



MINUTES



BOARD OF DIRECTORS

Thursday, August 16, 2007

Ausable Bayfield Conservation Authority Boardroom
Morrison Dam Conservation Area

DIRECTORS PRESENT

Adrian DeBruyn, Dave Frayne, Jim Ginn, Paul Hodgins, George Irvin, Lawrence McLachlan, Bob Norris, Bill Siemon, Bill Weber

OTHERS PRESENT

Nina Lieshout, Exeter TA
Bob Montgomery, CKNX Radio

STAFF PRESENT

Bev Brown, Cathie Brown, Geoff Cade, Tim Cumming, Julie Hicks, Kate Monk, Judith Parker, Tom Prout, Alec Scott

CALL TO ORDER

Chairman Weber called the meeting to order at 10:03 a.m. and welcomed everyone to the meeting.

ADOPTION OF AGENDA

MOTION #BD 90/07

Moved by Bob Norris

Seconded by Lawrence McLachlan

“RESOLVED, THAT the agenda for the August 16, 2007 Ausable Bayfield Conservation Authority Board of Directors Meeting be approved.”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

None

ADOPTION OF MINUTES

MOTION #BD 91/07

**Moved by Adrian DeBruyn
Seconded by Bill Siemon**

“RESOLVED, THAT the minutes of the Board of Directors meeting held on June 21, 2007 and the motions therein be approved as presented with an amendment to #BD 87/07.”

Carried.

BUSINESS OUT OF THE MINUTES

1. Municipal Levy Installment Schedule

Cathie Brown, Financial Services Supervisor presented the results of the survey sent to the member municipalities regarding the levy payment schedule. It is recommended that there be one invoice sent in May that identifies two installment amounts and the due dates. The first installment will be in the amount of 50% due on June 30th and the remaining 50% amount due on November 30th.

MOTION #BD 92/07

**Moved by Dave Frayne
Seconded by Bill Siemon**

“RESOLVED, THAT the Board of Directors approve the municipal levy installment schedule as presented to become effective in 2008.”

Carried.

2. Draft Policy & Procedures Manual (O Reg 147/06)

Geoff Cade, Water & Planning Supervisor, updated the Board on the status of the review by county and municipal planning staff of the draft Policy & Procedures Manual for the Administration of Ontario Regulation 147/06 and Municipal Plan Input and Review Manual. Some municipalities have requested more time to review the draft so a final report will be brought to a future Board meeting.

PROGRAM REPORTS

1. Development Review

The Development Review report pursuant to Ontario Regulation 147/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses, was prepared by Andrew Bicknell, Regulations Coordinator. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 13 *Applications for Permission* and 8 *Minor Works* applications.

2. Terms of Reference Storm Water Management Policies Review

Alec Scott, Water & Planning Manager circulated the ABCA Stormwater Management Policy Review Project Terms of Reference that will be incorporated into a Request for Proposal for selection of engineering consultants.

3. 2nd Quarter Financial Statement

Cathie Brown presented the second quarter financial statements to June 30, 2007. The staff have met with the auditor to review the current financial services procedures and computer software. The Board will receive a report with the recommended changes at a future meeting.

4. Conservation Education Program Update

Julie Hicks, Conservation Education Specialist presented an overview of the various special events, day camps, nature programs and Camp Sylvan Conservation program participation for the period from January to June 2007. There were 2,734 students attend conservation education programs during this time frame.

MOTION #BD 93/07

**Moved by Bob Norris
Seconded by George Irvin**

“RESOLVED, THAT program reports # 1, 2, 3 and 4 be received for information.”

Carried.

5. Ontario Drinking Water Stewardship Program Education & Outreach Initiative

Tim Cumming, Communications Specialist and Kate Monk, Stewardship & Conservation Lands Supervisor provided an overview of the ABCA/MVCA funding proposal submitted to the Ministry of Environment for the education and outreach fund. The Province previously announced the Ontario Drinking Water Stewardship Program as part of the *Clean Water Act, 2006* committing \$5 million directly to stewardship efforts under this program plus \$2 million for education and outreach focussed on reaching the property owners who live closest to drinking water sources. The funding proposal application was for \$105,000 to be delivered in cooperation with the Maitland Valley CA.

MOTION #BD 94/07

**Moved by Jim Ginn
Seconded by Bill Siemon**

“RESOLVED, THAT the ABCA Board of Directors support, pending approval by the Ontario Ministry of the Environment, the ABCA stewardship education and outreach initiative to let landowners in this important vulnerable area know about the positive role they play in protecting drinking water sources as well as letting them know about funding and technical opportunities to become involved in the Drinking Water Source Protection Planning process.”

Carried.

6. Business & Succession Plan

Tom Prout, General Manager provided some discussion points to engage the Board of Directors in looking at future directions of the organization in development of a conservation Business Plan for 2008-2018. The ABCA is currently not involved in intensive recreation activities like operation of campgrounds and marinas. It was suggested that these activities are opportunities for revenue but they do not meet the mandate of the Authority. A Succession Plan for 2008-2018 is also being developed and having input from the Board will benefit the open discussion. Staff will be bringing a draft report to a future meeting.

7. Letters of Support

Tom Prout requested that the Board of Directors review the recommended policy that will clarify levels of authorization for the Chairman and staff when issuing a "Letter of Support."

MOTION #BD 95/07

Moved by Bill Siemon

Seconded by Lawrence McLachlan

"RESOLVED, THAT all Letters of Support issued by the ABCA will support the vision, mission, objects of the conservation authority, and

FURTHER, THAT the Board of Directors/Chairman issue all Letters of Support that require additional or new funding from ABCA that was not part of the approved budget, and

FURTHER, THAT the General Manager issue all Letters of Support that require ABCA funding that was approved as part of the budget approval process, and

FURTHER, THAT staff, upon consultation with the General Manager, can issue Letters of Support that do not require funding from the ABCA."

Carried.

COMMITTEE REPORTS

Personnel Management Committee

MOTION #BD 96/07

Moved by Dave Frayne

Seconded by Jim Ginn

"RESOLVED, THAT the minutes of the Personnel Management Committee meeting held on August 1, 2007 and the motions therein be approved as presented."

Carried.

Bill Weber announced that Ross Wilson, Water Resources Technologist will be resigning effective August 17, 2007 and has accepted a position with Totten Sims Hubicki & Associates.

Source Protection Planning Management Committee

Cathie Brown, Drinking Water Source Protection Project Manager advised that the Chair of the ABCA/MVCA Source Protection Committee will be announced by the Minister of Environment in the next week. Membership on the Source Protection Committee (SPC) is being finalized and the Joint Management Committee will be bringing the names to the next Board of Directors meeting. The inaugural meeting of the Source Protection Authority (SPA) will convene prior to the next Board of Directors meeting on September 20th. Following the meeting of the SPA, the members and ABCA staff will attend a bus tour led by Brian Luinstra, to learn more about the rural and urban issues surrounding intake protection zones and wellhead protection zones for municipal drinking water.

Water Response Team

Chairman Jim Ginn presented the notes for the Ausable Bayfield Water Response Team and advised that the Ausable Bayfield and Parkhill Creek watersheds are currently under a Level 2 low water advisory. Alec Scott reported that the Ministry of Environment will be sending a letter to all water-taking permit holders asking for a 20% voluntary reduction in water use. There are 60-70 permit holders in the ABCA watershed.

MOTION #BD 97/07

Moved by Bob Norris

Seconded by George Irvin

“RESOLVED, THAT the Water Response Team notes from July 6, 2007 and August 3, 2007 e-conference be received as presented.”

Carried.

CORRESPONDENCE

- a) Reference: Thank You
File: A.5.1
Brief: Thank you from director Bob Norris and family for the floral arrangement and donation in memory of his wife, Bernice Norris.
- b) Reference: Source Protection Authority Membership
File: L.9.57
Brief: Confirmation was received from the Municipalities of Perth South and Warwick concurring that Dave Frayne and Bill Weber be their representatives on the Source Protection Authority.
- c) Reference: Property Patrol
File: R.1.0
Brief: As an update, the property patrol officer reported laying four charges under the *Trespass to Property Act* for unlawfully riding ATVs on conservation authority lands.
- d) Reference: Joany's Woods
File: A.9.7.4

Brief: Thank you was received from the Thames Talbot Land Trust to the ABCA staff for volunteering and the Ausable Bayfield Conservation Foundation for the financial contribution towards the Save Joany's Woods Campaign. The group has exceeded their goal in raising \$400,000 and will proceed with the purchase.

- e) Reference: Ontario Land Trust Alliance
File: A.7.2
Brief: A request from the Ontario Land Trust Alliance for the ABCA to become a member at \$500 per year.

MOTION #BD 98/07

**Moved by Dave Frayne
Seconded by Paul Hodgins**

“RESOLVED, THAT the ABCA decline the offer to join the Ontario Land Trust Alliance and recommend that Conservation Ontario be invited as an alternative, and

FURTHER, THAT the ABCA pursue a membership with the local land trust organization.”

Carried.

DISPOSITION OF CORRESPONDENCE

MOTION #BD 99/07

**Moved by George Irvin
Seconded by Lawrence McLachlan**

“RESOLVED, THAT the correspondence not specifically dealt with be received and filed.”

Carried.

COMMITTEE OF THE WHOLE

MOTION #BD 100/07

**Moved by Jim Ginn
Seconded by Bill Siemon**

“RESOLVED, THAT the Board of Directors go into Committee of the Whole at 11:53 a.m. to discuss property matters with Tom Prout, Kate Monk and Judith Parker in attendance.”

Carried.

MOTION #BD 101/07

**Moved by Bob Norris
Seconded by Dave Frayne**

“RESOLVED, THAT Committee of the Whole rise and report at 12:02 p.m.”

Carried.

MOTION #BD 102/07

**Moved by Lawrence McLachlan
Seconded by Jim Ginn**

“RESOLVED, THAT staff proceed with the property matter as discussed.”

Carried.

ADJOURNMENT

The meeting was adjourned at 12:05 p.m.

Bill Weber
Chairman

Judith Parker
Corporate Services Coordinator

*Copies of Program Reports are available upon request.
Contact Judith Parker, Corporate Services Coordinator.*

