



MINUTES



BOARD OF DIRECTORS MEETING

Thursday, August 21, 2008

Ausable Bayfield Conservation Authority Boardroom
Morrison Dam Conservation Area

DIRECTORS PRESENT

Adrian Debruyn, Paul Hodgins, George Irvin, Lawrence McLachlan, Bob Norris, Bill Siemon, Bill Weber

DIRECTORS ABSENT

Dave Frayne, Jim Ginn

OTHERS PRESENT

Pat Bolen, Exeter TA
Ashley Hodgins

STAFF PRESENT

Bev Brown, Cathie Brown, Geoff Cade, Julie Hicks, Ian Jean, Kate Monk, Judith Parker, Tom Prout, Alec Scott

CALL TO ORDER

Chairman Lawrence McLachlan called the meeting to order at 11:02 a.m.

ADOPTION OF AGENDA

MOTION #BD 79/08

Moved by Bill Weber
Seconded by George Irvin

“RESOLVED, THAT the agenda for the August 21, 2008 Ausable Bayfield Conservation Authority Board of Directors meeting be approved.”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

None

ADOPTION OF MINUTES

MOTION #BD 80/08

**Moved by Bob Norris
Seconded by Adrian Debruyn**

“RESOLVED, THAT the minutes of the ABCA Board of Directors Meeting held on June 19, 2008 and the motions therein be approved as circulated.”

Carried.

BUSINESS OUT OF THE MINUTES

None

PROGRAM REPORTS

1. Development Review

Andrew Bicknell, Regulations Coordinator presented the Development Review report pursuant to *Ontario Regulation 147/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for ten *Applications for Permission* and ten *Minor Works Permits*.

2. Conservation Education Program Update

Julie Hicks, Conservation Education Specialist presented the semi-annual update on the conservation education program. The winter and spring season saw an increase of 900 students participating in nature programs, spring water awareness program and March Break day camps. There were two less schools attend Camp Sylvan Conservation program because they participate on an biennial basis. New this year was a Family Day snowshoeing event and a series of Walk and Talk Seniors Events at conservation areas.

3. Parkhill CA Timber Harvest

Ian Jean, Forestry and Stewardship Specialist advised that a 15 acre section of Parkhill CA downstream of the Parkhill Dam was marked for harvest and the bid from Morley Logging of Ailsa Craig was accepted.

4. Hay Swamp Conifer Thinning

Ian Jean reported that staff had negotiated with a plantation thinning contractor for two conifer plantation thinnings in Hay Swamp. The contract should be signed and the work begin in the next couple of weeks. A followup report will be given at the September Board meeting.

5. Source Protection Program Outreach & Education

Kate Monk, Stewardship & Conservation Lands Supervisor provided an update on the project which was completed on June 20, 2008. The Ausable Bayfield and Maitland Valley Conservation Authorities received \$101,120 in funding from the Ministry of the Environment for a six-month project to communicate with landowners near the municipal wells and the Goderich Lake Huron

intake. In the Ausable Bayfield and Maitland Valley watersheds there are 1,000 properties and 800 landowners affected by the 100 metre radius around municipal wells.

Staff made personal contact and door-to-door visits to deliver education and outreach materials to property owners in the well head protection areas. This approach was well received as many landowners admitted receiving material in the mail but not paying attention to it. The Open Wells events were better attended than public meetings. The Education and Outreach project was successful in raising awareness of Drinking Water Source Protection and the *Clean Water Act*. A future challenge will be achieving the same level of public outreach effectiveness without the additional staffing capacity.

6. Quarterly Financial Statement

Bev Brown, Financial Services Coordinator presented the financial statement for the second quarter to June 30th.

7. Essential Services Policy Update

Tom Prout provided an update to the recently adopted policy of ensuring delivery of essential services. The ABCA information systems and computer network has grown as technology has changed. Responsibilities have now been assigned to various aspects of the information systems so that more than one person is trained and familiar with any or all parts of the system.

MOTION #BD 81/08

**Moved by Bill Siemon
Seconded by George Irvin**

“RESOLVED, THAT the Program Reports # 1 - 7 be received as presented.”

Carried.

8. Parkhill Dam Fencing Project

Alec Scott, Water & Planning Manager reported that this project was approved in the 2008 budget at an estimated cost of \$14,000. Tenders were requested and three quotes were received. All the quotes were over budget. A number of funding options were suggested for the Board's consideration and discussion.

MOTION #BD 82/08

**Moved by Bill Weber
Seconded by George Irvin**

“RESOLVED, THAT the lowest tender price from London Wrought Iron for \$33,129 plus GST be accepted and the Parkhill Dam fencing project proceed subject to confirmation of the availability of the increased WECA grant funding, and

FURTHER, THAT the project levy and special benefitting levy shortfall of \$6,500 be taken from reserves, to be replaced in the 2009 budget year.”

Carried.

9. Stewardship Program Delivery

Kate Monk discussed the decreased uptake of cost-share programs over the past year. Historically the ABCA has relied on landowners to respond to bulk mailings, advertisements and word-of-mouth to become interested in ABCA stewardship programs. Staff often hear from landowners that they are unaware of funding assistance.

MOTION #BD 83/08

**Moved by Bob Norris
Seconded by Paul Hodgins**

“RESOLVED, THAT as staff resources permit, the Board of Directors support staff making one-on-one contact with landowners to communicate the availability of cost-share programs as well as the benefits of implementing stewardship projects to the landowner and the watershed.”

Carried.

10. Drinking Water Stewardship Fund 2 year Time of Travel.

Kate Monk advised that the DWSF cost-share program has provided funding for stewardship projects within 100 metres of municipal wells and 200 metres of the Goderich intake. MOE has enhanced the program with increased grant rates and expanding the eligible geographic area. This can only occur if the draft delineations are accepted by municipal council resolution.

MOTION #BD 84/08

**Moved by Bill Siemon
Seconded by Bill Weber**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority staff ask watershed municipalities to pass resolutions of council to adopt the delineation of the draft Intake Protection Zone-1(IPZ-1) and draft TwoYear Time-of-Travel Zone as defined by Ausable Bayfield Maitland Valley Source Protection Region staff for the purposes of the Drinking Water Stewardship Program Early Actions Fund.”

Carried.

11. PSAB 3150 Tangible Capital Assets

Ashely Hodgins, a student from the Ivey School of Business in London was employed over the summer to assist with this project. She presented the draft Tangible Capital Assets Policy & Procedures for the Board to discuss.

MOTION #BD 85/08

**Moved by Bill Siemon
Seconded by Bill Weber**

“RESOLVED, THAT the ABCA invite its auditor to the September 18th Board meeting to discuss the PSAB 3150 Tangible Capital Assets Policies and Procedures, consider any modifications and/or approve of the document.”

Carried.

Bob Norris left the meeting at 12:50 p.m.

COMMITTEE REPORTS

Personnel Management Committee

MOTION #BD 86/08

**Moved by Bill Weber
Seconded by George Irvin**

“RESOLVED, THAT the Board of Directors approve the Human Resources Planning Framework as recommended by the Personnel Management Committee.”

Carried.

MOTION #BD 87/08

**Moved by Paul Hodgins
Seconded by Bill Siemon**

“RESOLVED, THAT the minutes of the Personnel Management Committee meetings held June 19, 2008 and August 12, 2008 meeting and the motions therein be approved as presented.”

Carried.

Source Protection Committee

MOTION #BD 88/08

**Moved by Adrian Debruyn
Seconded by Paul Hodgins**

“RESOLVED, THAT the minutes of the Source Protection Committee meeting held on May 28, 2008 and the motions therein be approved as presented.”

Carried.

CORRESPONDENCE

- a) Reference: Thank you
File: A.5.1
Brief: Thank you from Ministry of Health Promotion for the conservation authority's cooperation in helping the ministry to collect local information for the trails mapping project.
- b) Reference: Hamilton Conservation Authority
File: A.5.2
Brief: Invitation to the 50th Anniversary celebration of the Hamilton Conservation Authority.

- c) Reference: Thank you
File: A.5.1
Brief: Appreciation from Stantec for the helpful and efficient assistance of Brynn Upsdell in responding to a recent data request.
- d) Reference: Walkerton Clean Water Centre
File: A.5.1
Brief: Invitation to attend the Climate Change Impact on Water Systems Seminar on September 24, 2008 at the Walkerton Clean Water Centre.
- e) Reference: Exeter Dam Decommissioning
File: W.2.2.1
Brief: Resolution from South Huron Council approving of proceeding with the Exeter Dam Decommissioning Environmental Assessment Project in the 2008 budget year subject to a joint public meeting prior to commencing the process.
- f) Reference: Thank you
File: A.5.1
Brief: Thank you from the Minister of Environment recognizing the outstanding work of Ontario's conservation authorities as primary implementing agencies of projects and initiatives in protecting the integrity of Great Lakes watersheds.
- g) Reference: Ontario Heritage Award
File: A.5.1
Brief: Nomination application forms were received for the new Lieutenant Governor's Ontario Heritage Awards for Community Leadership.

NEW BUSINESS

George Irvin gave an update on the Blue Flag designation for Bayfield Marina. A celebration will be held on August 29th to announce the candidacy as the first marina in Canada.

COMMITTEE OF THE WHOLE

MOTION #BD 89/08

**Moved by Bill Siemon
Seconded by George Irvin**

“RESOLVED, THAT the Board of Directors go into Committee of the Whole at 1:06 p.m. to discuss property and personal matters with Tom Prout and Judith Parker remaining in attendance.”

Carried.

MOTION #BD 90/08

**Moved by Bill Weber
Seconded by Bill Siemon**

“RESOLVED, THAT Committee of the Whole rise and report at 1:30 p.m.”

Carried.

MOTION #BD 91/08

**Moved by Adrian Debruyn
Seconded by Paul Hodgins**

“RESOLVED, THAT the ABCA receive the property matters as presented.”

Carried.

MOTION #BD 92/08

**Moved by Paul Hodgins
Seconded by Adrian Debruyn**

“RESOLVED, THAT the ABCA readvertise for a full time Financial Services Supervisor position with a professional designation of Chartered Accountant or Certified General Accountant.”

Carried.

ADJOURNMENT

The meeting was adjourned at 1:40 p.m.

Lawrence McLachlan
Chairman

Judith Parker
Corporate Services Coordinator

*Copies of Program Reports are available upon request.
Contact Judith Parker, Corporate Services Coordinator.*

