

ANNUAL MEETING

Thursday, February 18, 2016

Ausable Bayfield Conservation Authority Boardroom
Morrison Dam Conservation Area

DIRECTORS PRESENT

Ray Chartrand, Doug Cook, Dave Frayne, Wayne Hall, George Irvin, Burkhard Metzger, Don Shipway, Mike Tam

DIRECTORS ABSENT

Dave Frayne, Bob Harvey

STAFF PRESENT

Andrew Bicknell, Bev Brown, Geoff Cade, Brian Horner, Judith Parker, Alec Scott,

CALL TO ORDER

Chair Mike Tam called the meeting to order at 10:02 a.m. and welcomed everyone in attendance.

ADOPTION OF AGENDA

MOTION #BD 01/16

**Moved by Don Shipway
Seconded by Wayne Hall**

“RESOLVED, THAT the agenda for the February 19, 2015 Ausable Bayfield Conservation Authority Annual Meeting be approved.”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

DISCLOSURE OF INTENTION TO RECORD PROCEEDINGS

None

ADOPTION OF MINUTES

MOTION #BD 02/16

**Moved by George Irvin
Seconded by Ray Chartrand**

“RESOLVED, THAT the minutes of the Board of Directors meeting held on December 17, 2015 and the motions therein be approved as circulated.”

Carried.

BUSINESS OUT OF THE MINUTES

None

ELECTIONS

Chairman Tam asked for a motion to appoint a Chairperson for the Elections.

MOTION #BD 03/16

**Moved by Don Shipway
Seconded by Doug Cook**

“RESOLVED, THAT Brian Horner be appointed as chairperson for the election proceedings.”

Carried.

Mike Tam departed the Chair and Brian Horner outlined the procedures prior to conducting the elections.

Appointment of Scrutineers

MOTION #BD 04/16

**Moved by Burkhard Metzger
Seconded by Wayne Hall**

“RESOLVED, THAT Geoff Cade and Andrew Bicknell be appointed as scrutineers.”

Carried.

The positions of Chair and Vice Chair were declared vacant.

Election of Chair

Nominations were called for the position of Chair for 2016.

Don Shipway nominated Mike Tam for Chair. Mr. Horner called for nominations two more times.

MOTION #BD 5/16

**Moved by George Irvin
Seconded by Burkhard Metzger**

“RESOLVED, THAT nominations for the position of Chair of the Ausable Bayfield Conservation Authority be closed.”

Carried.

Mike Tam accepted his nomination and Mr. Horner declared Mike Tam, representative for the Municipality of West Perth as Chair of the Ausable Bayfield Conservation Authority for 2016.

Election of Vice Chair

Nominations were called for the position of Vice Chair for 2016.

Ray Chartrand nominated Burkhard Metzger for Vice Chair.

Wayne Hall nominated George Irvin for Vice Chair.

Mr. Metzger and Mr. Irvin both agreed to let their names stand.

MOTION #BD 6/16

Moved by Ray Chartrand

Seconded by Doug Cook

“RESOLVED, THAT nominations for the position of Vice Chair of the Ausable Bayfield Conservation Authority be closed.”

Carried.

The scrutineers distributed the ballots to the directors, then collected them for counting. Geoff Cade reported on behalf of the scrutineers, that Burkhard Metzger received the majority votes.

Mr. Horner declared Burkhard Metzger, representative for the Municipality of Central Huron as Vice Chair of the Ausable Bayfield Conservation Authority for 2016.

MOTION#BD 7/16

Moved by Don Shipway

Seconded by Doug Cook

“RESOLVED, THAT the ballots be destroyed.”

Carried.

APPOINTMENTS

Appointment of Auditor

MOTION #BD 8/16

Moved by Wayne Hall

Seconded by Ray Chartrand

“RESOLVED, THAT the firm of MacNeill Edmunson of London be appointed as the Ausable Bayfield Conservation Authority auditor for 2016.”

Carried.

Appointment of Solicitors**MOTION #BD 9/16****Moved by Don Shipway
Seconded by Doug Cook**

“RESOLVED, THAT the firms of Little, Masson & Reid, Exeter; Little, Inglis, Price & Ewer, London; Barry Card, London; and Raymond & McLean, Exeter be the Ausable Bayfield Conservation Authority solicitors for 2016.”

Carried.

Appointment of Financial Institution**MOTION #BD 10/16****Moved by George Irvin
Seconded by Ray Chartrand**

“RESOLVED, THAT the Bank of Montreal, Exeter Branch be appointed as the Ausable Bayfield Conservation Authority’s financial institution for 2016.”

Carried.

PROGRAM REPORTS1. (a) Development Review

Andrew Bicknell, Regulations Coordinator presented the Development Review report pursuant to Ontario Regulation 147/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 2 *Applications for Permission* and 4 *Minor Works Permits*.

1. (b) Violation/Appeals Update

Staff reported they are working cooperatively with the Port Franks landowner so that a basement renovation is returned back to an area for storage as agreed to in the permit. In the Municipality of Bluewater, the structure built on the beach that received a violation notice has been referred to the solicitor.

MOTION #BD 11/16**Moved by Burkhard Metzger
Seconded by Doug Cook**

“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 - Development Review.”

Carried.

2. Rock Glen C.A. Culvert Replacement Tender Opening

Kate Monk, Stewardship, Land & Education Manager presented the results of a tender to replace the internal road culvert crossing at Rock Glen Conservation Area. There were three bids received from local contractors.

MOTION # BD 12/16

Moved by Ray Chartrand

Seconded by Wayne Hall

“RESOLVED, THAT the tender for replacing the culvert at Rock Glen Conservation Area be awarded to J & L Henderson of Arkona Road at a price of \$60,861.18, including HST, subject to final review by staff.”

Carried.

3. Shoreline Management Plan

Alec Scott, Water & Planning Manager advised that the consultants undertaking the Shoreline Management Plan (SMP) Update project are requesting additional funds. The consulting team are to update or confirm the estimates for long term erosion rates along the bluff area of the shoreline, as identified in the Shoreline Management Plan, 2000. They proposed investigating an alternate approach using 1973 photo mosaics which were used by the federal government in preparing the Coastal Zone Atlas. The increase requested is \$2,800 reflecting the extra time required. This approach would reduce the costs for the ABCA to purchase additional historic photography for the erosion rate review so remains within budget.

MOTION #BD 13/16

Moved by George Irvin

Seconded by Don Shipway

“RESOLVED, THAT the agreement with Planning Solutions Inc. for professional services on the Shoreline Management Plan Update project be amended to show a price of \$71,050 incorporating the additional costs of \$2,800 as discussed.”

Carried.

Unaudited Profit/Loss Statement

Brian Horner presented the unaudited profit and loss statement to December 31, 2015 for the Board's information. The audited 2015 financial statement should be available at the next meeting.

PRESENTATION

Jenna Allain, DWSP Project Supervisor and Mary Lynn MacDonald, Risk Management Official (RMO) gave a presentation outlining the risk management services being delivered to eight municipalities in the Ausable Bayfield Maitland Valley Source Protection Region.

Responsibilities include protection of 28 drinking water systems and approximately 200 risk management plans. The RMO duties include reviewing development applications, issuing notices, negotiating and establishing risk management plans, delivering education and outreach,

monitoring and enforcing policies within the Source Protection Plan and reporting to the province.

GENERAL MANAGER'S REPORT

Brian Horner provided a written report with a brief update on the progress of various projects, staff training and development, upcoming meetings or events and general activities over the previous month.

Directors and Officers Liability Insurance

Paul Speck of Marsh Canada Ltd. gave a presentation on Directors and Officers' Liability Insurance. The purpose of this liability insurance is to protect and defend personal assets of directors and officers. It is the responsibility of the insurance company to defend and pay when there are claims. Directors can come from all walks of life, but when appointed to a Board must act in the best interest of the entity. In situations where staff make recommendations and the Board overrules the decisions, the liability insurance will cover directors as long as there is no personal gain.

COMMITTEE REPORTS

MOTION #BD 14/16

Moved by Ray Chartrand

Seconded by Burkhard Metzger

“RESOLVED, THAT the minutes of the Ausable Bayfield Conservation Foundation meetings held on December 14, 2015 and January 18, 2016; Human Resources Management Committee meeting held on January 21, 2016; Joint Management Committee meeting held on February 4, 2016; the Striking Committee meeting held on January 21, 2016 and the motions therein be approved as presented.”

Carried.

CORRESPONDENCE

- a) Reference: Co-op Student
File: A.5.1
Brief: Thank you to staff from Jonathan Miller, Co-op Student from South Huron District High School who has completed his semester with the ABCA.

- b) Reference: Disposition of Land
File: L.4.222
Brief: Correspondence from Ministry of Natural Resources and Forestry advising that the request to dispose of .133 ha of land to the Ministry of Transportation under Section 21(1) and (2) of the *Conservation Authorities Act*, R.S.O. 1990, c.C.27 known as Part 1, Plan 22RD95 and Part 1 Plan 22R479 and Parts 1 & 2 Plan 22R611, subject to R32776 as amended by R51047 in the former Township of Tuckersmith and Town of Clinton was approved for infrastructure and utility purposes.

- c) Reference: Control of *Phragmites australis* in Ontario
File: S.73.1
Brief: Copy of correspondence from Conservation Ontario Chair, Dick Hibma to Honourable Kathleen Wynne, Premier requesting a coordinated approach across ministries in working with the Ministry of Natural Resources & Forestry to obtain the herbicides required to control the invasive species *Phragmites australis*. A letter was also sent to the Health Canada Pest Management Regulatory Agency endorsing the MNRF application for emergency registration of the herbicide Roundup Custom to treat phragmites.

MOTION #BD 15/16

**Moved by Doug Cook
Seconded by George Irvin**

“RESOLVED, THAT the directors endorse sending a letter to Health Canada Pest Management Regulatory Agency in support of the Conservation Ontario request for approval of the herbicide that could assist in controlling phragmites within the ABCA watershed.”

Carried.

NEW BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 12:06 p.m.

Mike Tam
Chair

Judith Parker
Corporate Services Coordinator

*Copies of Program Reports are available upon request.
Contact Judith Parker, Corporate Services Coordinator.*