

ANNUAL MEETING

Thursday, February 16, 2017

Ausable Bayfield Conservation Authority Boardroom
Morrison Dam Conservation Area

DIRECTORS PRESENT

Ray Chartrand, Doug Cook, Dave Frayne, Bob Harvey, George Irvin, Burkhard Metzger, Don Shipway, Mike Tam

DIRECTORS ABSENT

Wayne Hall

STAFF PRESENT

Andrew Bicknell, Bev Brown, Geoff Cade, Brian Horner, Judith Parker, Alec Scott, Mari Veliz

OTHER PRESENT

Mayor Tyler Hessel - Municipality of Bluewater
Susan Haskett, Alex Macdougall - Bluewater Shoreline Residents' Association
Scott Nixon - Exeter TA
Dave Hemingway - Landowner Magazine

CALL TO ORDER

Chair Mike Tam called the meeting to order at 10:00 a.m. and welcomed everyone in attendance.

ADOPTION OF AGENDA

MOTION #BD 01/17

**Moved by Dave Frayne
Seconded by Don Shipway**

“RESOLVED, THAT the agenda for the February 16, 2017 Ausable Bayfield Conservation Authority Annual Meeting be approved.”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

DISCLOSURE OF INTENTION TO RECORD PROCEEDINGS

Dave Hemingway of Landowner Magazine indicated he would be recording the meeting by video and audio.

ADOPTION OF MINUTES**MOTION #BD 02/17**

**Moved by George Irvin
Seconded by Ray Chartrand**

“RESOLVED, THAT the minutes of the Board of Directors meeting held on November 24, 2016 and the Hearing pursuant to Ontario Regulation 147/06 held on January 26, 2017 and the motions therein be approved as circulated.”

Carried.

BUSINESS OUT OF THE MINUTES

Mayor Tyler Hessel, Municipality of Bluewater addressed the Board of Directors with a request that Ausable Bayfield Conservation Authority budget for the cost of water quality testing in the municipality. He feels that a collaborative approach with the conservation authority gathering the data and monitoring would be the key to receiving provincial funding for water quality remedial work in the future. Healthy Watersheds Supervisor, Mari Veliz explained that for the past ten years, the Bluewater Shoreline Residents’ Association (BSRA) have been paying for the data gathering.

Burkhard Metzger queried if other shoreline municipalities will be approaching the Board with a similar request. General Manager, Brian Horner advised that the amount, currently being covered by the BSRA, would be included in the 2017 project levy for sampling in Bluewater and the general levy would cover in-kind contribution.

Chair Tam thanked Mayor Hessel for his presentation.

2017 Proposed General Levy Vote**MOTION #BD 03/17**

**Moved by Ray Chartrand
Seconded by Doug Cook**

“RESOLVED, THAT the 2017 General Levy be approved at \$872,145.”

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>
Adelaide Metcalfe	✓		
Bluewater	✓		
Central Huron	✓		
Huron East	✓		
Lambton Shores	✓		
Lucan Biddulph			✓

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>
Middlesex Centre	✓		
North Middlesex	✓		
Perth South	✓		
South Huron	✓		
Warwick	✓		
West Perth	✓		

The result was Yea 100% based on the current value assessment apportionment schedule.”

Carried.

2017 Proposed Project Levy Vote

MOTION #BD 04/17

**Moved by Burkhard Metzger
Seconded by George Irvin**

“RESOLVED, THAT the 2017 Project Levy be approved at \$399,091.”

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>
Adelaide Metcalfe	✓		
Bluewater	✓		
Central Huron	✓		
Huron East	✓		
Lambton Shores	✓		
Lucan Biddulph			✓
Middlesex Centre	✓		
North Middlesex	✓		
Perth South	✓		
South Huron	✓		
Warwick	✓		
West Perth	✓		

The result was Yea 100% based on the current value assessment apportionment schedule.”

Carried.

2017 Proposed Budget

MOTION #BD 05/17

**Moved by Dave Frayne
Seconded by Bob Harvey**

“RESOLVED, THAT the 2017 proposed budget be approved.”

Carried.

ELECTIONS

Chairman Tam asked for a motion to appoint a Chairperson for the Elections.

MOTION #BD 06/17

**Moved by Dave Frayne
Seconded by Don Shipway**

“RESOLVED, THAT Brian Horner be appointed as chairperson for the election proceedings.”

Carried.

Mike Tam departed the Chair and Brian Horner outlined the procedures prior to conducting the elections.

Appointment of Scrutineers

MOTION #BD 07/17

**Moved by Dave Frayne
Seconded by George Irvin**

“RESOLVED, THAT Judith Parker and Alec Scott be appointed as scrutineers.”

Carried.

The positions of Chair and Vice Chair were declared vacant.

Election of Chair

Nominations were called for the position of Chair for 2017.

Ray Chartrand nominated Burkhard Metzger for Chair. Mr. Horner called for nominations two more times.

MOTION #BD 08/17

**Moved by George Irvin
Seconded by Don Shipway**

“RESOLVED, THAT nominations for the position of Chair of the Ausable Bayfield Conservation Authority be closed.”

Carried.

Burkhard Metzger accepted his nomination and Mr. Horner declared Mr. Metzger, representative for the Municipality of Central Huron as Chair of the Ausable Bayfield Conservation Authority for 2017.

Election of Vice Chair

Nominations were called for the position of Vice Chair for 2017.

Burkhard Metzger nominated George Irvin for Vice Chair.

Dave Frayne nominated Ray Chartrand for Vice Chair.

Mr. Irvin and Mr. Chartrand both agreed to let their names stand. Mr. Horner called for nominations one more time.

MOTION #BD 09/17

**Moved by Dave Frayne
Seconded by Doug Cook**

“RESOLVED, THAT nominations for the position of Vice Chair of the Ausable Bayfield Conservation Authority be closed.”

Carried.

The scrutineers distributed the ballots to the directors, then collected them for counting. Alec Scott reported on behalf of the scrutineers, that it was a tie. Ballots were distributed for a second round of voting. After counting the ballots from the second vote, Alec Scott reported that George Irvin received the majority of votes.

Mr. Horner declared George Irvin, representative for the Municipality of Bluewater as Vice Chair of the Ausable Bayfield Conservation Authority for 2017.

MOTION#BD 10/17

**Moved by Ray Chartrand
Seconded by Doug Cook**

“RESOLVED, THAT the ballots be destroyed.”

Carried.

Burkhard Metzger assumed the Chair and thanked the directors for their support. As the new Chair, he would like to keep the Shoreline Management Plan Update process moving forward; continue outreach in the schools, as well as exploring with the Scouts alternatives for the Camp Sylvan program. Keeping the public engaged is important, as well as overcoming any tensions with municipal councils. The staff were acknowledged for all their work on projects and programs of the ABCA.

APPOINTMENTS

Appointment of Auditor

MOTION #BD 11/17

**Moved by Bob Harvey
Seconded by Dave Frayne**

“RESOLVED, THAT the firm of MacNeill Edmunson of London be appointed as the Ausable Bayfield Conservation Authority auditor for 2017.”

Carried.

Appointment of Solicitors**MOTION #BD 12/17****Moved by George Irvin
Seconded by Doug Cook**

“RESOLVED, THAT the firms of Little, Masson & Reid, Exeter; Little, Inglis, Price & Ewer, London; Analee Ferreira, London; and Raymond & McLean, Exeter be the Ausable Bayfield Conservation Authority solicitors for 2017.”

Carried.

Appointment of Financial Institution**MOTION #BD 13/17****Moved by Ray Chartrand
Seconded by Don Shipway**

“RESOLVED, THAT the Bank of Montreal, Exeter Branch be appointed as the Ausable Bayfield Conservation Authority’s financial institution for 2017.”

Carried.

PROGRAM REPORTS1. (a) Development Review

Andrew Bicknell, Regulations Coordinator presented the Development Review report pursuant to Ontario Regulation 147/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 13 *Applications for Permission* and 10 *Minor Works Permits*.

1. (b) Violation/Appeals Update

Staff reported on a violation in the Municipality of North Middlesex where construction took place in a regulated area. The landowner is removing the structure and rehabilitation will be a collaborative process.

MOTION #BD 14/17**Moved by Mike Tam
Seconded by George Irvin**

“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 - Development Review.”

Carried.

2. Flood Messaging for Storms Affecting Shoreline

Alec Scott, Water & Planning Manager reported that from 1999 to 2013, water levels on Lake Huron were below long term averages. However, starting in 2013 water levels began to rise so that by late 2014, the lake level was above long-term averages. This represents an increase of 0.96 metres or 3.15 feet in two years and is currently 0.75 feet above the long term average water level. Significant winds from the northwest can cause large waves and higher levels along the shoreline increasing the erosion at the toe of the bluff. On November 19-22, 2016, the gusts of wind from the northwest were up to 78 km/hour and in the centre of Lake Huron wave heights reached approximately 4.5 m (14.5 feet). There have been significant changes to some areas of the shoreline as a result of this recent storm.

Staff feel that the ABCA Flood Emergency Plan and messaging should be expanded to include notification of weather forecasts where winds may cause wave action which would increase erosion on the bluffs and potentially cause localized flooding in river mouth areas.

MOTION #BD 15/17

Moved by Dave Frayne

Seconded by Don Shipway

“RESOLVED, THAT the ABCA Flood Emergency Plan documents and Flood Messaging templates be updated to accommodate messaging for flooding and erosion along the Lake Huron shoreline within the ABCA jurisdiction.”

Carried.

3. Recommendations for Moving Forward with the ABCA Shoreline Management Plan Update

Chair Metzger inquired if any of the public attending would be recording the staff report. Bill Cole and Sophie Voumvakis indicated they would be doing an audio recording.

Geoff Cade, Supervisor of Water & Planning gave an overview of the Shoreline Management Plan Update project. The comment period for the Consultants' Recommendation Report closed on December 1, 2016. There were 190 signed comments received with six of those being referred to consultants for responding. Due to the strong negative response from the public on the information released and the Board's resolution of November 3, 2016, staff recommend a number of steps to move forward in updating the 2000 Shoreline Management Plan.

MOTION #BD 16/17

Moved by Doug Cook

Seconded by Ray Chartrand

“RESOLVED, THAT the ABCA Board of Directors authorize staff to complete the first five tasks as noted in the program report, in preparation for organizing public open houses in June 2017, and

FURTHER, THAT staff regularly report on any changes or updates to the remaining tasks as proposed.”

Carried.

4. Disposition of Surplus Snowshow

Kate Monk, Stewardship, Land and Education Manager reported on behalf of Conservation Educator, Denise Iszczuk that there are 17 pairs of plastic snowshoes which are surplus to the needs of the education department.

MOTION #BD 17/17

Moved by Doug Cook

Seconded by Bob Harvey

“RESOLVED, THAT the surplus snowshoes be offered to staff and directors for a minimum donation of \$10 with any remaining being donated to Habitat for Humanity Exeter ReStore.”

Carried.

5. Fall Tree Program

Ian Jean, Forestry & Land Stewardship Specialist gave highlights from the 2016 fall tree program. There were 2,045 trees sold and planted within the watershed. An additional 1,000 trees and shrubs were planted by students from Exeter Elementary School, Precious Blood School and 1st Exeter Scout members through the Riparian Rangers project in the Exeter area.

6. Camp Sylvan Program Update

Kate Monk reported on behalf of Melissa Prout, Conservation Educator, that there had been a meeting in November with Scouts Canada volunteers, Jay Campbell and Nancy Claus, to discuss the Camp Sylvan Conservation program. ABCA concerns with some of the Camp Sylvan facility conditions were reviewed. A report was received in January that the Scouts are not currently able to provide ABCA with the level of facilities and ground maintenance considered acceptable. As an alternative ABCA staff will be visiting two other watershed camp facilities during their operation in the spring.

7. Watershed Warriors Video Competition

Kate Monk reported on behalf of Melissa Prout that the education department launched the Watershed Warriors Video Competition which encourages students to learn about their local watershed and be inspired to make improvements to the water, soil and living things in their community. Ideas are to be explained in a 1-3 minute video and ABCA staff and directors will be invited to vote on the videos during Earth Week.

8. Unaudited Profit and Loss Statement

Brian Horner presented the unaudited statement for January through December 2016. The audited financial statements will be presented at the March board meeting.

PRESENTATION

Kate Monk and Ian Jean gave highlights on activities and projects happening on ABCA conservation lands. Through the hunting pass program there were 306 active permits issued by year end. Rock Glen Conservation Area had a record attendance during 2016 with 21,000 visitors. The increase could be attributed to more school group programs and weddings held at the park. As well the Arkona Lions Club have been rejuvenating the museum displays with the

guidance of volunteer Museum Steward, Bob O'Donnell. Through a partnership with Parkhill Lions Club, improvements have been made to the Parkhill Scenic Lookout. Staff provided assistance to landowners by completing managed forest plans, tree planting, species at risk surveys and marking trees for harvest and logging.

GENERAL MANAGER'S REPORT

Brian Horner provided a written report with a brief update on the progress of various projects, staff training and development, upcoming meetings or events and general activities over the previous month.

COMMITTEE REPORTS

MOTION #BD 18/17

**Moved by Mike Tam
Seconded by Dave Frayne**

“RESOLVED, THAT to fill the vacancies in the Striking Committee report, Doug Cook be appointed to the Water Response Team and Mike Tam be appointed as alternate on the DWSP Joint Management Committee.”

Carried.

MOTION #BD 19/17

**Moved by Doug Cook
Seconded by Bob Harvey**

“RESOLVED, THAT the minutes of the Ausable Bayfield Conservation Foundation meeting held on December 1, 2016; DWSP Joint Management Committee meeting held on December 19, 2016; Striking Committee meeting held on January 17, 2017 and the motions therein be approved as presented.”

Carried.

CORRESPONDENCE

- a) Reference: Director Resignation
File: A.10.1
Brief: A letter of resignation from the Board was received from Don Shipway, representative for North Middlesex, advising that due to the commitments of his current position as Warden for the County of Middlesex, he can no longer fulfill the requirements of director.
- b) Reference: Biennial Tour
File: A.7.4.1
Brief: Preliminary notice of the 2017 Conservation Authorities Biennial Tour on October 1-4, 2017 hosted by Conservation Halton and Credit Valley Conservation.

- c) Reference: Director Appointments
File: A.10.1
Brief: Resolutions have been received from the following municipalities to re-appoint their representatives: Municipality of Lambton Shores and Township of Warwick - Doug Cook; Municipality of Central Huron - Burkhard Metzger; Municipality of Middlesex Centre and Township of Adelaide Metcalfe - Bob Harvey.
- d) Reference: 2017 ABCA Proposed Budget
File: F.6
Brief: Resolution from Municipality of Huron East acknowledging agreement with the ABCA 2017 proposed budget overall increase of 2%.
- e) Reference: Lambton Shores Phragmites Community Group
File: S.73.1
Brief: Copy of correspondence from Municipality of Lambton Shores to the Honourable Kathryn McGarry, Minister of Natural Resources and Forestry advising of Council's full support for the Lambton Shores Phragmites Community Group application for an Emergency Use Permit on chemicals for aquatic sites to control 165 acres of invasive Phragmites in a provincially significant/globally rare coastal meadow marsh.
- f) Reference: Thank you
File: A.5.1
Brief: Note of thanks from Steven Doherty, CAO Municipality of Central Huron to Andrew Bicknell and ABCA planning staff for ongoing input and support in guiding residents to meet the regulations.
- g) Reference: Thank you
File: A.5.1.
Brief: Note of thanks from Vic Stellingwerff, CBO Municipality of North Middlesex to Andrew Bicknell and ABCA planning staff for ongoing input and support in guiding residents to meet the regulations.
- h) Reference: Shoreline Management Plan Update
File: W.4.11.1
Brief: Copy of correspondence from the Minister of Natural Resources and Forestry advising of the legislative roles of MNRF, conservation authorities and municipalities in shoreline management planning.

COMMITTEE OF THE WHOLE

MOTION #BD 20/17

**Moved by Ray Chartrand
Seconded by George Irvin**

“RESOLVED, THAT the Board of Directors go into Committee of the Whole at 12:25 p.m. to discuss property and personal matters with Brian Horner, Kate Monk and Judith Parker remaining in attendance.”

Carried.

MOTION #BD 21/17

**Moved by George Irvin
Seconded by Ray Chartrand**

“RESOLVED, THAT Committee of the Whole rise and report at 12:44 p.m.”

Carried.

MOTION #BD 22/17

**Moved by Doug Cook
Seconded by George Irvin**

“RESOLVED, THAT staff proceed as directed in Committee of the Whole on the property matter.”

Carried.

NEW BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 12:48 p.m.

Burkhard Metzger
Chair

Judith Parker
Corporate Services Coordinator

*Copies of Program Reports are available upon request.
Contact Judith Parker, Corporate Services Coordinator.*