

BOARD OF DIRECTORS MEETING

Thursday, February 17, 2022

Ausable Bayfield Conservation Authority Boardroom
Morrison Dam Conservation Area

VIA VIDEO CONFERENCE

DIRECTORS PRESENT

Ray Chartrand, Doug Cook, Adrian Cornelissen, Bob Harvey, George Irvin, Dave Jewitt, Mike Tam, Marissa Vaughan,

DIRECTORS ABSENT

Alex Westman

STAFF PRESENT

Geoff Cade, Tina Crown, Abbie Gutteridge, Davin Heinbuck, Brian Horner, Denise Iszczuk, Ian Jean, Daniel King, Tommy Kokas, Mary Lynn MacDonald, Tracey McPherson, Kate Monk, Nathan Schoelier, Meghan Tydd-Hrynyk, Mari Veliz

OTHERS PRESENT

Leslie Myers, Peter Myers, Jacqueline Sheppard

CALL TO ORDER

Chair Doug Cook called the meeting to order at 10:00 a.m., welcomed everyone in attendance, both in person and virtually, and read the Land Acknowledgement Statement.

ADOPTION OF AGENDA

MOTION #BD 01/22

**Moved Ray Chartrand
Seconded by Mike Tam**

“RESOLVED, THAT the agenda for the February 17, 2022 Board of Directors Meeting be approved,”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

DISCLOSURE OF INTENTION TO RECORD

Chair Cook noted that this meeting was being recorded on Zoom for temporary posting online, and is not an official record. The official record of this meeting will be the approved minutes.

ADOPTION OF MINUTES

MOTION #BD 02/22

**Moved by George Irvin
Seconded by Bob Harvey**

“RESOLVED, THAT the minutes of the Board of Directors meeting held on December 16, 2021 and the motions therein be approved as circulated.”

Carried.

BUSINESS OUT OF THE MINUTES

None

STAFF UPDATE ON WATERSHED CONDITIONS

Davin Heinbuck gave the Board of Directors a brief update on current watershed conditions related to the rain and snowmelt. A watershed conditions statement was released was issued on February 16, 2022. Rivers and streams were reaching bank full conditions and exceeding bank full in some areas with 20-40 mm of rainfall. Floodplains are becoming inundated and there are some minor ice jams, but nothing yet to cause concern. Staff are were presently checking conditions in the Bayfield River watershed and, if warranted, would issue watch to the Municipality of Bluewater. However, initial conditions were such that it may not be necessary to issue the secondary flood message.

ELECTIONS

Chair Doug Cook asked for a motion to appoint a Chairperson for the elections.

MOTION #BD 03/22

**Moved by Dave Jewitt
Seconded by George Irvin**

“RESOLVED, THAT Brian Horner be appointed as chairperson for the election proceedings.”

Carried.

Doug Cook departed the Chair and Brian Horner outlined the procedures prior to conducting the elections.

Appointment of Scrutineers

MOTION #BD 04/22

**Moved by Dave Jewitt
Seconded by Ray Chartrand**

“RESOLVED, THAT Tracey McPherson and Abbie Gutteridge be appointed as scrutineers.”

Carried.

The positions of Chair and Vice Chair were declared vacant. Mr. Horner noted that Doug Cook could not be re-elected, as he has served as Chair for two consecutive years.

Election of Chair

Nominations were called for the position of Chair for 2022.

Ray Chartrand nominated George Irvin.

George Irvin nominated Dave Jewitt.

Mr. Irvin decline his nomination.

Mr. Horner called for nominations two more times.

MOTION #BD 05/22

Moved by Doug Cook

Seconded by Marissa Vaughan

“RESOLVED, THAT nominations for the position of Chair of the Ausable Bayfield Conservation Authority be closed.”

Carried.

Dave Jewitt accepted his nomination with thanks, and Mr. Horner declared Mr. Jewitt, representative for the Municipality of Central Huron, as the Chair of the Ausable Bayfield Conservation Authority for 2022.

Election of Vice Chair

Nominations were called for the position of Vice Chair for 2022. George Irvin nominated Marissa Vaughan for Vice Chair.

Mr. Horner called for nominations two more times.

MOTION #BD 06/22

Moved by George Irvin

Seconded by Adrian Cornelissen

“RESOLVED, THAT nominations for the position of Vice Chair of the Ausable Bayfield Conservation Authority be closed.”

Carried.

Marissa Vaughan accepted her nomination and Mr. Horner declared Ms. Vaughan, representative for the Municipality of South Huron, as Vice Chair of the Ausable Bayfield Conservation Authority for 2022.

Dave Jewitt thanked the directors for their support and assumed the Chair.

APPOINTMENTS

MOTION #BD 07/22

**Moved by George Irvin
Seconded by Marissa Vaughan**

“RESOLVED, THAT Seebach and Company Chartered Accountants, Clinton be appointed as the Ausable Bayfield Conservation Authority auditors for 2022.”

Carried.

MOTION #BD 08/22

**Moved by Adrian Cornelissen
Seconded by Ray Chartrand**

“RESOLVED, THAT the firms of Little, Masson & Reid, Exeter; Raymond & McLean, Exeter; Trudy Mauth, Woodstock and Grant Inglis of Scott Petrie LLP of London be appointed as the Ausable Bayfield Conservation Authority solicitors for 2022.”

Carried.

MOTION #BD 09/22

**Moved by Doug Cook
Seconded by Bob Harvey**

“RESOLVED, THAT the Bank of Montreal, Exeter be appointed as the Ausable Bayfield Conservation Authority financial institution for 2022.”

Carried.

PROGRAM REPORTS

1. (a) Development Review

Meghan Tydd-Hrynyk, Planning & Regulations Officer, presented the Development Review report pursuant to Ontario Regulation 147/06 *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 28 *Applications for Permission* and 11 *Minor Works Applications*.

MOTION #BD 10/22**Moved by George Irvin
Seconded by Marissa Vaughan**

“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 – a) Development Review.”

Carried.

(b) Violations/Appeals Update

Daniel King, Regulations Coordinator, advised that staff are continuing to work on a number of violations. There are currently four matters before the courts; including two violations in the Municipality of Bluewater, one in the Municipality of Central Huron and one in the municipality of Lambton Shores.

MOTION #BD 11/22**Moved by Marissa Vaughan
Seconded by Ray Chartrand**

“RESOLVED, THAT the Board of Directors receive the Violations and Appeals update as presented.”

Carried.

(c) Permit Approval

Geoff Cade, Water and Planning Manager, provided the Board of Directors with an update on permits for temporary shore protection at 9916, 9922 and 9926 Huron Drive in Lambton Shores. The original permit for temporary shore protection was granted at the October 15, 2020 Board of Directors Meeting. Since that time, the Board granted extension requests until October 15, 2021 and April 15, 2022. The intent of the extensions was to permit the landowners time to assess and apply for permanent shore protection works. In lieu of new permanent works, the landowners have now requested permission for the temporary works to remain in place permanently. Staff support this request as it meetings the intent of the revised shoreline policy.

MOTION #BD 12/22**Moved by Doug Cook
Seconded by Marissa Vaughan**

“RESOLVED, THAT the Board of Directors approve permits MW2022-12, MW2022-13 and MW2022-14, to allow the temporary shoreline protection to remain in place permanently.”

Carried.

2. CA Act Update – Inventory of Programs and Services

Kate Monk, Projects Coordinator, provided an update on the Conservation Authorities Act Phase 2 Regulations. The Regulatory and Policy Proposal Consultation Guide has been posted to the Environmental Registry for comment until February 25, 2022. Kate presented each of the four components and how they will apply to the ABCA. These regulations are largely consistent with

what the ABCA already does; however some policies and practices will need to be revised and updated. Conservation Ontario will be coordinating Conservation Authority comments, but municipalities, stakeholders and citizens are also invited to provide comments.

MOTION #BD 13/22

**Moved by Bob Harvey
Seconded by Marissa Vaughan**

“RESOLVED, THAT the report on the Conservation Authorities Act Phase 2 Regulations be received as presented.”

Carried.

3. ABCA Integrated Accessibility Policy and Plan

Kate Monk presented the ABCA Integrated Accessibility Policy and Plan, which was developed to comply with Ontario Regulation 191/11: Integrated Accessibility Standards under the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA). The ABCA develop a brief policy in 2011, and personnel regulations were added for customer service; however, the policy lack a fulsome accessibility plan with identified roles, responsibilities and actions. Staff developed the policy and plan to be consistent with local municipalities, and much of the document is based on the policy and plan for the Municipality of South Huron. The policy and plan has been reviewed by staff, and the Corporate Services Coordinator has been identified as the lead on accessibility matters.

MOTION #BD 14/22

**Moved by Ray Chartrand
Seconded by Doug Cook**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Integrated Accessibility Policy and Plan be approved as presented.”

Carried.

4. Stewardship Projects Update

Ian Jean, Forestry and Land Stewardship Specialist, presented an update on stewardship efforts and funding. At present, 12 tree planting projects and two cover crop projects have been approved for funding from the Canada Nature Fund.

MOTION #BD 15/22

**Moved by George Irvin
Seconded by Mike Tam**

“RESOLVED, THAT the Stewardship Project update report be received as presented.”

Carried.

5. Morrison Dam Concrete Repairs

Tommy Kokas, Water Resources Engineer, presented the tender results for concrete repairs to the Morrison Dam. Last fall, the Board approved retaining B.M Ross for engineering services for preparing a tender package for these repairs. Requests for quotes were sent in January, and three quotes were received from contractors who had previously expressed interest. In general, the tender prices were higher than expected. ABCA received WECl funding for this project, as well as matching funds from the municipality, totaling \$38,500. Approximately \$8,000 was quoted by B.M Ross for their services, leaving \$30,500 for the repair work. Total costs from the received quotes ranged from just over \$39,000 to just over \$121,000. Discussions with the municipality, engineer, and lowest bidder refined the cost to \$35,500, which leaves a shortfall of approximately \$5,000 plus any unclaimed HST. Staff recommend accepting the revised quote from the lowest bidder, Theo Vandenberg Construction Inc., and that the shortfall be taken from reserves and replaced in the 2023 budget. The construction company is local and was used for work at Parkhill Dam several years ago. The work is scheduled to begin March 1, and should be completed in 2-3 weeks.

MOTION #BD 16/22**Moved by Mike Tam****Seconded by Doug Cook**

“RESOLVED, THAT the Board of Directors authorize hiring Vandenberg Construction and continue to seek, with the help of the municipality and design engineer, additional cost savings, where possible, and

“FURTHER, THAT the \$5,000 (plus any unclaimed HST) shortfall be taken from reserves and replaced in the 2023 budget.”

Carried.**6. Vehicle Tender Results**

Nathan Schoelier presented the tender for the purchase of a four-wheel-drive pick-up truck for field staff to replace the 2010 Ford F-150 truck. This purchase was included in the 2022 ABCA budget. Requests for quotes were sent on February 1 to watershed vehicle dealers with a closing date of February 14. Quotes were received from Exeter Toyota, Exeter Chrysler, and Huron Motor Products. The 2022 motor pool budget included an anticipated \$3,000 for the sale of the Ford F-150, which will offset some of the new vehicle cost. Staff recommend accepting the low tender from Huron Motor Products for the purchase of a 2022 Chevrolet Silverado 2500.

MOTION #BD 17/22**Moved by Ray Chartrand****Seconded by Adrian Cornelissen**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority accept the low tender of \$49,649.01 plus taxes for the purchase of a 2022 Chevrolet Silverado 2500 from Huron Motor Products, Exeter.”

Carried.

7. Unaudited January to December Financial Statement

Brian Horner presented the unaudited statement of profit and loss from January 2021 through December 2021. The audited financial statements are anticipated to be ready in March.

MOTION #BD 18/22

**Moved by Doug Cook
Seconded by Marissa Vaughan**

“RESOLVED, THAT the unaudited profit and loss financial statement for 2021 be received as presented.”

Carried.

8. Watershed Champions Grant Update

Denise Iszczuk, Conservation Educator, provided the Board of Directors an update on the yearly Watershed Champions Grant, supported by NextEra Energy and Cordelio Power. Staff received and reviewed three applications in the Taking Action category from Huron Centennial Public School, Our Lady of Mount Carmel Catholic School, and Seaforth Public School. All three applications were approved, and staff will work with the schools to support their efforts.

MOTION #BD 19/22

**Moved by George Irvin
Seconded by Ray Chartrand**

“RESOLVED, THAT the update on the Watershed Champion Grant be received as presented.”

Carried.

COMMITTEE REPORTS

MOTION #BD 20/22

**Moved by Doug Cook
Seconded by Adrian Cornelissen**

“RESOLVED, THAT the minutes of the Source Protection Committee meeting held on November 24, 2021 and the motions therein be approved as circulated.”

Carried.

MOTION #BD 21/22

**Moved by George Irvin
Seconded by Bob Harvey**

“RESOLVED, THAT the minutes of the Joint Management Committee meeting held on December 20, 2021 and the motions therein be approved as circulated. “

Carried.

MOTION #BD 22/22

**Moved by Doug Cook
Seconded by Marissa Vaughan**

“RESOLVED, THAT the minutes from the Striking Committee Meeting held on January 20, 2022 and the motions therein be approved as circulated.”

Carried.

CORRESPONDANCE

- a) Reference: 2022 Approved Budget, Municipality of South Huron
File: F.6
Brief: A letter acknowledging that the South Huron Council received the 2022 draft ABCA budget at their November 15, 2021 meeting, as well as a delegation from the ABCA regarding the draft budget at their December 6, 2021 meeting.

- b) Reference: Resolution of Receipt – ABCA Transition Plan
File: A.39.1.1
Brief: A letter to confirm that the Council of the Municipality of Central Huron received the ABCA Transition Plan at their January 10, 2022 regular meeting.

- c) Reference: Advertised Positions – Public Appointments Secretariat
File: A.39.1.2
Brief: An email received from the Ministry of Conservation, Environment and Parks about posted job advertisements for the agricultural sector position for each of the thirty-six conservation authority memberships.

- d) Reference: Note of Thanks
File: A.5.1
Brief: A note of thanks from Doug Cook to the ABCA Staff and Board members for the words of condolences and donation of a memorial tree in honour of his son Jeremy Cook.

COMMITTEE OF THE WHOLE

MOTION #BD 23/22

**Moved by George Irvin
Seconded by Doug Cook**

“RESOLVED, THAT the Board of Directors go into Committee of the Whole at 11:45 a.m. to discuss a personnel matter for information purposes with Geoff Cade, Abbie Gutteridge, Brian Horner and Tracey McPherson remaining in attendance.”

Carried.

MOTION #BD 24/22

**Moved by Ray Chartrand
Seconded by Adrian Cornelissen**

“RESOLVED, THAT the Committee of the Whole rise and report at 11:55 a.m.”

Carried.

MOTION #BD 25/22

**Moved by Mike Tam
Seconded by Doug Cook**

“RESOLVED, THAT the information on the personnel matter be received as presented.”

Carried.

NEW BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 11:57 a.m.

Dave Jewitt
Chair

Abigail Gutteridge
Corporate Services Coordinator

*Copies of program reports are available upon request.
Contact Abigail Gutteridge, Corporate Services Coordinator*