Ausable Bayfield Conservation Authority																													
Transition Period: October 2021 - December 2023																													
Task		2021		2022										2023											2024				
Purple - ABCA staff; Green - ABCA BOD; Yellow - Municipalities; Blue - Province		Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan
Phase 1: October 2021 - February 2022																													
Transition Plan																													-
Develop workplan timeline	Oct '21																												
Discuss with neighbouring CAs	Nov '21																												
Develop Transition Plan draft	Oct - Nov '21																												
Present Draft Transition Plan to Board of Directors	Nov. 18 '21																												
Provide Transition Plan to municipalities	Dec '21																												
Provide Transition Plan to MECP	Dec. 31 ' 21																												
Transition Plan on website	Dec. 31 ' 21																												
Establish communication with municipal staff	Nov '21																												
Municipality determines lead staff person	Nov '21																												
Inventory of Programs and Services																													
Discuss with neighbouring CAs	Nov '21																												
Develop inventory of current programs & services draft	Nov '21																												
Present draft inventory to BOD	Dec. 16 '21																												
Provide Inventory to Municipalities	Jan '22																												
Provide Inventory to MECP	Feb. 28 '22																												
Inventory on Website	Feb. 28 '22																												

Task	Date 2021 2022												2023 202																
Purple - ABCA staff; Green - ABCA BOD; Yellow - Municipalities; Blue - Province		Oct I	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan
Phase 2: February 2022 -December 2023																												,	
Draft inventory with categories 1, 2 and 3	Feb '22																											· · · · ·	1
Amend existing municipal agreements for any "municipal services"	March - May '22					-																						, (
Consult with municipalities on inventory	July - Aug '22					1																						,	1
Create draft MOU/agreements for "other programs and services" requiring levy	Sept '22 - Jan '23																											· · · · · ·	1
Draft six-year financial forecast 2023-2028	July - Aug '22																											· · · · ·	1
Develop 2024 financial scenario	Sept '22 - Jan '23																											, I	
Attribute levy into mandatory and non-mandatory service areas	Sept '22 - Jan '23																											,	
Apportion levy based on previous MVCA for inclusion in the draft MOU/agreements	Sept '22 - Jan '23																											· · · · ·	1
Bring draft MOU/agreements with cost apportionment scenario to BOD	Feb '23																											· · · · ·	1
Consult with municipal staff on draft MOU/agreements	March '23																											, I	
Revise MOU/agreements as necessary	Mar - Apr '23																		_									,i	1
Return to BOD with revised financial plan/MOU/agreements (if necessary)	May '23																											,	
Consult with municipal staff on revised MOU/agreements (if necessary)	July - Aug '23																											· · · · · ·	(
Finalize draft MOU/agreements at staff level	Apr - June '23																											· · · · · ·	(
Resolution from BOD to circulate MOU/agreements to municipalities	May - July ' 23																											, i	1
Circulate MOU/agreements to municipalities	June - Aug '23																											,	
Attend municipal council meetings as requested	Jan - Aug '23																											· · · · · ·	1
Execute MOU/agreements	July - Sept '23																				1							· · · · ·	ł
Revise and finalize inventory	Sept '23																						1					· · · · ·	ł
Develop draft 2024 budget	Sept '23																											i	
BOD approves draft 2024 budget to circulate to municipalities	Oct - Nov '23																												1
BOD approves 2024 budget	Dec '23																												
Submit copies of signed MOU/agreements to MECP	Dec '23																												
Transition period ends	Jan 1 '24																												
Submit final version of inventory to municipalities	Jan 31 '24																												
Submit final version of inventory to MECP	Jan 31 '24																												
Post final MOUs/agreements on CA website	Jan 31 '24																												
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Progress Reports	Date																											· · · · ·	
Progress report to MECP	July 1 '22																											· · · · ·	
Progress report to MECP	Oct 1 '22																											· · · · ·	ł
Progress report to MECP	Jan 1 '23																											i	
Progress report to MECP	April 1 '23																											· · · · ·	
Progress report to MECP	July 1 '23																											· · · · ·	
Progress report to MECP	Oct 1 '23																											· · · · ·	
Legend								1		1	1								1		1	1		1					
ABCA Staff										1																			
ABCA Board of Directors								1																				I	
Municipalities																			1										
Province			-				1	1		1	1					1					1			1				·'	<u> </u>
MCVA: Modified Current Value Assessment																													
MOU: Memorandum of Understanding							1	1		1											1	1		1					<u> </u>