tom Prout. After a 40 year career in conservation work which includes 32 years as General Manager at Ausable Bayfield Conservation Authority, he will be retiring at the end of the year.

**MOTION #BD 92/13**

**Moved by Mike Tam**  
**Seconded by Paul Hodgins**

**“RESOLVED, THAT the Board of Directors accept the resignation of Tom Prout with regrets and commence the process for hiring a General Manager/Secretary Treasurer.”**

**Carried.**

COMMITTEE OF THE WHOLE

**MOTION #BD 93/13**

**Moved by Lorie Scott  
Seconded by Joe Steffler**

**“RESOLVED, THAT the Board of Directors go into Committee of the Whole at 11:25 a.m. to discuss personal matters, with Tom Prout and Judith Parker remaining in attendance.”**

**Carried.**

**MOTION #BD 94/13**

**Moved by Lorie Scott  
Seconded by Don Shipway**

**“RESOLVED, THAT the Board of Directors rise and report that the personal matter presented be approved as discussed.”**

**Carried.**

ADJOURNMENT

The meeting was adjourned at 11:40 a.m.

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Dave Frayne  
Chair

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Judith Parker  
Corporate Services Coordinator

*Copies of Program Reports are available upon request.  
Contact Judith Parker, Corporate Services Coordinator.*

