



# MINUTES



## BOARD OF DIRECTORS

Thursday, July 15, 2010

**Ausable Bayfield Conservation Authority Boardroom  
Morrison Dam Conservation Area**

### DIRECTORS PRESENT

David Bolton, Dave Frayne, Jim Ginn, Paul Hodgins, George Irvin, Lawrence McLachlan, Bob Norris, Bill Siemon, Mark Simpson

### STAFF PRESENT

Andrew Bicknell, Bev Brown, Brian Horner, Abbie Gutteridge, Kate Monk, Judith Parker, Tom Prout, Brynn Upsdell

### OTHERS PRESENT

Bob Montgomery - CKNX Radio  
Pat Bolen - Exeter TA

### CALL TO ORDER

Chair Ginn called the Board of Directors meeting to order at 10:02 a.m.

### ADOPTION OF AGENDA

**MOTION #BD 62/10**

**Moved by Lawrence McLachlan  
Seconded by Bob Norris**

**“RESOLVED, THAT the agenda for the June 17, 2010 Ausable Bayfield Conservation Authority Board of Directors meeting be approved.”**

**Carried.**

### DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

### ADOPTION OF MINUTES

An omission from the June 17, 2010 Board minutes was noted and the following will be inserted into the official copy. *Jim Ginn declared a conflict of interest and left the Committee of the Whole meeting at 12:05. p.m.*

**MOTION #BD 63/10**

**Moved by Lawrence McLachlan  
Seconded by Bill Siemon**

**“RESOLVED, THAT the minutes of the Board of Directors meeting held on June 17, 2010 and the motions therein be approved as amended.”**

**Carried.**

BUSINESS OUT OF THE MINUTES

None

PROGRAM REPORTS1. (a) Development Review

Andrew Bicknell, Regulations Coordinator prepared the Development Review report pursuant to Ontario Regulation 147/06 *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for five *Applications for Permission* and five *Minor Works* application.

**MOTION #BD 64 /10**

**Moved by Dave Frayne  
Seconded by Mark Simpson**

**“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 - Development Review.”**

**Carried.**

1. (b) Violations Update

Andrew Bicknell provided an update for the directors on recent violations under Ontario Regulation 147/06. In the Port Franks Armstrong West Subdivision a permit was issued, however during the construction there was disturbance to the sand dune system. An engineer's report advised to immediately install a snow fence and have sand move into the hole. Staff are working with the landowner for restoration of the dune.

A new violation has been brought to staff's attention recently on a farm lot located at Pavilion Road and Highway 21. A significant amount of fill was placed in a drainage area. A residence may be put at risk for flooding and there is potential for water quality issues downstream.

**MOTION # 65/10**

**Moved by Dave Frayne  
Seconded by George Irvin**

**“RESOLVED, THAT the update on violations pursuant to Ontario Regulation 147/06 *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses* be received as presented.”**

**Carried.**

## 2. Five Year Budget 2011-2015

Brian Horner, Financial Services Supervisor presented the proposed five year budget with projections for general levy and potential projects to be undertaken from 2011-2015.

**MOTION #BD 66/10**

**Moved by David Bolton**

**Seconded by George Irvin**

**“RESOLVED, THAT the proposed 5 year budget (2011-2015) be approved as presented.”**

**Carried.**

## 3. Human Resources Personnel Regulations

Brian Horner presented the revisions to the ABCA Personnel Regulations, 2005. Changes in various legislations led to a review of the regulations to bring them up to date.

**MOTION #BD 67/10**

**Moved by Paul Hodgins**

**Seconded by Bob Norris**

**“RESOLVED, THAT the amendments be accepted and the *ABCA Human Resources Personnel Regulations* be approved as presented to comply with current legislation employment standards and become effective immediately.”**

**Carried**

## 4. Board Governance

Tom Prout, General Manager explained the assessment process he had participated in as a board member for the Rural Ontario Institute. A consulting firm was hired to administer the Board governance assessment and summarize the results of the survey input. The purpose is to establish a base-line from which a new Board is monitored for efficiency. This fall is a municipal election and there may be changes to municipal representatives on the ABCA Board of Directors. The estimate for undertaking a survey, report and presentation is \$2000.

**MOTION #BD 68/10**

**Moved by Lawrence McLachlan**

**Seconded by Mark Simpson**

**“RESOLVED THAT the ABCA Board of Directors defer a decision on undertaking this project until 2011 budget deliberations.”**

**Carried.**

## 5. Quarterly Financial Statement

Brian Horner presented the statement of Profit and Loss for the first six months of the year with comparison to the 2010 budget.

## 6. ABCA Forestry Operations Update

Ian Jean, Forestry & Land Stewardship Specialist provided an update on the forestry operations on ABCA lands this year. Thinning of the conifer plantations by Ontario Thinning Specialists is scheduled for later in July and throughout August at a still to be negotiated price. A number of natural hardwood stands are being inventoried and assessed for the need for improvement harvests. One 40 acre section of Parkhill Conservation Area north of McGuffin Hills Drive was marked in March. Three bids were received for undertaking the harvest and the tender was awarded to Arbor North.

## Parkhill Dm Actuator Service

Alec Scott, Water & Planning Manager explained that the two steel seven foot by seven foot gates on Parkhill Dam are raised and lowered by large electric motors and gear boxes (Limatorque actuators). The Limatorque units have been in operation with no major servicing since being installed in 1968. This project was part of the 2010 budget and should provide an additional 30 to 40 years of maintenance-free service on the operation of Parkhill Dam. The Limatorque equipment involved can only be serviced by Flowserve Corporation.

**MOTION #BD 69/10**

**Moved by Bill Siemon**

**Seconded by Lawrence McLachlan**

**“RESOLVED, THAT the refurbishment of the Limatorque actuators be completed by Flowserve corporation at an estimated cost of \$30,270 plus HST as provided in their July 9, 2010 quotation.”**

**Carried.**

## PRESENTATION

Brynn Upsdell, Resource Technician gave a presentation on the ABCA water quality monitoring program. On a global scale, water quality issues are high nutrients and low oxygen; an overabundance of algae and aquatic plants and widespread sources of pollution. The ABCA Conservation Strategy (1993) identified water quality as the # 1 issue. The three big pollutants are dirt, bacteria and nutrients. The core ABCA water quality monitoring program has 20 sampling sites. In addition, there are 42 other sampling sites undertaken through community programs for a total of 62 sites throughout the watersheds. Two-thirds of the sites are focussed along the lakeshore and gullies. Data is collected on suspended solids, phosphorus, nitrate, and *Escherichia coli*. This information is important to summarize and communicate results to the community. The water quality information is used as a tool for identifying watershed problems and improvement projects. Funding for the ABCA water quality monitoring program mostly comes through partnerships and outside of the ABCA levy.

## COMMITTEE REPORTS

### Source Protection Committee

SPC Liason, Jim Ginn presented the approved minutes from the April 28, 2010 meeting of the Source Protection Committee.

GENERAL MANAGER REPORT

Tom Prout provided a written report with a brief update on the progress of various projects, staff training and development, upcoming events and general activities over the previous month.

CORRESPONDENCE

- a) Reference: Provincial Funding constraint on Source Protection Program  
File: L.9.57.1  
Brief: Notice from Conservation Ontario that funding for the Drinking Water Source Protection program has been reduced provincially by \$1.2 million. This will not affect overall funding for business plans in 2010-11 as the intent is to use underspent funding from Ministry of Environment.

**MOTION #BD 70/10**

**Moved by George Irvin  
Seconded by Bill Siemon**

**“RESOLVED, THAT a letter be sent to the province regarding negating any future reductions in operating funding for the Source Protection Program.”**

**Carried.**

- b) Reference: Proposed Assessment Report  
File: L.9.57.1  
Brief: Acknowledgement from Keith Willson, Manager of Source Protection Approvals with the Ministry of Environment that the Proposed Assessment Report for the Ausable Bayfield Maitland Valley Source Protection Committee was received is under ministry review.
- c) Reference: Bannockburn Conservation Area Boardwalk  
File: R.3.4  
Brief: Notice that the application for a \$5000 grant from the Shell Environmental Fund for construction of the Bannockburn Conservation Area Boardwalk was approved.
- d) Reference: Species at Risk Stewardship Fund  
File: W.7.17.6  
Brief: Notice from Ministry of Natural Resources that the application to the 2010/11 Species at Risk Stewardship Fund for *The Ausable, Port Franks Community in Conservation Project* was selected to receive \$15,380 in funding.
- e) Reference: Aquafest  
File: C.16.51  
Brief: Invitation to attend Aquafest 2010 on August 6,7,8 at Grand Bend. ABCA staff are involved in the education presentations at the three day event.

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- f) Reference: A.D.Latornell Symposium  
File: P.7.3  
Brief: Notice to register for the A.D. Latornell Symposium to be held in Alliston on November 17-19, 2010.
- g) Reference: Saugeen Conservation 60th  
File: A.5.2  
Brief: Invitation to the 60<sup>th</sup> Anniversary celebrations for Saugeen Conservation on Friday July 23, 2010.
- h) Reference: Conservation Strategy  
File: C.5.6.3  
Brief: Notice from the ABCA to the general public, stakeholders and agencies inviting the local community to become involved in the team developing an ABCA conservation strategy for the future.
- i) Reference: Blue Flag Ceremony  
File: A.5.5.  
Brief: Thank you from George Irvin, Chair of the Blue Flag Committee for Bayfield in appreciation of the demonstration by Ian Jean, ABCA Forestry & Land Stewardship Specialist on the benefits of planting dune grass at the beach.
- j) Reference: Thank you  
File: P.1.5  
Brief: Thank you from Jordan Hodgins, Coop student from South Huron District High School expressing appreciation for the opportunity to work at the ABCA.
- k) Reference: Thank you  
File: P.1.5  
Brief: Thank you from Alana Scully, Grade 8 student from Holmesville Public School expressing appreciation for the opportunity to learn from ABCA staff about the education nature programs and visiting a wetland during her job shadowing day.
- l) Reference: Source Protection Committee  
File: L.9.57.1  
Brief: Acknowledgement from Larry Brown, Source Protection Committee Chair for the feedback received on the draft proposed Assessment Report.
- m) Reference: Thank you  
File: A.5.1  
Brief: Thank you from Bill MacDougall for the encouraging attitudes of members of the Bluewater Environment Committee towards improving water quality.

