



## **BOARD OF DIRECTORS**

**Thursday, May 19, 2022**

**Ausable Bayfield Conservation Authority Administration Centre  
Morrison Dam Conservation Area**

### **VIA VIDEO CONFERENCE**

**10:00 a.m.**

#### **AGENDA**

1. Chair's Welcome and Call to Order
2. Land Acknowledgement Statement
3. Adoption of Agenda
4. Discloser of Pecuniary Interest
5. Disclosure of intention to record this meeting by video and/or audio device
6. Adoption of Minutes from April 21, 2022
7. **Business Out of the Minutes**
  - In Person Meetings – Dave Jewitt/Brian Horner
8. **Program Reports**
  - Report 1: (a) Development Review (O Reg147/06) – Daniel King  
(b) Violations/Appeals Update – Geoff Cade/Daniel King
  - Report 2: CA Act Update – Brian Horner/Kate Monk
  - Report 3: Education Programming Update – Denise Iszczuk
  - Report 4: WECI Application – Parkhill Dam Electrical Upgrades – Geoff Cade
9. **Presentation** – Years of Service Awards
10. **Committee Reports**
  - Arkona Lions Museum Committee – Doug Cook
11. **Correspondence**
12. New Business
13. **Committee of the Whole** – *property and personnel matters*
14. Adjournment

#### **Upcoming Meetings and Events**

June 16, 2022 – Board of Directors Meeting at 10:00 a.m.  
July 21, 2022 – Board of Directors Meeting at 10:00 a.m.  
(alternatives July 14 or July 28)

## BOARD OF DIRECTORS MEETING

Thursday, April 21, 2022  
Ausable Bayfield Conservation Authority Boardroom  
Morrison Dam Conservation Area

### VIA VIDEO CONFERENCE

### HEARING

Pursuant to Ontario Regulation 147/06  
(Development, interference with Wetlands and Alterations to Shorelines and Watercourses)

#### DIRECTORS PRESENT

Ray Chartrand, Doug Cook, Adrian Cornelissen, Bob Harvey, Dave Jewitt, Marissa Vaughan, Alex Westman

#### DIRECTORS ABSENT

George Irvin, Mike Tam

#### STAFF PRESENT

Geoff Cade, Tina Crown, Abbie Gutteridge, Davin Heinbuck, Brian Horner, Ian Jean Daniel King, Mary Lynn MacDonald, Tracey McPherson, Brooklyn Rau, Nathan Schoelier, Meghan Tydd-Hrynyk

#### OTHERS PRESENT

Don Poland, Paulina Poland

#### CALL TO ORDER

Chair Dave Jewitt called the virtual Hearing pursuant to Ontario Regulation 147/06 to order at 10:00 a.m. for consideration of Permit Application #2022-33. The chair welcomed the applicants.

Chair Jewitt stated that the procedures for conducting the Hearing and asked Meghan Tydd-Hrynyk, Planning and Regulations Officer, to provide details on the application.

Ms. Tydd-Hrynyk advised that the subject property was located at 9903 Eric Street in Lambton Shores. The property is located within a regulated area, and is in what is known as the Thedford Klondyke Floodplain. The Ausable Bayfield Conservation Authority (ABCA) has regulatory responsibility of the floodplain area under Ontario Regulation 147/06, but does allow for moderate additions to living space. She noted that permits have been issued in this area in the past.

The property was surveyed in 2016 when initial inquiries were made and the flood line was marked at 1.81 metres at that time. In 2021, the homeowners began the process of applying for a permit for an addition to the existing house. The owners were made aware of the policies at the time of application.

The proposed addition is a side split, in which the lower level would be used for storage, and only the upper level used as habitable space. The proposed upper level is above the flood line of 1.81 metres, and the owners submitted a plan for proper flood proofing. The current house is approximately 1093 square feet, and the proposed addition is almost 840 square feet in size. While the ABCA policies do allow for additions of not more than 40 percent, this addition is more than double that amount. As such, staff recommend that this permit be denied.

The Chair asked Paulina Poland to present as the applicant. Ms. Poland noted that she and her husband, Don, would like to ask the Board for permission for the full extension of their proposed house addition. She noted that the height elevation of the living space exceeded the requirement of 1.81 metres. She did note that the addition size does exceed the ABCA policy of 40 percent, and is approximately a 77 percent increase. She reported that the purpose was to use the new space for bedrooms and allow a larger living space in the original part of the house.

Ms. Poland also noted that even with the addition, their house would still be over 2 metres from the neighbouring property. To ensure that their plans do not affect their neighbours, they have planned for a swale that slopes to the rear of the property to direct any water not absorbed into the ground.

#### COMMITTEE OF THE WHOLE

##### **MOTION #BD 33/22**

**Moved by Alex Westman  
Seconded by Ray Chartrand**

**“RESOLVED, THAT the Board of Directors go into Committee of the Whole at 10:17 a.m. to discuss the information presented at the Hearing, with Brian Horner, Abbie Gutteridge, and Tracey McPherson remaining in attendance.”**

**Carried.**

##### **MOTION #BD 34/22**

**Moved by Alex Westman  
Seconded by Ray Chartrand**

**“RESOLVED, THAT the Committee of the Whole rise and report at 10:42 a.m.**

**Carried.**

Those in attendance at the Hearing were invited back into the Zoom meeting and the Chair asked the Board for a decision.

**MOTION #BD 34/22**

**Moved by Doug Cook  
Seconded by Alex Westman**

**“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors approve Application for Permission #2022-33 pursuant to Ontario Regulation 147/06 *Development, Interference with Wetlands and Alterations to Shorelines or Watercourses*, as submitted by the applicant.”**

**Carried.**

**BOARD OF DIRECTORS MEETING**

**DIRECTORS PRESENT**

Ray Chartrand, Doug Cook, Adrian Cornelissen, Bob Harvey, Dave Jewitt, Marissa Vaughan, Alex Westman

**DIRECTORS ABSENT**

George Irvin, Mike Tam

**STAFF PRESENT**

Geoff Cade, Tina Crown, Abbie Gutteridge, Davin Heinbuck, Brian Horner, Ian Jean Daniel King, Mary Lynn MacDonald, Tracey McPherson, Kate Monk, Brooklyn Rau, Nathan Schoelier, Meghan Tydd-Hrynyk

**OTHERS PRESENT**

Adam Skillen, *Skillen Investment Management*

**CALL TO ORDER**

Chair Dave Jewitt called the meeting to order at 10:31 a.m., welcomed everyone in attendance, both in person and virtually. It was noted that the Board would carry on with the agenda, and pause the reports when Mr. Skillen joined the meeting. Once his presentation was completed, reports would resume.

**LAND ACKNOWLEDGEMENT STATEMENT**

Chair Jewitt read the Land Acknowledgement Statement, acknowledging the original stewards of this land, the Haudenosaunee and Anishinaabe.

**ADOPTION OF AGENDA**

**MOTION #BD 35/22**

**Moved Bob Harvey  
Seconded by Alex Westman**

**“RESOLVED, THAT the agenda for the April 21, 2022 Board of Directors Meeting be approved,”**

**Carried.**

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

DISCLOSURE OF INTENTION TO RECORD

Chair Jewitt noted that this meeting was being recorded on Zoom for temporary posting online, and is not an official record. The official record of this meeting will be the approved minutes.

ADOPTION OF MINUTES

**MOTION #BD 36/22**

**Moved by Adrian Cornelissen  
Seconded by Ray Chartrand**

**“RESOLVED, THAT the minutes of the Board of Directors meeting held on March 17, 2022 and the motions therein be approved as circulated.”**

**Carried.**

BUSINESS OUT OF THE MINUTES

Brian Horner, General Manager, introduced Brooklyn Rau to the Board of Directors, noting that Brooklyn had recently been hired as Stewardship Technician.

PROGRAM REPORTS

1. (a) Development Review

Daniel King, Regulations Coordinator, presented the Development Review report pursuant to Ontario Regulation 147/06 *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 16 *Applications for Permission* and 13 *Minor Works Applications*.

(b) Violations/Appeals Update

Geoff Cade, Water and Planning Manager, noted that there are several updates on current violations, which will be presented in Committee of the Whole.

**MOTION #BD 37/22**

**Moved by Ray Chartrand  
Seconded by Doug Cook**

**“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 – a) Development Review and receive the Violations and Appeals update as presented.”**

**Carried.**

2. Conservation Authorities Act Update

Kate Monk, Projects Coordinator, and Brian Horner presented an update on the ongoing changes to the Conservation Authorities Act. Kate Monk noted that the Phase II Regulations had not been posted yet, but were expected soon. She reported that there has been no updates from the Province about the appointment of the agriculture representative to the Board. Staff are continuing to work on requirements and updates will be provided at upcoming meetings. Kate noted that there is an upcoming webinar about the Inventory of Programs and Services that might be of interest to Board members on May 2.

**MOTION #BD 38/22**

**Moved by Marissa Vaughan  
Seconded by Bob Harvey**

**“RESOLVED, THAT the Board of Directors receive the update on the Conservation Authorities Act as presented.”**

**Carried.**

3. Remote Work Policy

Brian Horner presented a Remote Work Policy that would replace the current Inclement Weather policy in the ABCA Personnel Regulations. The ABCA is now in a position to ask staff to come back to work at the office, and many have already done so. However, this policy would allow staff members to work from home under certain circumstances with approval from their Manager. Member municipalities were consulted in developing this policy, and staff have also had the opportunity to review the policy.

**MOTION #BD 39/22**

**Moved by Ray Chartrand  
Seconded by Marissa Vaughan**

**“RESOLVED, THAT the Remote Work Policy be approved and replace Personnel Regulation #10 – Absence due to inclement weather.”**

**Carried.**

4. ABCA Land Acquisition Policy

Kate Monk presented a policy to guide land acquisition by the ABCA. The ABCA has been acquiring land for environmental and community purposes for most of its history, and has been recommended in watershed plans, as well as provincial and federal strategies and reports. Prior to the development of this policy, the ABCA had a Land Securement Plan (2008 – 2020), which has guided land acquisition for a number of years needed updating with new information gained through studies and to meet the requirements of the Conservation Authorities Act Update. The new

policy is clear to share with the public, remains consistent with previous approaches for land acquisition, and meets the requirements of provincial legislation. It gives provides a framework, but allows for flexibility.

**MOTION #BD 40/22**

**Moved by Doug Cook  
Seconded by Marissa Vaughan**

**“RESOLVED, THAT the Ausable Bayfield Conservation Authority Land Acquisition Policy be approved as presented.”**

**Carried.**

Adam Skillen joined the meeting at 10:48 a.m. Program reports were paused at this time to allow Mr. Skillen to proceed with his presentation.

**PRESENTATION**

Adam Skillen, Skillen Investment Management, presented an update on the investment portfolio, which continues to perform well, despite some recent downturns. He noted that bonds are suffering for the first time in many years. At present, our targets for 65% bonds and 35% equity have drifted to approximately 59% bonds, 39% equity, and 2% cash and equivalents. This drifting has helped us during this downturn. While our portfolio has declined over the past three and a half months, it has not declined as seriously as the global markets.

Adam Skillen left the meeting at 11:07 a.m. Program reports resumed.

**PROGRAM REPORTS****5. Butternut Archive Orchard – Partnership Opportunity**

Ian Jean, Forestry and Stewardship Specialist, presented an opportunity to partner with the Forest Gene Conservation Association (FGCA) to establish a Butternut Archive Orchard at the ABCA Triebner Tract. The FGCA is a not for profit organization in Ontario and works to conserve and augment the genetic diversity of forests. The FGCA has partnered with government, the forestry sector, not for profit organizations, landowners and conservation authorities. To date, five Butternut Archive Orchards have been established in Ontario. The Butternut is a species at risk and is threatened by Butternut Canker, a fungus that causes tree mortality.

Through this partnership the FGCA would provide funding for the establishment of the orchard, as well as ongoing maintenance. The ABCA would provide up to five acres of land, plant up to 100 grafted butternut per year until capacity is reached, perform site maintenance and watering if necessary, as well as ongoing monitoring of the site. This is a 15 year agreement, and would be renewed every 5 years. In discussing this partnership with other organizations, such as the Upper Thames Conservation Authority, who have an existing agreement, no regrets or concerns were identified. This partnership would support existing ABCA field services, property monitoring and forestry program activities, provide opportunity for ABCA to contribute to the Butternut Recovery in

Ontario, and the location of the Triebner Tract is ideal as it is located relatively close to the ABCA office. Staff recommend entering into this agreement.

**MOTION #BD 41/22**

**Moved by Ray Chartrand  
Seconded by Alex Westman**

**“RESOLVED, THAT the Ausable Bayfield Conservation Authority (ABCA) enter into a 15 year agreement with the Forest Gene Conservation Association (FGCA), whereby FGCA will fund the establishment and ongoing maintenance and monitoring of a 5 acre Butternut Archive Orchard at ABCA Triebner Tract.”**

**Carried.**

6. 1<sup>st</sup> Quarter Profit and Loss Statement

Brian Horner presented the financial statement for January through March 2022 with comparables to the 2022 budget.

**MOTION #BD 42/22**

**Moved by Bob Harvey  
Seconded by Adrian Cornelissen**

**“RESOLVED, THAT the 1<sup>st</sup> Quarter Profit and Loss Statement be received as presented.”**

**Carried.**

COMMITTEE REPORTS

**MOTION #BD 42/22**

**Moved by Doug Cook  
Seconded by Ray Chartrand**

**“RESOLVED, THAT the minutes of the Friends of the South Huron Trail meeting held on March 28, 2022 and the motions therein be approved as circulated.”**

**Carried.**

**MOTION #BD 43/22**

**Moved by Marissa Vaughan  
Seconded by Ray Chartrand**

**“RESOLVED, THAT the minutes of the Source Protection Committee meeting held on March 31, 2022 and the motions therein be approved as circulated.”**

**Carried.**



CORRESPONDANCE

- a) Reference: Thank You  
File: A.5.1  
Brief: A note of thanks from Stephen and Janice Harvey and their family for donations from staff in memory of their son, Neil.
  
- b) Reference: Correspondence from Leah Stumpf and Mike Bousfield – Planning and Regulations  
File: L.2.1.1  
Brief: This correspondence package, sent to the Board of Directors prior to the Board meeting, included a letter from Leah Stumpf and Mike Bousfield regarding planning and regulations concerns, as well as an email exchange between Mr. Bousfield and Geoff Cade, and a letter of response from Geoff Cade.

NEW BUSINESS

None

COMMITTEE OF THE WHOLE

**MOTION #BD 44/22**

**Moved by Alex Westman  
Seconded by Ray Chartrand**

**“RESOVED, THAT the Board of the Directors go into Committee of the Whole at 11:23 a.m. to discuss legal matters with Brian Horner, Geoff Cade, Daniel King, Abbie Gutteridge and Tracey McPherson remaining in attendance.”**

**Carried.**

**MOTION #BD 45/22**

**Moved by Alex Westmand  
Seconded by Ray Chartrand**

**“RESOLVED, THAT the Committee of the Whole rise and report at 11:47 a.m.”**

**Carried.**

**MOTION #BD 46/22**

**Moved by Doug Cook  
Seconded by Ray Chartrand**

**“RESOLVED, THAT the Board of Directors receive the information on legal matters as presented.”**

**Carried.**

ADJOURNMENT

The meeting was adjourned at 11:48 a.m.

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Dave Jewitt  
Chair

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Abigail Gutteridge  
Corporate Services Coordinator

*Copies of program reports are available upon request.  
Contact Abigail Gutteridge, Corporate Services Coordinator*

DRAFT

# **ABCA Program Report**

**To:** Board of Directors  
**Date:** May 19, 2022  
**From:** Daniel King, Regulations Coordinator  
**Subject:** Applications for Permission - Ontario Regulation 147/06 - *Development, Interference with Wetlands and Alteration to Shorelines and Watercourses*

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The following *Applications for Permission* have been issued by staff since the last Board of Directors Meeting.

\* A Coastal Assessment and coastal engineering design was submitted as part of the application

\*\* Authorization to proceed was issued without a permit on an emergency basis

## **MAJOR PERMIT**

1. PERMIT # 2022-30A  
NAME: Tom Maxwell  
MUNICIPALITY: Lambton Shores  
PERMISSION TO: Install geotube shore protection within a regulated area  
  
COMPLETED APPLICATION RECEIVED ON DATE: April 14, 2022  
PERMISSION GRANTED BY STAFF DATE: June 14, 2021  
NUMBER OF BUSINESS DAYS TO REVIEW: n/a\*\*  
STAFF NAME: Daniel King
2. PERMIT # 2022-30B  
NAME: 2290329 Ontario Inc.  
MUNICIPALITY: Lambton Shores  
PERMISSION TO: Install geotube shore protection within a regulated area  
  
COMPLETED APPLICATION RECEIVED ON DATE: April 14, 2022  
PERMISSION GRANTED BY STAFF DATE: June 14, 2021  
NUMBER OF BUSINESS DAYS TO REVIEW: n/a\*\*  
STAFF NAME: Daniel King
3. PERMIT # 2022-39  
NAME: Wesley Brewer & Cathy McNeil  
MUNICIPALITY: North Middlesex  
PERMISSION TO: Undertake development within a regulated area  
  
COMPLETED APPLICATION RECEIVED ON DATE: April 8, 2022  
PERMISSION GRANTED BY STAFF DATE: April 13, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 3  
STAFF NAME: Andrew Bicknell

4. \*PERMIT # 2022-38  
NAME: Carolyn Noonan c/o CM Excavating  
MUNICIPALITY: Bluewater  
PERMISSION TO: Replace shore protection works  
along regulated shoreline  
COMPLETED APPLICATION RECEIVED ON DATE: April 4, 2022  
PERMISSION GRANTED BY STAFF DATE: April 15, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 9  
STAFF NAME: Daniel King
5. PERMIT # 2022-23  
NAME: Chris Schnarr c/o Shoreplan  
Engineering Ltd.  
MUNICIPALITY: Bluewater  
PERMISSION TO: Install lakebank stabilization and  
shore protection works along  
regulated shoreline  
COMPLETED APPLICATION RECEIVED ON DATE: March 28, 2022  
PERMISSION GRANTED BY STAFF DATE: May 2, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 9  
STAFF NAME: Andrew Bicknell
6. PERMIT # 2022-37  
NAME: Jeromy & Carolyn Bristowe  
MUNICIPALITY: Lambton Shores  
PERMISSION TO: Construct a new dwelling within a  
regulated area  
COMPLETED APPLICATION RECEIVED ON DATE: April 12, 2022  
PERMISSION GRANTED BY STAFF DATE: April 28, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 6  
STAFF NAME: Meghan Tydd-Hrynyk
7. PERMIT # 2022-45  
NAME: Greg Vanhevel  
MUNICIPALITY: South Huron  
PERMISSION TO: Construct a new shed within a  
regulated area  
COMPLETED APPLICATION RECEIVED ON DATE: April 18, 2022  
PERMISSION GRANTED BY STAFF DATE: May 5, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 13  
STAFF NAME: Meghan Tydd-Hrynyk

8. PERMIT # 2022-49  
NAME: Municipality of North Middlesex c/o  
R. Dobbin Engineering Ltd.  
MUNICIPALITY: North Middlesex  
PERMISSION TO: Enclose a municipal drain within a  
regulated area  
COMPLETED APPLICATION RECEIVED ON DATE: April 19, 2022  
PERMISSION GRANTED BY STAFF DATE: May 5, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 12  
STAFF NAME: Daniel King
9. PERMIT # 2022-47  
NAME: Karen Von Hahn c/o Greg Goeffrey.  
MUNICIPALITY: Central Huron  
PERMISSION TO: re-construct a residence and septic  
system within a regulated area  
COMPLETED APPLICATION RECEIVED ON DATE: May 5, 2022  
PERMISSION GRANTED BY STAFF DATE: May 6, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 1  
STAFF NAME: Daniel King

## **MINOR WORKS PERMIT**

1. PERMIT: MW # 2019-01C  
NAME: Dave Tilford  
MUNICIPALITY: South Huron  
PERMISSION TO: Renewal to clear outlet  
COMPLETED APPLICATION RECEIVED ON DATE: March 21, 2022  
PERMISSION GRANTED BY STAFF DATE: March 31, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 9  
STAFF NAME: Meghan Tydd-Hrynyk
  
2. PERMIT: MW # 2022-17  
NAME: Elmer and Lisa Harris  
MUNICIPALITY: Bluewater  
PERMISSION TO: Construct an add-a-room on existing trailer in a regulated area  
COMPLETED APPLICATION RECEIVED ON DATE: March 7, 2022  
PERMISSION GRANTED BY STAFF DATE: April 8, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 24  
STAFF NAME: Andrew Bicknell
  
3. PERMIT: MW2022-29  
NAME: Ron Kraft  
MUNICIPALITY: Bluewater  
PERMISSION TO: Undertake maintenance dredge  
COMPLETED APPLICATION RECEIVED ON DATE: April 7, 2022  
PERMISSION GRANTED BY STAFF DATE: April 13, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 4  
STAFF NAME: Andrew Bicknell
  
4. PERMIT: MW # 2022-30  
NAME: Eugene Hartman  
MUNICIPALITY: Lambton Shores  
PERMISSION TO: Undertake maintenance dredge  
COMPLETED APPLICATION RECEIVED ON DATE: April 7, 2022  
PERMISSION GRANTED BY STAFF DATE: April 13, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 4  
STAFF NAME: Andrew Bicknell
  
5. PERMIT: MW # 2022-31  
NAME: Wildwood by the River  
MUNICIPALITY: Bluewater  
PERMISSION TO: Reconstruct the back half Rec Hall roof  
COMPLETED APPLICATION RECEIVED ON DATE: March 16, 2022  
PERMISSION GRANTED BY STAFF DATE: April 13, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 28  
STAFF NAME: Meghan Tydd-Hrynyk

6. PERMIT: MW # 2022-38  
NAME: Darcy Vandenkoer  
MUNICIPALITY: Lambton Shores  
PERMISSION TO: Construct a shed in a regulated area  
COMPLETED APPLICATION RECEIVED ON DATE: April 20, 2022  
PERMISSION GRANTED BY STAFF DATE: April 22, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 2  
STAFF NAME: Andrew Bicknell
7. PERMIT: MW # 2022-40  
NAME: Mike Taylor H&H Patio Enclosures Inc.  
MUNICIPALITY: Bluewater  
PERMISSION TO: Construct an unheated sunroom  
COMPLETED APPLICATION RECEIVED ON DATE: March 11, 2022  
PERMISSION GRANTED BY STAFF DATE: April 22, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 31  
STAFF NAME: Meghan Tydd-Hrynyk
8. PERMIT: MW # 2022-39  
NAME: Dave Williamson  
MUNICIPALITY: Lambton Shores  
PERMISSION TO: Install a swimming pool in a regulated area  
COMPLETED APPLICATION RECEIVED ON DATE: April 22, 2022  
PERMISSION GRANTED BY STAFF DATE: April 27, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 5  
STAFF NAME: Andrew Bicknell
9. PERMIT: MW # 2022-42  
NAME: David Elliott  
MUNICIPALITY: Lambton Shores  
PERMISSION TO: Undertake maintenance dredging  
COMPLETED APPLICATION RECEIVED ON DATE: April 19, 2022  
PERMISSION GRANTED BY STAFF DATE: April 27, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 6  
STAFF NAME: Andrew Bicknell
10. PERMIT: MW # 2022-43  
NAME: Bill Watson  
MUNICIPALITY: Lambton Shores  
PERMISSION TO: Undertake maintenance dredge  
COMPLETED APPLICATION RECEIVED ON DATE: April 22, 2022  
PERMISSION GRANTED BY STAFF DATE: April 28, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 6  
STAFF NAME: Andrew Bicknell

11. PERMIT: MW # 2022-33  
NAME: Tori Grootjen and Cameron Seth  
MUNICIPALITY: Bluewater  
PERMISSION TO: Install a replacement trailer in a regulated area  
  
COMPLETED APPLICATION RECEIVED ON DATE: April 25, 2022  
PERMISSION GRANTED BY STAFF DATE: May 2, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 5  
STAFF NAME: Andrew Bicknell
12. PERMIT: MW # 2022-44  
NAME: David Pergel  
MUNICIPALITY: Lambton Shores  
PERMISSION TO: Install geothermal system well loops within a regulated area  
  
COMPLETED APPLICATION RECEIVED ON DATE: April 27, 2022  
PERMISSION GRANTED BY STAFF DATE: May 3, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 5  
STAFF NAME: Andrew Bicknell
13. PERMIT: MW # 2022-45  
NAME: Ron Caudle  
MUNICIPALITY: Lambton Shores  
PERMISSION TO: Undertake maintenance dredging in a regulated area  
  
COMPLETED APPLICATION RECEIVED ON DATE: April 26, 2022  
PERMISSION GRANTED BY STAFF DATE: May 5, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 6  
STAFF NAME: Andrew Bicknell
14. PERMIT: MW # 2022-47  
NAME: Jessica Pickett  
MUNICIPALITY: Bluewater  
PERMISSION TO: Construct an above ground pool and deck in a regulated area  
  
COMPLETED APPLICATION RECEIVED ON DATE: May 3, 2022  
PERMISSION GRANTED BY STAFF DATE: May 5, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 3  
STAFF NAME: Andrew Bicknell



15. PERMIT: MW # 2022-46  
NAME: Velma, Kim and Dan MacLachlan  
MUNICIPALITY: Lambton Shores  
PERMISSION TO: Undertake work in a regulated area  
to extend road and lane access  
COMPLETED APPLICATION RECEIVED ON DATE: April 27, 2022  
PERMISSION GRANTED BY STAFF DATE: May 5, 2022  
NUMBER OF BUSINESS DAYS TO REVIEW: 5  
STAFF NAME: Andrew Bicknell

## *ABCA Program Report*

To: Board of Directors  
Date: May 19, 2022  
From: Brian Horner, General Manager/Secretary Treasurer  
Kate Monk, Projects Coordinator  
Subject: Conservation Authorities Act Update - Progress Report

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This report provides an update on the Conservation Authorities Act update and associated regulations, for information purposes. Additional information may be available at the board meeting.

Since the last update at the April 21, 2022 Board of Directors meeting:

1. The following regulations, made under the Conservation Authorities Act, were filed on April 20, 2022 and published on e-Laws on April 21, 2022:
  - Ontario Regulation 399/22: Amending O. Reg. 687/21 (Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act) <https://www.ontario.ca/laws/regulation/r22399>
  - Ontario Regulation 400/22: Information Requirements <https://www.ontario.ca/laws/regulation/r22400>
  - Ontario Regulation 401/22: Determination of Amounts Under Subsection 27.2 (2) of the Act <https://www.ontario.ca/laws/regulation/r22401>
  - Ontario Regulation 402/22: Budget and Apportionment <https://www.ontario.ca/laws/regulation/r22402>

The Minister's list of classes of situation when CAs can charge fees for programs and services was also released. Webinars are expected to provide further information.

Staff are implementing O. Reg. 400/22 which includes creating a governance webpage on the ABCA website. Most of the other information is already on the ABCA website but is not all on one webpage. A new requirement is to include an email address and phone number for each board member, so that members of the public can contact a board member directly. We will need to post memorandums of understanding and other specified agreements on the website as well. This regulation must be implemented by January 1, 2023.

The budget and apportionment regulation will impact the 2024 budget. O. Reg. 401 does not apply to the ABCA at this time.

2. On May 2, Brian Horner and Kate Monk attended the Ministry of the Environment, Climate Change and Parks (MECP) workshop on the inventories of programs and services. More than 100 CA staff and municipal officials attended. MECP staff provided observations on the documents provided to the ministry. Each CA independently created their inventory based on their interpretation of the regulation, and local programs and agreements with municipalities. Municipalities and Conservation Authorities will work together on the final inventory, due January 31, 2024.
3. Geoff Cade is working with neighbouring Conservation Authorities to develop a consistent agreement for planning services that can be provided to member municipalities and counties for their consideration.
4. Staff will prepare the first quarterly progress report for MECP by July 1 to meet the requirements of the Act.

# ABCA Board Report

**To:** Board of Directors  
**From:** Denise Iszczuk, Conservation Educator  
**Re:** Education Report  
**Date:** May 19, 2022

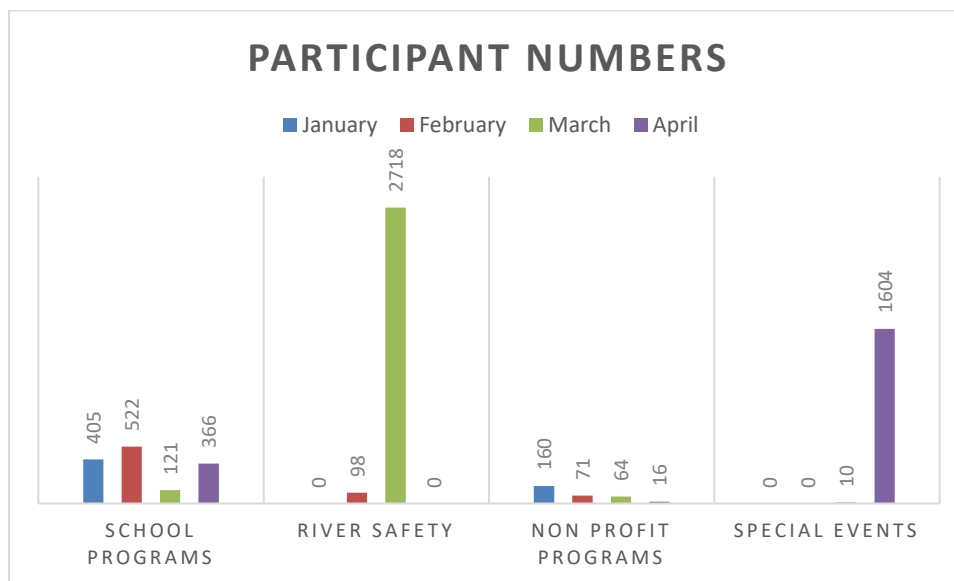
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## Background

Educational activities over the last four months have included a mix of virtual and in-person programming and their delivery was supported through various sources.

User fees accounted for the majority income from school programs. Additionally, the Huron Perth Catholic District School Board supported a series of virtual school programs. All winter we have also promoted programs with Next Era Energy and Cordelio Power and we have delivered quite a few. During the months of February and March, we promoted and delivered virtual River Safety programs. River Safety programs are supported by the member municipalities of the ABCA.

In April, we focused on April being Earth Month and we delivered a series of virtual presentations for K-Grade 8 supported by Next Era Energy and Cordelio Power.



## Some highlights:

1. Snowshoeing School Programs at St James and Our Lady of Mount Carmel (222 students) plus multiple Snowshoe Rentals
2. Ausable Bayfield Conservation Foundation supporting the majority of Non Profit Programs (300 participants)
3. 2800 participants in River Safety

#### 4. 1600 participants in Earth Month programs

Since the end of March with a lifting of COVID-19 restrictions, the number of field trip bookings have increased throughout May and June and there minimal openings to accommodate any further bookings.

Since we opened Summer Nature Day Camp registration in February, the two weeks of day camps have been booked solid. In light of all the interest, we introduced six specialized one-day Day Camps which have almost all been booked to capacity. These specialized one-day Day Camps will run out of different locations including Morrison Dam, Rock Glen and Clinton Conservation Areas (parents and guardians will be responsible for transportation).

## **ABCA Project Report**

**To:** Board of Directors  
**Date:** May 19, 2022  
**From:** Geoff Cade, Water & Planning Manager  
Ross Wilson, Water & Soils Coordinator

**Subject:** WECI application - Parkhill Dam Electrical Upgrades

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This matter was first discussed with the Board at its meeting in April 2021.

The Parkhill Dam provides a significant role in the flood management of the Parkhill Creek since its construction in 1969. This dam attenuates severe flows through the storage of excess runoff in the reservoir and a controlled discharge through two electrically operated gates. The operation of these gates follows a strict process to ensure that dam integrity is not compromised.

Non-routine maintenance is periodically required to insure longevity and operational preparedness of the structure. Some of this equipment is reaching the end of its design life (50 years), and is starting to require updating. Specific mechanical equipment was upgraded in 2010 with the support of WECI funding.

An electrical repair revealed that the interior of the main control box is severely rusted. This is likely due to exposure of the control systems to the elements during first 20 years of their use and before the control building was built.

In 2021 the Board approved the repairs to the electrical box subject to obtaining funding support from the province. That funding was not approved, and the work not done.

The project was put back into the budget in 2022 for \$12,000 and the ABCA re-applied to the province for funding support. The ABCA was successful in getting approval based on a \$15,000 project.

The cost break down is:

<b>Source</b>	<b>Percent Contribution</b>	<b>Cost</b>
MNRF Grant - WECI	50.0%	\$7,500
Project Levy – ABCA - From reserves in 2022 - To be replenished in 2023	12.5%	\$1,875
Lambton Shores	11.65 %	\$1,747
North Middlesex	24.1 %	\$3,616
South Huron	1.75 %	\$ 262
<b>TOTAL</b>	<b>100 %</b>	<b>\$15,000</b>

**Recommendation:**

That the ABCA Board of Directors receives the staff report on the Parkhill Dam electrical panel repair, and

Further, that the ABCA Board of Directors directs staff to proceed with the repairs.

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# MINUTES

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## ARKONA LIONS MUSEUM MANAGEMENT COMMITTEE

Monday, May 2, 2022  
9:30 a.m.

Rock Glen Conservation Area  
Arkona Lions Museum and Information Centre

### MEMBERS PRESENT

Glenn Stott - Arkona Lions Club  
Adam Wisniewski – Arkona Lions Club/Museum Curator  
Doug Cook – ABCA

### MEMBERS ABSENT

Bob Harvey – ABCA

### OTHERS PRESENT

Nathan Schoelier, Abigail Gutteridge, Denise Iszczuk – ABCA Staff

### CALL TO ORDER

Chair Glenn Stott called the meeting to order at 9:30 a.m. and welcomed everyone to the meeting. Chair Stott also welcomed Adam Wisniewski, who will be stepping in from the Lions Club in Bob O’Donnell’s absence.

### ADOPTION OF AGENDA

#### **MOTION #MC 1/22**

**Moved by Doug Cook  
Seconded by Adam Wisniewski**

**“RESOLVED, THAT the Arkona Lions Museum Management Committee agenda for May 2, 2022 be approved.”**

**Carried.**

### ADOPTION OF MINUTES

#### **MOTION #MC 2/22**

**Moved by Adam Wisniewski  
Seconded by Doug Cook**

**“RESOLVED, THAT the minutes of the Arkona Lions Museum Management Committee meeting of September 15, 2021 be approved.”**

**Carried.**



### BUSINESS OUT OF THE MINUTES

Doug Cook asked about funding for the accessible door, as well as the ceiling tile replacement last fall. Nathan Schoelier reported that some of the project levy dollars that had been originally dedicated to the ramp and eavestroughs were reassigned to cover the cost of the ceiling tiles. There was also some funding provided by the Arkona Lions Club for the accessible door.

### 2021 FINANCIAL STATEMENT & GATE ATTENDANCE

Abbie Gutteridge presented the Profit and Loss Statement for January through December 2021. Of note, expenses were higher due to the cost of the ceiling tiles and staff labour, but these costs were covered by both the Project Levy and partnership contributions. Attendance at Rock Glen Conservation Area remained above average for 2021, although was slightly lower than 2020. Michael Bax noted that there is already good attendance on weekends and during the week, with inquiries about the museum.

### 2022 APPROVED BUDGET

Nathan Schoelier, Manager of Stewardship and Conservation Lands, noted that there was minimal activity planned for the Museum and Rock Glen in the budget for 2022. The power button for the accessible door was delayed, and so will show up in 2022's financials. However, everything else, including utilities, are budgeted as usual. Glenn Stott asked about the possibility of leaving hydro on through the winter in the museum, with low heat, to try to prevent damage from moisture and mould. Nathan noted that this can be considered for the 2023 budget. If going ahead with leaving heat on, more efficient and up-to-date heaters may be needed.

### **MOTION #MC 3/22**

**Moved by Doug Cook  
Seconded by Adam Wisniewski**

**“RESOLVED, THAT the information regarding the 2021 Financial Statement and the 2022 Approved Budget be received as presented.**

**Carried.**

### EVENTS & PROJECT UPDATES

#### a) Accessible Entranceway

Nathan Schoelier reported that the majority of the work on the accessible door to the Education Room has been completed. Some trim and painting are still needed and will be completed in the coming weeks. In addition, the power button for the accessible door was delayed, as the first button did not function. This button will be arriving soon and installed as soon as possible.

b) Ceiling Tile Replacement

The ceiling tiles throughout the museum were replaced in 2021 by Michael Bax. There is still one leak below a roof vent in the museum. ABCA staff will be looking into this leak this spring and when the leak has been repaired the ceiling tile will be replaced.

c) Grand Re-Opening for the Museum

Glenn Stott noted that the museum is almost ready to be reopened to the public. They are still waiting on a couple of items, but plan to be ready for a soft open on the weekend of May 21, 2022. They would still like to have a larger celebration, known as Ted Baxter Day, but hope to do this a little later into the spring and summer, once the final parts of the museum are in place.

There are still several things that Glenn and Adam would like to complete before opening, such as some signage, which staff may be able to do in house. Glenn will provide staff with some wording for signage in the coming weeks.

d) Antique Car Show

The Car Show has been planned for September 17, 2022. The Lions Club expects that there could be high attendance, as it has not been held for a couple of years, due to the pandemic.

#### HERITAGE SARNIA LAMBTON

Glenn Stott reported that he and his son have been participating in some of their virtual talks when time permits. The upcoming talk is on mysterious objects, and Glenn has picked out the large pot from Ted Baxter or a large tree stump that has a scar from the method the First Nations people used for drawing sap.

Nathan Schoelier was approached by Heritage Sarnia Lambton about being a stop for the Summer Passport Program. Participants collect stamps from each museum they visit throughout the summer. This requires the logo to be provided, as well as a trivia question and stamp. The Committee was open to this idea, but because the museum is not always staffed, they may need to devise a way for participants to get their stamp. Nathan will follow up with Dana Thorne about the program.

#### CONSERVATION AREA STAFFING & OPERATING SEASON

Two positions have been posted for Rock Glen Conservation Area – an assistant position and an attendant position, which is through the Canada Summer Jobs program. Michael Bax has returned as Superintendent and Dale Cable has officially retired from many years of service at Rock Glen. Rock Glen will be fully open on May 21, 2022.

#### MUSEUM CURATOR REPORT

Adam Wisniewski reported that the museum updates are almost complete. They are still waiting on two murals, which should be delivered in June. There is also some fresh signage needed for the museum. The microscope and television are installed and running. There is still an electrical outlet needed, and this will be installed by the Lions members by May 20. Members also suggested a multi-lingual welcome sign for the front of the museum.

There are several First Nations topics that Adam and Glenn would like to address more fully, including why the Anishnabae are in the area instead of the Iroquois, which is a little known history, as well as relevant topics such as residential schools. It was suggested that Chief Jason Henry would be a good contact from Kettle and Stoney Point First Nations.

Mike reported that he was contacted by Jen Dewitt, who was very interested in volunteering at the museum. Her contact information will be passed onto Glenn and Adam, who would be very happy of the help.

It was also noted that there is still quite a bit of old material in the Education Room that will need to be moved so the ABCA Education Department can begin using the space again. Nathan said that some of the large display cases could temporarily moved to the Parkhill workshop, until a permanent home can be found for them. Mike Bax will get in contact with some museum volunteers who may be interested in taking them. In addition, Mike will paint the education area and shift some of the displays, as suggested by Denise Iszczuk, to make the space more usable.

#### OTHER BUSINESS

Glenn Stott mentioned that it would be a good idea to develop an acquisition policy to help with what comes into the museum in the future. Dana Thorne from the Lambton Heritage Museum would be a good contact to determine if they have a similar policy that could be used as a template.

Nathan Schoelier also noted that the Rock Glen parking lot upgrades were completed and is ready for the upcoming season.

#### NEXT MEETING

The next meeting is scheduled for Monday, October 3 at 9:30 a.m., unless the Chair calls an earlier meeting.

#### ADJOURNMENT

Adam Wisniewski adjourned the meeting at 10: 42 a.m.