

BOARD OF DIRECTORS

Thursday, March 23, 2017

Ausable Bayfield Conservation Authority Boardroom
Morrison Dam Conservation Area

DIRECTORS PRESENT

Ray Chartrand, Doug Cook, Dave Frayne, Wayne Hall, Bob Harvey, George Irvin, Burkhard Metzger, Brian Ropp, Mike Tam

STAFF PRESENT

Andrew Bicknell, Bev Brown, Geoff Cade, Davin Heinbuck, Brian Horner, Ian Jean, Kate Monk, Judith Parker, Meghan Tydd-Hyrnyk

OTHER PRESENT

Tom Polzin - Bluewater resident
Jeremy Giles, CPA, CA - MacNeill Edmundson Professional Corp.

CALL TO ORDER

Chair Burkhard Metzger called the meeting to order at 10:05 a.m. and welcomed everyone in attendance.

ADOPTION OF AGENDA

MOTION #BD 23/17

**Moved by Dave Frayne
Seconded by Ray Chartrand**

“RESOLVED, THAT the agenda for the March 23 2017 Ausable Bayfield Conservation Authority Board of Directors meeting be approved.”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

DISCLOSURE OF INTENTION TO RECORD PROCEEDINGS

None.

MOTION #BD 24/17

**Moved by George Irvin
Seconded by Doug Cook**

“RESOLVED, THAT the minutes of the Annual Meeting held on February 16, 2017 and the motions therein be approved as circulated.”

Carried.

BUSINESS OUT OF THE MINUTES

None

PROGRAM REPORTS

1. (a) Development Review

Andrew Bicknell, Regulations Coordinator presented the Development Review report pursuant to Ontario Regulation 147/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 3 *Applications for Permission* and 7 *Minor Works Permits*.

1. (b) Violation/Appeals Update

No updates.

MOTION #BD 25/17

**Moved by Bob Harvey
Seconded by Wayne Hall**

“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 - Development Review.”

Carried.

2. Habitat Stewardship Program Funding

Ian Jean, Forestry and Stewardship Specialist presented four projects that meet the eligibility requirements for Habitat Stewardship Program funding.

MOTION #BD 26/17

**Moved by Ray Chartrand
Seconded by Mike Tam**

“RESOLVED, THAT project numbers AB-2363 and AB-2365 in the Municipality of North Middlesex, and AB-2364 in the Municipality of Warwick be allocated funding as recommended.”

Carried.

3. Audited 2016 Financial Statement

Brian Horner, General Manager introduced Jeremy Giles of MacNeill Edmundson, Professional Corporation. The 2016 audited financial statement was presented to the Board for review. The directors asked for a follow-up report from staff on allocation of interest earned to the reserves.

MOTION #BD 27/17

**Moved by George Irvin
Seconded by Doug Cook**

“RESOLVED, THAT the 2016 audited financial statement be approved as presented.”

Carried.

4. Board Member Handbook

Brian Horner presented the draft handbook and explained the intent of the booklet is to be a helpful reference tool for municipal representatives serving on the ABCA Board of Directors. It was suggested a directory of staff photos by department be included.

MOTION #BD 28/17

**Moved by Doug Cook
Seconded by Bob Harvey**

“RESOLVED, THAT the ABCA Handbook for Board of Directors be approved as presented.”

Carried.

5. Update of *Considerations for Shore Protection Structures, 1994*

Geoff Cade, Supervisor of Water and Planning reported that a request for proposal was invited from W.F.Baird & Associates Coastal Engineers Ltd. for updating the 1994 document *Considerations for Shore Protection Structures*. W.F. Baird & Associates authored the original document and provided technical guidance in the creation of the 1994 Shoreline Management Plan. An updated document is vital for reviewing development along the shoreline and moving forward with the 2000 Shoreline Management Plan (SMP) Update. The consultant will be required to present the draft document to the Board of Directors and at the SMP public meetings being scheduled. It is anticipated the document will be finalized in October 2017.

MOTION #BD 29/17

**Moved by Dave Frayne
Seconded by George Irvin**

“RESOLVED, THAT the proposal provided by W.F. Baird & Associates Coastal Engineers Ltd., for the development of policies and procedures for shore protection structures along the ABCA shoreline at a cost of \$39,540 plus HST be approved, and

FURTHER, THAT staff prepare a contract with W.F. Baird & Associates Coastal Engineers Ltd. for the proposed work and proceed to implement the project.”

Carried.

6. Vehicle Tender Results

Kate Monk, Stewardship, Lands and Education Manager presented the results of the vehicle tender to replace a pick-up truck for technical staff and a side-by-side vehicle.

MOTION #BD 30/17

Moved by Ray Chartrand

Seconded by Bob Harvey

“RESOLVED, THAT the tender submitted by HMP, Exeter for a Chevrolet Colorado pick-up truck at \$31,961.80 and the tender submitted by Huron Tractor for an XUV6251 side-by-side at \$14,144.64 be accepted.”

Carried.

PRESENTATION

Davin Heinbuck, Lands & Water Technologist gave a presentation on efforts to streamline municipal drain maintenance approvals. As background, the drain classification project with Department of Fisheries and Oceans (DFO) was to identify maintenance works that had an impact on fish habitat and needed to be forwarded to DFO for approval. There tended to be disagreements between DFO and CAs on the drain classifications. As well the drainage superintendent at the municipal level, was not always in agreement with classifications on some drains. While looking for a science-based solution, a large number of drains were not rated. The conservation authorities' memorandum of understanding with the DFO ceased in 2012.

Conservation authorities and DFO have been meeting to find commonalities and create a protocol that will streamline the approvals process for all parties. CAs are a valuable resource for DFO because of being local and the ability to engage the landowner and drainage superintendent. A Drain Guidance Document is to be released by DFO in March 2017. The document will identify activities that do not need to go to DFO for approval and will categorize maintenance works into avoidance measures; mitigation measures; and offsetting measures.

GENERAL MANAGER'S REPORT

Brian Horner provided a written report with a brief update on the progress of various projects, staff training and development, upcoming meetings or events and general activities over the previous month.

COMMITTEE REPORTS

MOTION #BD 31/17

Moved by Mike Tam

Seconded by Dave Frayne

“RESOLVED, THAT the minutes of the Ausable Bayfield Conservation Foundation meeting held on February 13, 2017 and the motions therein be approved as presented.”

Carried.

CORRESPONDENCE

- a) Reference: Director Appointment
File: A.10.1
Brief: Notice from Municipality of North Middlesex, acknowledging the resignation of Don Shipway from the Board of Directors and the appointment of Brian Ropp as their representative for 2017-2018.
- b) Reference: Thank you
File: A.5.1
Brief: Note of appreciation from the family of Geoff Peach, for the donation given in his memory towards the Lake Huron Coastal Centre.
- c) Reference: Huron County Natural Heritage Study
File: W.4.10.1
Brief: Letter from Municipality of Bluewater advising that Council has forwarded letters to the ABCA from Mr. Paul Steckle and the Agriculture and Rural Affairs Advisory Committee in regards to concerns with the draft Huron Natural Heritage Plan.
- d) Reference: Shoreline Management Plan Update
File: W.4.11.1
Brief: Commentary was received from Alex MacDougall, a resident in the Municipality of Bluewater, expressing his views on two reports associated with climate change: the Ausable Bayfield Conservation Authority report *Preparing for Change* and the report by Dr. Robin Davdson-Arnott *Climate Change Impact on the Great Lakes*.

NEW BUSINESS

Davin Heinbuck gave an overview of the Flood Emergency Planning Meeting, hosted by ABCA for municipal and agency staff responsible for flood emergency response. Mr. Gus Rungis, Senior Water Resources Engineer with the Grand River CA was the guest speaker. He gave an overview of the Grand River past flooding events and how the GRCA developed new flood plain mapping to assist in educating residents and municipalities within flood prone areas.

COMMITTEE OF THE WHOLE**MOTION #BD 32/17****Moved by Dave Frayne
Seconded by Mike Tam**

“RESOLVED, THAT the Board of Directors go into Committee of the Whole at 11:45 a.m. to discuss property and personal matters with Brian Horner, Kate Monk and Judith Parker remaining in attendance.”

Carried.

MOTION #BD 33/17

**Moved by Ray Chartrand
Seconded by Bob Harvey**

“RESOLVED, THAT Committee of the Whole rise and report at 12:10 p.m.”

Carried.

MOTION #BD 34/17

**Moved by Dave Frayne
Seconded by Doug Cook**

“RESOLVED, THAT staff proceed as directed in Committee of the Whole on the property matter.”

Carried.

MOTION #BD 35/17

**Moved by George Irvin
Seconded by Brian Ropp**

“RESOLVED, THAT the resignation of Andrew Bicknell, Regulations Coordinator be accepted with regrets and best wishes be extended.”

Carried.

ADJOURNMENT

The meeting was adjourned at 12:11 p.m.

Burkhard Metzger
Chair

Judith Parker
Corporate Services Coordinator

*Copies of Program Reports are available upon request.
Contact Judith Parker, Corporate Services Coordinator.*