



BOARD OF DIRECTORS

Thursday, October 22, 2026

Ausable Bayfield Conservation Authority Administration Centre
Morrison Dam Conservation Area

10:00 a.m.

AGENDA

1. Chair's Welcome and Call to Order
2. Land Acknowledgement Statement
3. Adoption of Agenda
4. Disclosure of Pecuniary Interest
5. Disclosure of intention to record this meeting by video and/or audio device
6. Approval of Minutes from September 17, 2026
7. **Delegation** – Mr. Fred Clemmer, Port Franks
8. **Business Out of the Minutes**
 - Vote on 2027 Proposed Operating Levies (Category 1 and 3), Capital Levy, and Budget – Nathan Schoelier
9. **Program Reports**
 - Report 1: (a) Development Review (O Reg 41/24) – Jaden Schoelier
 - (b) Violations/Appeals Update – Andrew Bicknell
 - Report 2: 3rd Quarter Profit and Loss Statement
10. **Committee Reports**
 - Arkona Lions Museum Management Committee – Abbie Gutteridge
11. **Correspondence**
12. New Business
13. Committee of the Whole – *if needed*
14. Adjournment

Upcoming Meetings and Events

November 19, 2026
December 17, 2026

Board of Directors Meeting – 10:00 a.m.
Board of Directors Meeting – 2:30 p.m.

BOARD OF DIRECTORS MEETING

Thursday, September 17, 2026

Ausable Bayfield Conservation Authority Boardroom
Morrison Dam Conservation Area

DIRECTORS PRESENT

Ray Chartrand, Adrian Cornelissen, Joey Groot, Dave Jewitt, David Marsh, Marissa Vaughan

DIRECTORS ABSENT

Steve Herold, Jaden Hodgins, Wayne Shipley

STAFF PRESENT

Elizabeth Balfour, Andrew Bicknell, Rosalind Chang, Tina Crown, Millie Ghorbankhani, Abbie Gutteridge, Davin Heinbuck, Brian Horner, Jaden Schoelier, Nathan Schoelier

CALL TO ORDER

Chair Ray Chartrand called the meeting to order at 10:30 a.m., welcomed everyone in attendance, and read the Land Acknowledgement Statement.

ADOPTION OF AGENDA

MOTION #BD 79/26

Moved David Marsh

Seconded by Dave Jewitt

“RESOLVED, THAT the agenda for the September 17, 2026, Board of Directors Meeting be approved as amended.”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

DISCLOSURE OF INTENTION TO RECORD

None.

ADOPTION OF MINUTES**MOTION #BD 80/26**

**Moved by Marissa Vaughan
Seconded by Joey Groot**

“RESOLVED, THAT the minutes of the Board of Directors meeting held on July 16, 2026, the Budget Committee meeting held on August 20, 2026, and the email vote from August 21, 2026, and the motions therein be approved as circulated.”

Carried.

BUSINESS OUT OF THE MINUTES2027 Proposed Budget

Nathan Schoelier, Acting General Manager, provided a summary of the Budget Committee meeting held on August 20, 2026. He noted that the Board asked staff to provide some options for bringing the budget to a total increase of approximately 3%, specifically looking at using more from reserves or interest earned on investments. However, the Board also asked staff to move the pay grid increase to 3% to align with ABCA’s Pay Grid Adjustment Policy. As suggested, staff found several projects where more reserve funding could be used and brought the overall increase to 3.06%

Board members were comfortable with the revisions and agreed that the draft budget should be sent to member municipalities for consultation.

MOTION #BD 81/26

**Moved by Adrian Cornelissen
Seconded by Marissa Vaughan**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors approved the proposed amendments to the 2027 Proposed Budget, and

“FURTHER, THAT member municipalities be advised of the 2027 Proposed Category 1 and Category 3 Operating Levy and Budget, and be provided with supplementary information for the 30-day review, as the weighted vote by apportionment is intended to be held at the October 22, 2026 Board of Directors meeting.”

Carried.

GENERAL MANAGER’S REPORT

Nathan Schoelier, provided a brief report outlining the progress of various projects, staff training, upcoming meetings and events, as well as general activities of ABCA staff.

MOTION BD# 82/26

**Moved by David Marsh
Seconded by Joey Groot**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors receives the General Manager’s Report for information, as presented.”

Carried.

PROGRAM REPORTS

1. (a) Development Review

Jaden Schoelier, Water & Planning Technician, presented the Development Review report pursuant to Ontario Regulation 41/24 *Prohibited Activities, Exemptions and Permits*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 12 *Applications for Permission* and 12 *Minor Works Applications*.

(b) Violation/Appeals Update

Andrew Bicknell, Water and Planning Manager, noted that staff are tracking a number of violations that are mostly minor in nature. However, there is one more significant violation in a ravine area that could have more major consequences. Staff are currently in the process of trying to contact the landowner.

Board members asked if staff had a way to track violations to ensure that they don’t become lost during the consolidation process. Staff assured Board members that they do have a process in place to track violations.

MOTION #BD 83/26

Moved by Dave Jewitt

Seconded by Adrian Cornelissen

“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 – a) Development Review, and receive the verbal Violations and Appeals update as presented.”

Carried.

2. South Huron Trail Memorandum of Understanding

Nathan Schoelier reminded Board members that the ABCA has had a working relationship with the Municipality of South Huron to manage the South Huron Trail since it was established in 2004. However, a formal agreement was never put in place to document the roles and responsibilities of each organization. A Memorandum of Understanding was developed and has been reviewed by both ABCA’s and the Municipality’s insurers. The Municipality approved it at their Council meeting in August. If approved by the ABCA, it is subject to approval of the Ontario Provincial Conservation Agency (OPCA).

MOTION #BD 84/26

**Moved by Joey Groot
Seconded by Marissa Vaughan**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors authorizes staff to enter the Memorandum of Understanding with the Municipality of South Huron for the South Huron Trail.”

Carried.

3. Morrison Dam Conservation Area Master Plan (2026 – 2036)

Nathan Schoelier presented the final draft of the updated Master Plan for Morrison Dam Conservation Area. Following the approval of the draft plan in July, staff engaged the public and various stakeholders for feedback. Any suggestions were very minor in nature, and were incorporated into the final draft. Once approved, it will be made available on the ABCA website.

MOTION #BD 85/26

**Moved by Marissa Vaughan
Seconded by Dave Jewitt**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors approves the Morrison Dam Conservation Area Master Plan (2026 – 2036).”

Carried.

4. Geospatial Data Capture Proposal for the Ausable River Estuary 2D Flood Modelling

The Community Protection and Enhancement of the Ausable River Estuary and Wetland project is being funded through the Canada Water Agency over four years. Geospatial data is being collected this fall to provide a digital terrain model and digital surface model, which are required to create a 2-dimensional hydraulic model for wetland restoration planning. As this modelling is highly specialized, three qualified firms were invited to submit proposals for the project, instead of requesting proposals through a public tendering process. Two proposals were received; staff recommend that Northway proposal be accepted. While the cost of their proposal was higher than that received by J.D. Barnes, it included all required deliverables as an integrated package. The J.D. Barnes proposal would have required additional staff time to acquire all permits, as well as staff or outside contractor time to produce “model ready” digital terrain model features.

MOTION #BD 86/26

**Moved by David Marsh
Seconded by Marissa Vaughan**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors accepts the proposal from Northway/Photomap/Remote Sensing Ltd. (Northway) for all deliverables outlined in the table, in the amount of \$38,355 plus HST.”

Carried.

5. Representatives to Conservation Ontario Council

Nathan Schoelier reminded Board members that, per the Administration Regulations, a conservation authority may appoint up to three representatives to Conservation Ontario Council. One representative will be a voting member, and the other two are appointed as alternates. As there have been some recent staffing changes at the ABCA, it is necessary to appoint a second alternate.

MOTION #BD 87/26**Moved by Adrian Cornelissen****Seconded by Joey Groot**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors approves Nathan Schoelier, Interim General Manager/Secretary-Treasurer, as second alternate voting representative to Conservation Ontario Council.”

Carried.**COMMITTEE REPORTS**

None.

CORRESPONDENCE

None.

NEW BUSINESS

1. Nathan Schoelier provided a brief update on the Lake Huron Regional Conservation Authority (LHRCA) Transition Committee. He noted that the Terms of Reference were provided to the Committee by the Province, and that there is a confidentiality agreement that is to be signed with respect to sensitive information. This was provided at the first meeting that was hosted on September 9, 2026 at the ABCA Administration Office. The regional snapshot, developed by Ernst and Young, was also provided to the group. Overall, all the conservation authorities (CAs) in the LHRCA are doing well. Project Executive, Don Goodyear, noted that he envisions the LHRCA as being one great organization with six offices.

Nathan also noted that the Ernst and Young snapshot showed that local knowledge should be a priority, as it has been recognized that too much centralization would jeopardize the excellent local service delivery that is consistent across the LHRCA. He also reported that six or seven subcommittees are being developed to look at some of the different aspects of consolidation. These subcommittees will consist of local staff from the various CAs in the LHRCA. We can also pivot staff if we believe particular staff members would be more appropriate to certain topics. The next Transition Committee meeting is being planned for October, to be held at the Maitland Valley Conservation Authority.

Nathan also reported that ABCA submitted the ERO response regarding utilizing watershed population to determine the composition of the Regional Boards of Directors, approved by the Board of Directors via email vote. If the Province makes this change, it could increase the rural voice on the Board.

Chair Ray Chartrand noted that there has still been no answer regarding the formation of Watershed Councils, which remains an important piece for local representation. Davin Heinbuck, Project Executive for the Western Lake Erie Regional Conservation Authority, noted that Watershed Councils are to be established following the "Go Live" date set for February 1. He reported that Transition Committees are working on having the basics for an organization in place by that date, and the other details will follow over time. Chair Ray noted that he will continue to push for these councils to be in place as quickly as possible. Finally, Nathan told Board members that Don Goodyear plans to attend the Board of Directors meeting in November.

COMMITTEE OF THE WHOLE

MOTION #BD 88/26

Moved by David Marsh

Seconded by Marissa Vaughan

"RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors go into Committee of the Whole at 11:27 a.m. to discuss a funding matter and property matter, with Nathan Schoelier and Abbie Gutteridge remaining in attendance."

Carried.

MOTION #BD 89/26

Moved by Joey Groot

Seconded by Marissa Vaughan

"RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors rise and report at 11:32 a.m."

Carried.

MOTION # 90/26

Moved by Adrian Cornelissen

Seconded by Dave Jewitt

"RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors authorize staff to enter into a Transfer Payment Agreement with the Province."

Carried.

ADJOURNMENT

The meeting was adjourned by Dave Jewitt at 11:32 a.m.

Ray Chartrand
Chair

Abigail Gutteridge
Secretary

*Copies of program reports are available upon request.
Contact Abigail Gutteridge, Corporate Services Coordinator*

DRAFT

ABCA Program Report

To: Board of Directors
Date: October 22, 2026
From: Andrew Bicknell, Manager of Water and Planning
Subject: Applications for Permission
Ontario Regulation 41/24 – Prohibited Activities, Exemptions and Permits
Report Type: ACTION REQUIRED

Recommendation:

THAT the Ausable Bayfield Conservation Authority Board of Directors affirm the approval of the permits issued by ABCA staff as outlined in the *Applications for Permission* Program Report.

The following *Applications for Permission* have been issued by staff since the last Board of Directors Meeting.

*A Coastal Assessment was provided as part of the application

**Work commenced without a permit

Major Permits

- (1) PERMIT #2026-35
NAME: Dylan and Justine Bedard
ADDRESS: 9 Parkside Avenue, Zurich
MUNICIPALITY: Bluewater (Hay)
PERMISSION TO: Construct accessory storage structure
COMPLETED APPLICATION RECEIVED ON DATE: August 31, 2026
PERMISSION GRANTED BY STAFF DATE: September 2, 2026
NUMBER OF BUSINESS DAYS TO REVIEW: 2
STAFF NAME: Jaden Schoelier

- (2) PERMIT #2026-10
NAME: Municipality of North Middlesex
ADDRESS: From 4381 Elginfield Road to the William Street SPS, Ailsa Craig
MUNICIPALITY: North Middlesex (East Williams)
PERMISSION TO: Replace existing sanitary sewer
COMPLETED APPLICATION RECEIVED ON DATE: July 23, 2026

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|------|---|---------------------|
| | PERMISSION GRANTED BY STAFF DATE: | September 3, 2026 |
| | NUMBER OF BUSINESS DAYS TO REVIEW: | 29 |
| | STAFF NAME: | Jaden Schoelier |
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| (3) | PERMIT #2026-27 | |
| | NAME: William and Elizabeth McHugh | |
| | ADDRESS: 71522 Shoreline Drive, Dashwood | |
| | MUNICIPALITY: Bluewater (Hay) | |
| | PERMISSION TO: Construct residential addition | |
| | COMPLETED APPLICATION RECEIVED ON DATE: | August 10, 2026 |
| | PERMISSION GRANTED BY STAFF DATE: | September 10, 2026 |
| | NUMBER OF BUSINESS DAYS TO REVIEW: | 22 |
| | STAFF NAME: | Jaden Schoelier |
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| (4) | PERMIT #2026-37 | |
| | NAME: Municipality of Bluewater | |
| | ADDRESS: Parr Line, approx. 1.9km north of McDonald Road, Bluewater | |
| | MUNICIPALITY: Bluewater (Hay) | |
| | PERMISSION TO: Replace Bridge Structure B62 | |
| | COMPLETED APPLICATION RECEIVED ON DATE: | September 22, 2026 |
| | PERMISSION GRANTED BY STAFF DATE: | September 28, 2026 |
| | NUMBER OF BUSINESS DAYS TO REVIEW: | 4 |
| | STAFF NAME: | Jaden Schoelier |
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| (5) | PERMIT #2026-34 | |
| | NAME: Gadhri Investments Ontario Limited c/o Ron Adkin | |
| | ADDRESS: 75049 Hensall Road, Site #20, Seaforth | |
| | MUNICIPALITY: Municipality of Huron East (Tuckersmith) | |
| | PERMISSION TO: Construct a front deck and an overhead roof | |
| | COMPLETED APPLICATION RECEIVED ON DATE: | August 18, 2026 |
| | PERMISSION GRANTED BY STAFF DATE: | September 09, 2026 |
| | NUMBER OF BUSINESS DAYS TO REVIEW: | 16 |
| | STAFF NAME: | Millie Ghorbankhani |
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| (6) | PERMIT #2026-36 | |
| | NAME: Frank Delitala | |
| | ADDRESS: 9850 Klondyke Road, Grand Bend | |
| | MUNICIPALITY: Municipality of South Huron (Stephen) | |

PERMISSION TO: Construct a manure storage facilities	
COMPLETED APPLICATION RECEIVED ON DATE:	August 17, 2026
PERMISSION GRANTED BY STAFF DATE:	September 08, 2026
NUMBER OF BUSINESS DAYS TO REVIEW:	16
STAFF NAME:	Millie Ghorbankhani

Minor Permits

- | | | |
|-----|--|---|
| (1) | PERMIT #MW2026-63
NAME: Dynamic Septic and Drainage (c/o Devon Webb)
ADDRESS: 74469 Woodland Drive
MUNICIPALITY: Bluewater (Stanley)
PERMISSION TO: Install a replacement septic system
COMPLETED APPLICATION RECEIVED ON DATE:
PERMISSION GRANTED BY STAFF DATE:
NUMBER OF BUSINESS DAYS TO REVIEW:
STAFF NAME: |

September 24, 2026
September 28, 2026
2
Ellen Westelaken |
| (2) | PERMIT #MW2026-58
NAME: 1001465559 Ontario Inc. c/o Jenessa Miglietta
ADDRESS: 75061 Elmslie Drive, Bluewater
MUNICIPALITY: Bluewater (Stanley)
PERMISSION TO: Repairs to existing armour stone shorewall
COMPLETED APPLICATION RECEIVED ON DATE:
PERMISSION GRANTED BY STAFF DATE:
NUMBER OF BUSINESS DAYS TO REVIEW:
STAFF NAME: |

August 20, 2026
September 1, 2026
8
Jaden Schoelier |
| (3) | PERMIT #MW2026-60
NAME: Jim and Kelly da Ponte
ADDRESS: 74394 Driftwood Drive, Bayfield
MUNICIPALITY: Bluewater (Stanley)
PERMISSION TO: Construct above-ground pool and deck
COMPLETED APPLICATION RECEIVED ON DATE:
PERMISSION GRANTED BY STAFF DATE:
NUMBER OF BUSINESS DAYS TO REVIEW:
STAFF NAME: |

September 1, 2026
September 2, 2026
1
Jaden Schoelier |

- (4) PERMIT #MW2026-59
NAME: Peter Duenk
ADDRESS: 25425 New Ontario Road, Denfield
MUNICIPALITY: Middlesex Centre (Lobo)
PERMISSION TO: Construct low-level watercourse crossing
COMPLETED APPLICATION RECEIVED ON DATE: September 10, 2026
PERMISSION GRANTED BY STAFF DATE: September 10, 2026
NUMBER OF BUSINESS DAYS TO REVIEW: 1
STAFF NAME: Jaden Schoelier
- (5) PERMIT #MW2026-61
NAME: Kelly Buchanan and Kevin Cullen
ADDRESS: 11 Oakwood Links Lane, Grand Bend
MUNICIPALITY: South Huron (Stephen)
PERMISSION TO: Construct addition to existing deck
COMPLETED APPLICATION RECEIVED ON DATE: September 21, 2026
PERMISSION GRANTED BY STAFF DATE: September 22, 2026
NUMBER OF BUSINESS DAYS TO REVIEW: 1
STAFF NAME: Jaden Schoelier
- (6) PERMIT #MW2026-62
NAME: Rose Land Care Association
ADDRESS: 27093 New Ontario Road, Ailsa Craig
MUNICIPALITY: North Middlesex (East Williams)
PERMISSION TO: Install outlet structure and repair watercourse crossing
COMPLETED APPLICATION RECEIVED ON DATE: September 25, 2026
PERMISSION GRANTED BY STAFF DATE: September 30, 2026
NUMBER OF BUSINESS DAYS TO REVIEW: 3
STAFF NAME: Jaden Schoelier
- (7) PERMIT #MW2026-64
NAME: Kevin Roelands
ADDRESS: 36861 Crediton Road
MUNICIPALITY: South Huron (Stephen)
PERMISSION TO: Install a new septic system
COMPLETED APPLICATION RECEIVED ON DATE: September 18, 2026
PERMISSION GRANTED BY STAFF DATE: September 29, 2026

NUMBER OF BUSINESS DAYS TO REVIEW:

7

STAFF NAME:

Millie Ghorbankhani

Statement of Profit & Loss
January through September

Accrual Basis

	2025 Actual 1st Nine Months	2026 Annual Budget	2026 1st six months	2026 3rd Qtr	2026 Total Nine Months	2026 Forecast Dec 31 '26	% of Budget
Revenue							
Grants and Contributions	1,437,595	1,377,654	1,226,334	647,529	1,873,863	2,595,721	188%
Operating Levy - Category 1	1,128,579	1,156,423	578,210	578,212	1,156,422	1,156,422	100%
Operating Levy - Category 1 Projects	176,027	191,461	95,732	95,731	191,463	191,463	100%
Operating Levy - Category 3	172,617	168,056	84,028	84,028	168,056	168,056	100%
Levy, Capital	20,045	40,095	20,048	20,048	40,096	40,095	0%
Levy, Special Benefit	0	92,965	0	0	0	92,965	100%
Rental	43,034	68,480	42,525	5,679	48,204	61,434	90%
Conservation Area User Fees	163,018	162,600	48,976	102,549	151,525	163,025	100%
Sales & Service	686,018	913,353	503,183	180,185	683,368	904,543	99%
Donations	13,360	0	3,459	3,710	7,169	7,169	0%
Interest	42,439	78,201	20,685	5,357	26,041	34,722	44%
Sundry	75	0	0	0	0	0	0%
Deferred from Prior Year - Revenue	1,268,133	1,330,460	1,328,622	0	1,328,622	1,328,622	100%
Deferred to Future Year - Expense	0	(728,028)	0	0	0	(1,261,838)	173%
Total Revenue	5,150,941	4,865,616	3,951,801	1,723,028	5,674,829	5,482,399	113%
Expense							
Purchased Services	248,972	500,223	200,854	83,171	284,025	378,700	76%
Advertising	5,042	9,388	4,837	1,731	6,568	8,757	93%
Memberships, Dues, Licenses	54,903	65,349	50,527	4,715	55,242	64,263	98%
Maintenance and Repair	27,749	47,198	46,441	5,146	51,587	68,783	146%
Property Taxes	38,614	55,000	26,020	13,984	40,005	53,340	97%
Office Operations	101,863	137,537	67,526	34,058	101,584	135,445	98%
Rental	9,805	13,689	7,139	2,716	9,855	13,141	96%
Staff Development	14,933	40,919	19,418	2,334	21,752	29,003	71%
Travel Costs	13,999	23,034	10,010	7,736	17,745	23,660	103%
Utilities	32,947	45,586	24,670	10,122	34,793	48,890	107%
Vehicles and Field Equipment	90,887	115,184	60,238	24,173	84,411	120,548	105%
Program	717,217	616,882	732,764	68,796	801,560	1,124,560	182%
Board Of Director's	27,127	25,751	11,101	4,434	15,535	23,302	90%
Wages and Benefits	2,303,586	3,202,332	1,502,633	947,365	2,449,998	3,352,629	105%
Total Operating Expense	3,687,644	4,898,072	2,764,180	1,210,480	3,974,661	5,445,022	111%
Net Operating Income	1,463,297	(32,456)	1,187,621	512,547	1,700,169	37,377	-115%
Other (Income) Expense							
Capital	556,440	92,760	78,839	123,472	202,311	202,311	218%
Amortization	122,257	160,845	84,715	44,421	129,135	170,427	106%
Investment Income - Earned	(178,246)	0	(70,896)	(60,622)	(131,518)	0	0%
Investment Income - Unearned	(311,841)	0	(334,763)	108,870	(225,893)	0	0%
From Reserve - Revenue	(188,203)	(180,529)	(101,322)	(74,882)	(176,205)	(251,087)	139%
To Reserves - Expenses	51,087	55,313	31,731	27,206	58,936	73,461	133%
Total Other Expense	51,494	128,389	(311,696)	168,464	(143,232)	195,113	152%
Net Income	1,411,803	(160,845)	1,499,318	344,083	1,843,401	(157,737)	98%



Ausable Bayfield Conservation Authority

71108 Morrison Line, RR 3

Exeter, ON N0M 1S5

Statement of Profit & Loss

January through September

(Unaudited)

Accrual Basis

Table 1: Consolidated

	2025	2026				
	Actual Jan - Sep	1st Six Months	3rd Qtr	Total Nine months	Annual Budget	% of Budget
Revenue						
Grants and Contributions	1,437,595	1,226,334	647,529	1,873,863	1,377,654	136%
Operating Levy - Category 1	1,128,579	578,210	578,212	1,156,422	1,156,423	100%
Operating Levy - Category 1 Projects	176,027	95,732	95,731	191,463	191,461	100%
Operating Levy - Category 3	172,617	84,028	84,028	168,056	168,056	100%
Levy, Capital	20,045	20,048	20,048	40,096	40,095	100%
Levy, Special Benefit	0	0	0	0	92,965	0%
Levy, Special Benefit, WECl	0	0	0	0	13,896	0%
Rental	43,034	42,525	5,679	48,204	68,480	70%
Conservation Area User Fees	163,018	48,976	102,549	151,525	162,600	93%
Sales & Service	686,018	503,183	180,185	683,368	913,353	75%
Donations	13,360	3,459	3,710	7,169	0	0%
Interest	42,439	20,685	5,357	26,041	78,201	33%
Sundry	75	0	0	0	0	0%
Deferred from Prior Year - Revenue	1,268,133	1,328,622	0	1,328,622	1,330,460	100%
Deferred to Future Year - Expense	0	0	0	0	(728,028)	0%
Total 4-2000 - REVENUE FROM OTHER SOUR	0	0	0	0	0	0%
Total Revenue	5,150,941	3,951,801	1,723,028	5,674,829	4,865,616	117%
Expense						
Purchased Services	248,972	200,854	83,171	284,025	500,223	57%
Advertising	5,042	4,837	1,731	6,568	9,388	70%
Bad Debts	0	0	0	0	0	0%
Memberships, Dues, Licenses	54,903	50,527	4,715	55,242	65,349	85%
Maintenance and Repair	27,749	46,441	5,146	51,587	47,198	109%
Property Taxes	38,614	26,020	13,984	40,005	55,000	73%
Office Operations	101,863	67,526	34,058	101,584	137,537	74%
Rental	9,805	7,139	2,716	9,855	13,689	72%
Staff Development	14,933	19,418	2,334	21,752	40,919	53%
Travel Costs	13,999	10,010	7,736	17,745	23,034	77%
Utilities	32,947	24,670	10,122	34,793	45,586	76%
Vehicles and Field Equipment	90,887	60,238	24,173	84,411	115,184	73%
Program	717,217	732,764	68,796	801,560	616,882	130%
Board Of Director's	27,127	11,101	4,434	15,535	25,751	60%
Wages and Benefits	2,303,586	1,502,633	947,365	2,449,998	3,202,332	77%
Total Operating Expense	3,687,644	2,764,180	1,210,480	3,974,661	4,898,072	81%
Net Operating Income	1,463,297	1,187,621	512,547	1,700,169	(32,456)	-5238%
Other (Income) Expense						
Capital	556,440	78,839	123,472	202,311	92,760	218%
Amortization	122,257	84,715	44,421	129,135	160,845	80%
Investment Income - Earned	(178,246)	(70,896)	(60,622)	(131,518)	0	0%
Investment Income - Unearned	(311,841)	(334,763)	108,870	(225,893)	0	0%
From Reserves - Revenue	(188,203)	(101,322)	(74,882)	(176,205)	(180,529)	98%
To Reserves - Expenses	51,087	31,731	27,206	58,936	55,313	107%
Total Other Expense	51,494	(311,696)	168,464	(143,232)	128,389	-112%
Net Income	1,411,803	1,499,318	344,083	1,843,401	(160,845)	0%



Ausable Bayfield Conservation Authority
71108 Morrison Line, RR 3
Exeter, ON N0M 1S5

Statement of Profit & Loss

January through September

(Unaudited)

Accrual Basis

Table 2: Drinking Water Source Protection

	2025	2026				
	Actual	1st Six		Total	Annual	% of
	Jan - Sep	Months	3rd Qtr	Nine months	Budget	Budget
Revenue						
Grants and Contributions	201,617	206,199	0	206,199	309,299	67%
Donations	0	0	0	0	0	0%
Interest	3,068	2,404	696	3,099	3,887	80%
Deferred from Prior Year - Revenue	34,721	99,418	0	99,418	89,933	111%
Deferred to Future Year - Expenses	0	0	0	0	(86,861)	0%
Total Revenue	239,405	308,021	696	308,716	316,258	76%
Expense						
Purchased Services	19,513	10,521	3,817	14,338	26,382	60%
Advertising	0	0	3	3	820	0%
Memberships, Dues, Licenses	309	165	160	324	435	0%
Office Operations	14,128	8,041	4,013	12,054	21,313	71%
Rental	5,549	3,703	1,607	5,310	7,583	79%
Staff Development	96	0	0	0	666	14%
Travel Costs	1,084	658	432	1,090	3,075	10%
Utilities	1,035	690	360	1,050	1,415	75%
Vehicles and Field Equipment	799	48	0	48	1,228	8%
Program	0	41	0	41	513	0%
Board Of Director's	3,065	2,489	0	2,489	13,018	20%
Wages and Benefits	134,797	87,095	51,142	138,237	239,810	68%
Total Operating Expense	180,374	113,450	61,534	174,984	316,258	65%
Net Operating Income	59,031	194,571	(60,839)	133,732	0	0%
Other Expense						
From Reserve - Revenue	0	0	0	0	0	0%
To Reserves - Expenses	0	0	0	0	0	0%
Total Other Expense	0	0	0	0	0	0%
Net Income	59,031	194,571	(60,839)	133,732	0	0%



Ausable Bayfield Conservation Authority
71108 Morrison Line, RR 3
Exeter, ON N0M 1S5

Statement of Profit & Loss
January through September

(Unaudited) Accrual Basis

Table 3: ABCA Excluding DWSP

	2025	2026				
	Actual	1st Six		Total	Annual	% of
	Jan - Sep	Months	3rd Qtr	Nine months	Budget	Budget
Revenue						
Grants and Contributions	1,235,978	1,020,135	647,529	1,667,664	1,068,355	156%
Operating Levy - Category 1	1,128,579	578,210	578,212	1,156,422	1,156,423	100%
Operating Levy - Category 1 Projects	176,027	95,732	95,731	191,463	191,461	100%
Operating Levy - Category 3	172,617	84,028	84,028	168,056	168,056	100%
Levy, Capital	20,045	20,048	20,048	40,096	40,095	0%
Levy, Special Benefit	0	0	0	0	92,965	0%
Levy, Special Benefit, WECl	0	0	0	0	13,896	0%
Rental	43,034	42,525	5,679	48,204	68,480	70%
Conservation Area User Fees	163,018	48,976	102,549	151,525	162,600	93%
Sales & Service	686,018	503,183	180,185	683,368	913,353	75%
Donations	13,360	3,459	3,710	7,169	0	0%
Interest	39,372	18,281	4,661	22,942	74,314	31%
Sundry	75	0	0	0	0	0%
Deferred from Prior Year - Revenue	1,233,413	1,229,204	0	1,229,204	1,240,527	99%
Deferred to Future Year - Expense	0	0	0	0	(641,167)	0%
Total Revenue	4,911,536	3,643,781	1,722,332	5,366,113	4,549,358	118%
Expense						
Purchased Services	229,460	190,334	79,353	269,687	473,841	57%
Advertising	5,042	4,837	1,727	6,565	8,568	77%
Bad Debts	0	0	0	0	0	0%
Memberships, Dues, Licenses	54,594	50,363	4,555	54,918	64,914	85%
Maintenance and Repair	27,749	46,441	5,146	51,587	47,198	109%
Property Taxes	38,614	26,020	13,984	40,005	55,000	73%
Office Operations	87,736	59,485	30,045	89,530	116,224	77%
Rental	4,256	3,436	1,109	4,546	6,106	74%
Staff Development	14,837	19,418	2,334	21,752	40,253	54%
Travel Costs	12,915	9,352	7,304	16,655	19,959	83%
Utilities	31,912	23,980	9,762	33,743	44,171	76%
Vehicles and Field Equipment	90,088	60,191	24,173	84,364	113,956	74%
Program	717,217	732,724	68,796	801,519	616,369	130%
Board Of Director's	24,063	8,612	4,434	13,046	12,733	102%
Wages and Benefits	2,168,789	1,415,537	896,223	2,311,761	2,962,522	78%
Total Operating Expense	3,507,270	2,650,731	1,148,946	3,799,677	4,581,814	83%
Net Operating Income	1,404,265	993,050	573,386	1,566,436	(32,456)	-4826%
Other (Income) Expense						
Capital	556,440	78,839	123,472	202,311	92,760	218%
Amortization	122,257	84,715	44,421	129,135	160,845	80%
Investment Income - Earned	(178,246)	(70,896)	(60,622)	(131,518)	0	0%
Investment Income - Unearned	(311,841)	(334,763)	108,870	(225,893)	0	0%
From Reserves - Revenue	(188,203)	(101,322)	(74,882)	(176,205)	(180,529)	98%
To Reserves - Expenses	51,087	31,731	27,206	58,936	55,313	107%
Total Other Expense	51,494	(311,696)	168,464	(143,232)	128,389	-112%
Net Income	1,352,772	1,304,747	404,922	1,709,669	(160,845)	0%

MINUTES

ARKONA LIONS MUSEUM MANAGEMENT COMMITTEE

Monday, October 5, 2026

9:30 a.m.

**Rock Glen Conservation Area
Arkona Lions Museum and Information Centre**

MEMBERS PRESENT

Glenn Stott - Arkona Lions Club

Doug Crockett – Arkona Lions Club

Dave Marsh – Ausable Bayfield Conservation Authority (ABCA)

MEMBERS ABSENT

Adam Wisniewski – Arkona Lions Club/Museum Curator

Wayne Shipley - ABCA

OTHERS PRESENT

Nathan Schoelier, Abigail Gutteridge, Mike Bax – ABCA Staff

CALL TO ORDER

Chair Glenn Stott called the meeting to order at 9:37 a.m. and welcomed everyone to the meeting.

ADOPTION OF AGENDA

MOTION #MC 3/26

“RESOLVED, THAT the Arkona Lions Museum Management Committee agenda for October 5, 2026 be approved.”

Carried by Consensus.

ADOPTION OF MINUTES

MOTION #MC 4/26

“RESOLVED, THAT the minutes of the Arkona Lions Museum Management Committee meeting May 4, 2026 be approved.”

Carried by Consensus.

BUSINESS OUT OF THE MINUTES

Chair Glenn Stott reported that the 150th Anniversary of Arkona was a success. Mike Bax added that more than 700 people visited Rock Glen Conservation Area on June 13 for the anniversary celebrations, and that there was free entry to the conservation area that day.

2026 SEASON SUMMARY

Mike Bax provided a brief summary of the 2026 season at Rock Glen Conservation Area (RGCA), to date. He said that, in general, the attendance in 2026 was very similar to that of 2024, and down slightly from 2025. There could be a number of contributing factors, including weeks with poor air quality, as well as very hot weather and rainy weekends. Several times, pavilion booking were cancelled due to weather forecasts. However, attendance will likely surpass 2024 numbers by the end of the season.

The Museum has also been busy this summer, with more than 2000 line entries in the guest book. Mike noted that the Museum had visitors from 57 different countries, and all provinces and territories in Canada except Northwest Territories. 23 different States were also represented over the year.

Recently, there has been some tree removal done at Rock Glen CA due to a hydro pole replacement. This work is expected to be finished on October 19 and 20. In early October, there are also plans to replace the walkway around the top of the falls.

The 2026 season also saw two new staff members at Rock Glen CA. Tesa DeValk was the Assistant, and Brynn Vanderkant was the Attendant. Both staff members did very well throughout the summer, and it is hoped that they will reapply for the positions again in 2027.

2027 BUDGET

Nathan Schoelier, ABCA Acting General Manager, reported that the 2027 Proposed Budget was presented to the ABCA Board of Directors, and that it is hoped that a vote will take place at the October Board of Directors meeting. In general, the proposed budget for the museum is fairly status quo, with some proposed work at Rock Glen to rehabilitate the stair cases. It has also been proposed to increase the fee to enter Rock Glen, but also added a vehicle pass of a maximum of \$20. The draft budget also includes plans to reduce the cost of a pass for those walking from town or the campground.

CREATIVE COUNTY GRANT UPDATE

Nathan Schoelier reported that staff have investigated the cost of dismantling the bleachers in the lower room of the Museum and installing an accessible ramp. However, the cost came in much higher than expected at \$23,000. Staff suspect that much of the cost is in the demolition work, so staff are going to investigate the cost if ABCA staff and volunteers do the demolition work, and just have a contractor quote on the installation of the ramp. They are also hoping to pull up the carpet and just polish the concrete floor if it is in good shape. Chair Glenn and Doug

Crockett added that they could help organize some volunteers from the Lions Club or the community to help with the demolition. Mike Bax will coordinate with the Lions for this work. The indoor ramp will likely use the entire \$10,000 grant for 2026, but the Museum committee can apply again in February for the next year of funding. The funding is available over three years, and staff intend to apply all three years.

2026 EVENTS

a) Antique Car Show

Mike Bax reported that the annual car show was held on September 19, 2026. Overall numbers were down for both the cars in the show, as well as attendees. There were 34 vehicles entered into the show. The weather was variable for that day, and so many regular attendees decided not to attend. Staff provide free entry until noon, and noted that there were approximately 170 free entries. Staff will also provide free entry after noon, if those coming specifically note that they are there for the car show.

HERITAGE SARNIA LAMBTON

Chair Glenn Stott had very little to update for the Heritage Sarnia Lambton Committee, as there have been no meetings as of late. He did report that the Stones and Bones Museum displays were moving to the Sarnia Library, and that there may be some surplus equipment that the Museum may be able to use. The Bingo program ran again this summer across the museums in Lambton. Mike noted that there were no game boards turned in to him, but there were people participating. It was suggested that we might want to make the Rock Glen portion a little more interactive, such as adding a scavenger hunt component.

MUSEUM CURATOR REPORT

While Museum Curator Adam Wisniewski was not present to report, Chair Glenn reported that Adam has been spending some time at the museum and keeping it organized. He also has contact with an archeologist and gem specialist who may be able to provide more help. Chair Glenn noted that it might be nice to have some more community involvement with the museum and the Committee.

OTHER BUSINESS

1. Parking – Chair Glenn asked how the parking situation is at Rock Glen. Mike reported that at busy times it is very full, and they often have to hold vehicles until other vehicles leave the conservation area. However, there are very few options. It is hoped that adding a maximum vehicle rate for entry might encourage carpooling. Chair Glenn also asked about other infrastructure and wondered if there are any specific needs. Mike reported that there are sufficient picnic tables throughout the conservation area, but there may be opportunity for the Lion's Club to help with benches.

2. Automated External Defibrillators (AEDs) – Nathan reported that there are now two new AEDs at Rock Glen, which were donated by the Dave Mounsey Memorial Fund. One is a portable unit that will remain in the gate house, and the second is a Save Station that is on the external Museum wall near the door. This unit will remain year-round as it is in a temperature controlled unit. Stacey Palen, ABCA Workplace Safety Specialist, will ensure that it is maintained properly.
3. Museum Mandate – Nathan Schoelier reported that Andrew Meyer from Lambton County is helping to develop a mandate for the Museum. Nathan will look at the wording that Andrew provides and will circulate it to the committee.

NEXT MEETING

The next meeting is scheduled for Monday, May 3, 2027 at 9:30 a.m., unless the Chair calls an earlier meeting.

ADJOURNMENT

Chair Glenn Stott adjourned the meeting at 10:29 a.m.

Glenn Stott
Chair

Abigail Gutteridge
Corporate Services Coordinator