

## Job Posting

*Permanent Position*

*Water and Planning Manager*

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**October 5, 2017**

The Ausable Bayfield Conservation Authority (ABCA) is taking applications for the position of Water and Planning Manager. This position is an intermediate-level engineering position with opportunity to work on a variety of projects within the Water Management Programs of the ABCA.

The full Position Description is available online ([www.abca.on.ca](http://www.abca.on.ca) – Publications and Downloads – Employment) as a PDF for download at this link: [http://www.abca.on.ca/publications\\_section.php?Category=21](http://www.abca.on.ca/publications_section.php?Category=21)

*Subject to change up until closing of job competition.*

**Duties:**

- Coordinate the implementation of the flood forecasting and warning program of the ABCA including maintaining a data collection network, budget preparation and reporting, and flood contingency planning.
- Coordinate the inspection and maintenance of existing ABCA flood and erosion control structures, including budget preparation and reporting.
- Coordinate or provide engineering assistance with various water management projects including contract administration, budget preparation, working with other ABCA staff, contractors, consultants, and review of technical reports and preparation of written comments.
- Coordinate the creation and operation of computer models to support hydrology and hydraulic studies, flood forecasting, and other water-related programs and projects.
- Coordinate the Planning and Regulation program of the ABCA including the engineering review of, and providing comments on, technical reports such as Stormwater Management, Slope Stability Assessment, and other technical reports in relation to the ABCA *Development, Interference with Wetlands and Alterations to Shoreline and Watercourses Regulation (Ontario Regulation 147/06)*.
- Assist with interpreting and analysing data by preparing technical summaries, tables, and figures.

**Qualifications:**

- A Degree in Water Resources, Environmental or Civil Engineering from an accredited University plus 5 years of experience in a water resources field.
- Membership with, or eligible for membership within one year, with the Professional Engineers of Ontario.
- A thorough knowledge and practical experience in water resources engineering, hydrology, hydraulics, and water quality management theories, strategies, and techniques.
- Experience in engineering design, technical report preparation and presentation.
- Knowledge and experience in project management and budget preparation and management.
- Knowledge and experience in preparing tender or request for proposal documents, reviewing submissions and making recommendations on selection of consultants or contractors.
- A good working knowledge of personal computers with advanced knowledge and experience using Microsoft Office Software, AutoCad, other programming software including hydrology and hydraulic models, and a basic understanding of Arcview GIS software.
- Team player with good organization, interpersonal, and oral and written communication skills.
- Valid Ontario Driver's Licence and a police records check certificate will be required of the successful candidate.
- Ability to work outdoors and in adverse environmental conditions.

## **Assets**

- Knowledge of structural maintenance and operation of water control structures.
- Experience in dealing with the media, including in emergency situations.
- Previous experience and knowledge about Conservation Authorities in Ontario.

**Please see Position Description for further details.**

**Remuneration:** \$44.14 to \$55.17 per hour depending on qualifications and experience

**Hours:** 35 hours per week with some evenings and weekends

For more information, **contact Judith Parker**, Corporate Services Coordinator at [jparker@abca.on.ca](mailto:jparker@abca.on.ca)

**Please provide your résumé and cover letter (via post-mail, e-mail, or fax) clearly marked  
Water and Planning Manager by Friday, October 27, 2017 at 4 p.m. local time to:  
Brian Horner, General Manager / Secretary-Treasurer  
Ausable Bayfield Conservation Authority  
71108 Morrison Line, RR 3 Exeter, ON N0M 1S5  
519-235-2610 or 1-888-286-2610 Fax: 519-235-1963 bhorner@abca.on.ca**

*Applicants will be contacted only if an interview is required.*

*Applicants chosen for an interview are required to provide at least two letters of reference.*

*The Ausable Bayfield Conservation Authority is an equal-opportunity employer which is progressive in conservation stewardship. Based out of Morrison Dam Conservation Area, two kilometres east of Exeter, the ABCA delivers a wide array of environmental services for 12 watershed municipalities and the general public.*